



**Coachella Valley Mosquito and Vector Control District**

**43420 Trader Place, Indio, CA 92201 | (760) 342-8287 | [cvmosquito.org](http://cvmosquito.org)**

**Board of Trustees Meeting**

**Tuesday, June 9, 2026**

**6:00 p.m.**

**AGENDA**

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Materials related to an agenda item that are submitted to the Board of Trustees after distribution of the agenda packets are available for public inspection in the Clerk of the Board's office during normal business hours and on the District's website.

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This meeting will be conducted by video and/or teleconference as well as in person at the District office located at the address listed above. To view/listen/participate in the meeting live, please join by calling 1-888-475-4499 (toll-free), meeting ID: [847 1941 0493](https://us02web.zoom.us/j/84719410493) or click this link to join: <https://us02web.zoom.us/j/84719410493>.

Assistance for those with disabilities: If you have a disability and need an accommodation to participate in the meeting, please contact the Clerk of the Board at (760) 342-8287 at least 48 hours prior to the meeting to inform us of your needs and to determine if accommodation is feasible. The District will attempt to accommodate you in every reasonable manner.

**Our Mission, Vision, and Values**

**Mission Statement** We protect public health with our communities through proven scientific, educational, and sustainable vector control programs.

**Vision** We envision our communities free of mosquito and vector-borne disease.

**Values** Integrity and Trust | Collaboration | Dedication and Service | Respect

**1. Call to Order — Benjamin Guitron, IV, President**

**A. Roll Call**

**2. Pledge of Allegiance**

**3. Confirmation of Agenda**

**4. Public Comments**

Members of the public may provide comments in person or remotely at the time of the meeting as set forth in the agenda. Public comments may also be sent by e-mail to the Clerk of the Board by 2:00 p.m. on June 9, 2026, at

[mscarboroughheckel@cvmosquito.org](mailto:mscarboroughheckel@cvmosquito.org). E-mails received prior to 2:00 p.m. on the day of the Board meeting will be made part of the record and distributed to the Board.

This method is encouraged as it gives the Board of Trustees the opportunity to reflect upon your input. E-mails will not be read at the meeting.

**A. PUBLIC Comments — NON-AGENDA ITEMS:** This time is for members of the public to address the Board of Trustees on items of general interest (a non-agenda item) within the subject matter jurisdiction of the District. The District values your comments; however, pursuant to the Brown Act, the Board cannot take action on items not listed on the posted Agenda. **Comments are limited to a total of three (3) minutes per speaker for non-agenda items.**

**B. PUBLIC Comments — AGENDA ITEMS:** This time is for members of the public to address the Board of Trustees on agenda items (Open and Closed Sessions). **Comments are limited to three (3) minutes per speaker per agenda item.**

All comments are to be directed to the Board of Trustees and shall be devoid of any personal attacks. Members of the public are expected to maintain a professional, courteous decorum during public comments.

**5. Public Hearing for AB 2561 Review of Vacancies, Recruitment, and Retention Efforts (Pg. 7)**

**A. Staff Report — Graciela Morales, Human Resources Specialist**

**B. Open Public Hearing — Benjamin Guitron, IV, Board President**

**C. Public Comments - AB 2561 Review of Vacancies, Recruitment, and Retention Efforts for the Coachella Valley Mosquito and Vector Control District**

**D. Close Public Comment**

**E. Close Public Hearing — Benjamin Guitron, IV, Board President**

## 6. Announcements, Presentations, and Written Communications

- A. None

## 7. Items of General Consent

The following items are routine in nature and may be approved by one blanket motion upon unanimous consent. The President or any member of the Board of Trustees may request an item be pulled from Items of General Consent for a separate discussion.

- A. Minutes for May 12, 2026, Budget Workshop and May 12, 2026, Board Meeting **(Pg. 13)**
- B. Approval of expenditures for May 8, 2026, to June 4, 2026 **(Pg. 23)**
- C. Informational Items:
  - Financials — **David I'Anson, Administrative Finance Manager (Pg. 25)**
  - C.J. Brown & Company CPAs Auditor Engagement Letter **(Pg. 40)**
  - #GSMCON2026 (Government Social Media Conference), May 5-7, 2026, New Orleans, LA — **Robert C Gaona, MPA, Public Information Manager, Alejandro Camacho, MS, Community Engagement Specialist, and Fernando Gutierrez, Community Engagement Specialist (Pg. 47)**
  - International Institute of Municipal Clerks (IIMC) Annual Conference, May 17-22, 2026, Reno, NV — **Megan Scarborough-Eckel, Clerk of the Board (Pg. 48)**
  - District Travel for the Board of Trustees — **Megan Scarborough-Eckel, Clerk of the Board (Pg. 50)**
- D. Approval of Resolution 2026-06 Delegating of Authority to Request Disbursements of the California Employers' Retiree Benefit Trust (CERBT) — **David I'Anson, Administrative Finance Manager (Pg. 51)**

*Staff recommends the Board approve Resolution No. 2026-09 Delegating of Authority to Request Disbursements of the California Employers' Retiree Benefit Trust (CERBT). The CERBT trust fund is utilized to prefund the District's Other Post-Employment Benefits (OPEB) obligations. Adoption of this resolution authorizes the designated District representatives to submit disbursement requests and execute necessary documentation related to withdrawals from the CERBT account, ensuring efficient administration of OPEB-related expenditures. This authorization is administrative in nature and does not alter the Board's oversight of District finances or budgetary appropriations.*

## 8. Action Items

- A. Approval of Resolution 2026-07 Adopting the Fiscal Year 2026-2027 Budget — **Jeremy Wittie, MS, CSDM, General Manager and David l'Anson, Administrative Finance Manager (Pg. 58)**

*Staff recommends that the Board of Trustees approve Resolution No. 2026-07 adopting the Fiscal Year 2026–2027 Budget. The proposed budget provides the financial framework necessary to support District operations, mosquito and vector control programs, public outreach, capital improvement projects, scientific research initiatives, and administrative services while maintaining fiscal responsibility and organizational stability. Adoption of the budget ensures the District is appropriately positioned to continue protecting public health and serving the residents of the Coachella Valley during Fiscal Year 2026–2027.*

- B. Approval of Resolution 2026-08 Intention to Levy Assessments for Fiscal Year 2026-2027, Preliminary Approval of the Engineer's Report, and Providing for Notice of Hearing for the CVMVCD Mosquito, Fire Ant, and Disease Surveillance and Vector Control Assessment — **David l'Anson, Administrative Finance Manager and Jeremy Wittie, MS, CSDM, General Manager (Pg. 88)**

*Staff recommends that the Board of Trustees approve Resolution No. 2026-08 Intention to Levy Assessments for Fiscal Year 2026–2027, preliminarily approving the Engineer's Report, and providing for notice of a public hearing for the Coachella Valley Mosquito and Vector Control District Mosquito, Fire Ant, and Disease Surveillance and Vector Control Assessment. Approval of this resolution initiates the annual assessment process in accordance with applicable legal requirements and supports continued funding for mosquito and vector surveillance, disease prevention, invasive species control, public outreach, and related public health protection services throughout the District's service area.*

- C. Approval to purchase chemical control products in an amount not to exceed \$773,000.00 from funds 7800.01.500.000, Field Chemical Control - **Budgeted, Funds Available** — **Greg Alvarado, Operations Manager (Pg. 94)**

*Staff recommends that the Board of Trustees, upon approval of the Fiscal Year 2026–2027 Budget, authorize the purchase of chemical control products in an amount not to exceed \$773,000.00. Approval of this item will ensure the District maintains an adequate supply of mosquito and vector control products necessary to support ongoing surveillance, prevention, and treatment activities throughout the Coachella Valley during the 2026–2027 mosquito season and fiscal year.*

- D. Approval of authorization for the General Manager to execute an agreement between the District and Farm Aviation, Inc. for aerial ultra-low volume (ULV) adult mosquito control and larviciding services through December 31, 2029 — **Greg Alvarado, Operations Manager (Pg. 96)**

*Staff recommends the Board approve the agreement as funding for aerial mosquito control services is included within the District's adopted operational budget and will be utilized as necessary to support mosquito control and public health activities.*

## **9. Committee and Trustee Reports**

### **A. Executive Committee — Benjamin Guitron, IV, Board President**

Executive Committee oral report and minutes from May 29, 2026 Executive Committee meeting **(Pg. 123)**

### **B. Finance Committee — Doug Walker, Committee Member**

Finance Committee oral report and minutes from May 12, 2026 Finance Committee Meeting **(Pg. 125)**

### **C. ad hoc Building Committee — Gary Gardner, Committee Member**

ad hoc Building Committee oral report

### **D. Trustee Comments, Requests for Future Agendas Items, Travel, and/ or Staff Actions**

*The Board may not legally take action on any item presented at this time other than to direct staff to investigate a complaint or place an item on a future agenda unless (1) by a majority vote, the Board determines that an emergency exists, as defined by Government Code Section 54956.5, or (2) by a two-thirds vote, the board determines that the need for action arose subsequent to the agenda being posted as required by Government Code Section 54954.2(a). Each presentation is limited to no more than three minutes.*

## **10. Reports**

### **A. General Manager**

- i. General Manager's Report — **Jeremy Wittie, MS, CSDM**

### **B. Staff**

- i. Arbovirus Risk and Response Update — **Jennifer A Henke, MS, BCE, Laboratory Manager, Gregorio Alvarado, Operations Manager, and Robert C Gaona, MPA, Public Information Manager**

### **C. General Counsel**

*Questions and/or comments from Trustees regarding the reports*

## **11. Closed Session**

**Closed Session (s):**

A. None

**12. Adjournment**

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

.....  
**Certification of Posting**

I certify that on June 5, 2026, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Trustees of the Coachella Valley Mosquito & Vector Control District and on the District’s website, said time being at least 72 hours in advance of the meeting of the Board of Trustees (Government Code Section 54954.2)

Executed at Indio, California, on June 5, 2026

*Megan Scarborough-Eckel*  
Megan Scarborough-Eckel, Clerk of the Board



# **PUBLIC HEARING**

**NOTICE OF PUBLIC HEARING  
AB 2561 – REVIEW OF VACANCIES, RECRUITMENT, AND RETENTION EFFORTS  
FOR THE COACHELLA VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT**

Notice is hereby given that the Board of Trustees (“Board”) of the Coachella Valley Mosquito and Vector Control District (the “District”) will hold a public hearing on Tuesday, June 9, 2026, at 6:00 p.m. at the District’s office located at 43420 Trader Place, Indio, CA 92201, in accordance with Government Code Section 3502.3 (AB 2561).

Pursuant to AB 2561, public agencies are required to annually present the status of vacancies, recruitments, and retention efforts at a public hearing prior to the adoption of their annual budget.

At the scheduled time and date, the Board will hear and consider all public comments related to this item. Relevant documents will be available for public review starting on Friday, June 5, 2026, on the District’s website at [www.cvmosquito.org](http://www.cvmosquito.org). These documents will also be accessible at the District office during regular business hours, Monday through Friday, 7:30 a.m. to 4:30 p.m., excluding holidays, in compliance with the Ralph M. Brown Act (California Government Code 54950 et seq.).

For questions regarding this notice, please contact the Clerk of the Board at 760-625-6568.

Megan Scarborough-Eckel  
Clerk of the Board

**Published: Desert Sun**  
**[May 29, 2026]**



**Coachella Valley Mosquito and  
Vector Control District**

**Staff Report**

**June 9, 2026**

**Agenda Item:** Public Hearing

This report is presented in accordance with Assembly Bill 2561 (AB 2561), which requires public agencies to conduct an annual public hearing prior to budget adoption to review workforce vacancies, recruitment, and retention efforts, and to provide an opportunity for recognized bargaining units to share input.

This report summarizes the District’s workforce data and related activities for the 2025 calendar year. — **Graciela Morales, Human Resources Specialist**

**Background**

Assembly Bill 2561 recognizes that high vacancy rates in local government can affect service delivery, increase employee workload, and contribute to burnout. In response, the legislation requires agencies to:

- Report annually on workforce vacancies and hiring efforts
- Assess recruitment and retention challenges
- Identify potential barriers to staffing
- Provide an opportunity for bargaining unit participation in a public hearing

Additional reporting requirements apply if vacancy rates reach or exceed 20% within any bargaining unit.

The District is presenting this report in compliance with these requirements.

**Workforce Overview**

The District continues to maintain a stable and well-resourced workforce to support essential public health services.

- FY 2024–25: 71 full-time positions and 3.8 part-time (PTE) positions
- FY 2025–26: 73 full-time positions and 1.8 PTE positions

This change reflects the addition of full-time roles and a shift toward a more consistent and stable full-time staffing model.

### **Employee Retention**

The District experienced strong workforce stability in 2025, supported by ongoing investments in employee engagement and development.

- Retention Rate: 94.4%
- Turnover Rate: 5.6%
- Total Separations: four

These results indicate a highly stable workforce with limited turnover.

To support retention, the District continues to invest in:

- Regular communication and collaboration with labor groups
- Employee wellness and engagement initiatives
- Professional development and training opportunities
- Career development planning and tuition reimbursement programs

These efforts strengthen the District's ability to retain qualified employees and support long-term workforce sustainability.

### **Vacancy Information**

Vacancies during 2025 were primarily the result of internal promotions, retirements, and limited separations, creating a natural cycle of backfilling positions.

The District maintained steady recruitment activity throughout the year:

- Ten recruitment processes conducted
- Approximately 140 applications reviewed

All budgeted positions and vacancies that arose during 2025 were filled within the year, except for 1.8 part-time (PTE) positions.

- District-wide vacancy rate: 2.5%
- Vacancy levels remain low and manageable across all employee groups
- All bargaining units remain well below the 20% threshold established under AB 2561

These outcomes reflect effective workforce planning and sustained recruitment efforts.

### **Workforce Strategy and AB 2561 Alignment**

The District continues to align its workforce strategies with the intent of AB 2561 by regularly evaluating staffing conditions and recruitment practices.

Current strategic priorities include:

- Maintaining competitive compensation and benefits
- Enhancing recruitment strategies and improving onboarding processes
- Leveraging modern Human Capital Management (HCM) systems to support data-driven decision-making

At this time, the District has not identified any significant policy or procedural barriers impacting hiring or retention. However, recruitment practices and other human resources metrics are monitored to identify opportunities for improvement.

These efforts support a skilled, adaptable workforce and ensure continued delivery of high-quality public services.

### **Conclusion**

The District remains in a strong workforce position, characterized by:

- High retention (94.4%)
- Low turnover (5.6%)
- Low vacancy rate (2.5%)

All bargaining units are staffed well below the statutory vacancy threshold, and recruitment and retention efforts continue to be effective.

This report and the associated public hearing fulfill the requirements of AB 2561. The District will continue to monitor workforce trends, address recruitment challenges, and invest in employee development to support long-term operational effectiveness.

### **Recommendation:**

- Hold a public hearing; and
- Receive and file this report in compliance with AB 2561



# **ITEMS OF GENERAL CONSENT**

**COACHELLA VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT**

**Budget Workshop Meeting  
Minutes**

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**TIME** 4:30 p.m. **DATE:** May 12, 2026

**LOCATION:** 43420 Trader Place Indio, CA 92201

**BOARD MEMBERS PRESENT:**

Coachella	Frank Figueroa, EdD, Board Treasurer
La Quinta	John Peña
Indio	Benjamin Guitron
Palm Springs	Dr. Doug Kunz
County at Large	Felipe Ortiz
Indian Wells	John Vallat
Palm Desert	Doug Walker
Cathedral City	Nancy Ross
County at Large	Bito Larson

**BOARD MEMBERS ABSENT:**

Rancho Mirage	Steve Downs
Desert Hot Springs	Gary Gardner

**STAFF PRESENT:**

Jeremy Wittie, General Manager  
Gregorio Alvarado, Operations Manager  
Robert C. Gaona, Public Information Manager  
Jennifer A. Henke, Laboratory Manager  
David l'Anson, Administrative Finance/Facilities Manager  
Crystal Moreno, Human Resources Risk Manager  
Edward Prendez, Information Technology/Fleet Manager  
Megan Scarborough-Eckel, Clerk of the Board

**MEMBERS OF THE PUBLIC PRESENT:**

*None*

**1. Call to Order**

*President Guitron called the meeting to order at 4:33 p.m.*

A. Roll Call

*Roll Call indicated that four (4) of the eleven (11) Trustees were present.  
Secretary Kunz joined the meeting after it was called to order at 4:38pm.*

*Treasurer Figueroa joined the meeting after it was called to order at 4:54 pm.  
Vice President Peña joined the meeting after it was called to order at 5:07 pm.  
Trustee Larson joined the meeting after it was called to order at 5:18 pm.  
Trustee Ortiz joined the meeting after it was called to order at 5:38 pm.*

**2. Confirmation of Agenda**

*President Guitron inquired if any agenda items needed to be shifted; agenda was confirmed as is.*

**3. Public Comments**

**A. PUBLIC Comments — NON-AGENDA ITEMS:**

*None*

**B. PUBLIC Comments — AGENDA ITEMS:**

*None*

**4. Overview/Discussion of the DRAFT Fiscal Year 2026-2027 Budget**

The Board discussed the draft budget at length.

President Guitron requested the ad hoc Building Committee meet to discuss the new building additions to campus.

**5. Trustee/Staff Updates**

*None*

**6. Adjournment**

*There being no further business to discuss, Treasurer Figueroa adjourned the meeting at 5:39 pm.*

**COACHELLA VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT**

**Board of Trustees Meeting  
Minutes**

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**MEETING TIME:** 6:00 p.m., May 12, 2026

**LOCATION:** 43420 Trader Place, Indio, CA 92201

**TRUSTEES PRESENT**

PRESIDENT Benjamin Guitron, IV	Indio
VICE PRESIDENT John Peña	La Quinta
SECRETARY Dr. Doug Kunz	Palm Springs
TREASURER Dr. Frank Figueroa	Coachella
Bito Larson	County at Large
Felipe Ortiz	County at Large
Nancy Ross	Cathedral City
John Vallat	Indian Wells
Doug Walker	Palm Desert

**TRUSTEES ABSENT**

Steve Downs	Rancho Mirage
Gary Gardner	Desert Hot Springs

**STAFF AND GENERAL COUNSEL PRESENT**

Jeremy Wittie, General Manager  
Lena D Wade, Legal Counsel, SBEMP  
Greg Alvarado, Operations Manager  
Robert C Gaona, Public Information Manager  
Jennifer A Henke, Laboratory Manager  
David l'Anson, Administrative Finance Manager  
Crystal Garcia Moreno, Human Resources Risk Manager  
Edward Prendez, Information Technology Manager  
Megan Scarborough-Eckel, Clerk of the Board

**MEMBERS OF THE PUBLIC PRESENT**

Yes

**1. Call to Order**

*President Guitron called the meeting to order at 6:05 pm.*

**A. Roll Call**

*At roll call, nine (9) of the eleven (11) Trustees were present.*

## 2. Pledge of Allegiance

*Everyone in attendance recited the Pledge of Allegiance.*

## 3. Confirmation of Agenda

*President Guitron inquired if there was a need to make adjustments to the agenda. Since there were no objections from the Board or staff, the agenda was confirmed as stands.*

## 4. Public Comments

### A. PUBLIC Comments — NON-AGENDA Items:

*Mr. Brad Anderson of Rancho Mirage submitted written comments.*

### B. PUBLIC Comments — AGENDA Items:

*Mr. Brad Anderson of Rancho Mirage submitted written comments.*

## 5. Announcements, Presentations, and Written Communications

### A. Arbovirus Review and Forecast — **Jennifer A Henke, MS, BCE, Laboratory Manager**

## 6. Items of General Consent

The following items are routine in nature and may be approved by one blanket motion upon unanimous consent. The President or any member of the Board of Trustees may request an item be pulled from Items of General Consent for a separate discussion.

### A. Minutes for April 14, 2026, Board Meeting

### B. Approval of expenditures for April 10, 2026, to May 7, 2026

### C. Informational Items:

- Financials — **David I'Anson, Administrative Finance Manager**
- Important Budget Meeting Dates
- National Pollutant Discharge Elimination System (NPDES) Annual Reports — **Jennifer A. Henke, M.S., BCE, Laboratory Manager**
- California Environmental Quality Act (CEQA) Mitigated Negative Declaration Annual Compliance Report — **Jennifer A. Henke, M.S., BCE, Laboratory Manager**
- Quarterly Department Reports: Human Resources; Operations; Information Technology; Fleet Services; Laboratory & Surveillance Control; and Public Outreach
- Mosquito and Vector Control Association of California Legislative Day and Spring Committee Meetings, March 10-11, 2026, Sacramento, CA — **Jeremy Wittie, MS, CSDM, General Manager, Robert C Gaona, MPA, Public Information Manager, Jennifer A Henke, MS, BCE, Laboratory Manager, and Kim Hung, PhD, BCE, Vector Ecologist**
- The American Mosquito Control Association Annual Meeting, March 23-27, 2026, Portland, OR
- Pacific Southwest Center of Excellence in Vector-Borne Diseases (PacVec) and Rockies and High Plains Vector-borne Diseases Center (RaHP VEC) Joint Annual Meeting, April 8-10, 2026, Salt Lake City, UT — **Jennifer A Henke, MS, BCE, Laboratory Manager and Kim Hung, PhD, BCE, Vector Ecologist**

- Pacific Branch of the Entomological Society of America Annual Meeting, April 12-15, 2026, Spokane, WA — **Jennifer A Henke, MS, BCE, Laboratory Manager**

- D. Approval of Resolution 2026-03 Adopting Employee Pay Schedule, in conformance with California Code of Regulations, Title 2, Sections 570.5 and 571 —**Crystal Garcia Moreno, MSIOP, Human Resources Risk Manager**

*Staff recommends the Board approve Resolution No. 2026-03 Adopting the Employee Pay Schedule in conformance with California Code of Regulations, Title 2, Sections 570.5 and 571.*

- E. Approval to continue subscribing to Microsoft M365 Services, in an amount not to exceed \$31,000.00 through Hypertec Solutions, from Cloud Services fund 7680.01.210.070 – **Budgeted; Funds Available** – Cloud Services — **Edward Prendez, Information Technology Manager**

*Staff recommends the Board approve the continuation of Microsoft M365 Services through Hypertec Solutions in an amount not to exceed \$31,000.00.*

- F. Approval of three-year contract with Willdan Financial Services for the Mosquito, Fire Ant, and Disease Control Assessment. — **David I’Anson, Administrative Finance Manager**

*Staff recommends the Board authorize the General Manager to execute a three-year agreement with Willdan Financial Services to provide annual assessment engineering services for the District’s Mosquito, Fire Ant, and Disease Control Assessment Districts, in an amount not to exceed \$17,557 per year, with no change in annual cost over the term of the agreement.*

- G. Approval of Resolution 2026-04 and adoption of the CVMVCD Invasive Mosquito Species Response Plan — **Jennifer A Henke, MS, BCE, Laboratory Manager**

*Staff recommends the Board approve the adoption of the CVMVCD Invasive Mosquito Species Response Plan, which establishes current procedures for early detection, surveillance, containment, and control of invasive mosquito species to protect public health and support compliance with state and regulatory guidelines.*

- H. Approval of Resolution 2026-05 and adoption of the 2026 CVMVCD Mosquito-borne Virus Surveillance and Emergency Response Plan — **Jennifer A. Henke, MS, BCE, Laboratory Manager**

*Staff recommends the Board approve the adoption of the 2026 CVMVCD Mosquito-borne Virus Surveillance and Emergency Response Plan, which provides current protocols for surveillance, risk assessment, public notification, and response actions to protect public health and ensure compliance with state guidelines.*

*On a motion from Trustee Peña, seconded by Trustee Figueroa, the Board of Trustees approved all Items of General Consent.*

*Ayes: President Guitron, Trustees Figueroa, Kunz, Larson, Ortiz, Peña, Ross, Vallat, Walker*

Noes: None

Abstained: None

Absent: Trustee Downs, Gardner

## 7. Actions Items

A. None

## 8. Committee and Trustee Reports

A. Executive Committee — **Benjamin Guitron, Board President**  
Executive Committee Oral Report

*President Guitron gave a brief overview of the Executive Committee meeting.*

B. Finance Committee — **Frank Figueroa, EdD, Board Treasurer**  
Finance Committee Oral Report

*Treasurer Figueroa gave a brief overview of the General Fund line graph.*

C. Trustee Comments, Requests for Future Agendas Items, Travel, and/ or Staff Actions

*Trustee Ortiz requests that the clerk send the Board a calendar invite with the dates for the CSDA Annual Conference in Palm Desert.*

*President Guitron requests that staff identify the Salton Sea Conservancy Board recently established by Governor Newsom, and see if the District has a seat at the table.*

## 9. Reports

A. General Manager

i. General Manager's Report — **Jeremy Wittie, MS, CSDM**

B. General Counsel

***Questions and/or comments from Trustees regarding the reports***

*Nothing to report.*

## 10. Closed Session

**Closed Session (s):**

A. **None**

## 11. Adjournment

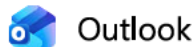
*There being no further business to discuss, President Peña adjourned the meeting at 6:38 p.m.*

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Benjamin Guitron, IV  
President

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Dr. Doug Kunz  
Secretary



Outlook

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**Public Comment - Coachella Valley Mosquito and Vector Control District (CVMVCD) regular scheduled Board of Trustees meeting of May 12, 2026 (6:PM) - AGENDA ITEM: 6.F (Contracted Services)**

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**From** Brad Anderson <[REDACTED]>**Date** Tue 5/12/2026 12:45 PM**To** Megan Scarborough-Eckel <MScarboroughEckel@cvmosquito.org>; Edward Prendez <Eprendez@cvmosquito.org>**Cc** District 4 Supervisor V. Manuel Perez <district4@rivco.org>; Cityclerk@ranchomirageca.gov <Cityclerk@ranchomirageca.gov>; Assemblymember.Wallis@assembly.ca.gov <Assemblymember.Wallis@assembly.ca.gov>; SHARE@kesq.com <SHARE@kesq.com>; [REDACTED] <[REDACTED]>

EXTERNAL EMAIL - This email was sent by a person from outside your organization. Exercise caution when clicking links, opening attachments or taking further action, before validating its authenticity.

Secured by Check Point

May 12, 2026

Coachella Valley Mosquito and Vector Control District (CVMVCD)  
Board of Trustees (Appointees)  
43420 Trader Pl.  
Indio, CA. 92201  
760.342.8287 | [cvmosquito@cvmvcd.org](mailto:cvmosquito@cvmvcd.org)  
Attention: Acting Clerk of the Board

Re: Written testimony in regard to Agenda Item: 6.F. (proposed extended (3) year service contract and other financial provisions with private sector business: WILLDAN FINANCIAL SERVICES)

Dear current CVMVCD appointees,

Please review my written statement prior to the consideration of agenda Item 6.F. Please disregard CVMVCD officials willingness to cheat (deny) the general public of proper public meeting(s) procedures of California's long established history of best practices protocol in relation to public testimony provided during public meetings held in the State of California.

Position: In Opposition (Proposed Agenda Item: 6.F.)

It's highly recommended that CVMVCD administrators serve the community by seeking request for proposals (RFP's) for assessment levy administration services (Mosquito, Fire Ant, and Disease Control Assessment) Clearly CVMVCD officials seek to continue business as usual techniques with retaining WILLDAN FINANCIAL SERVICES (WFS) while NOT considering (RFP's) avenues and absorbing increased costs to Coachella Valley residents and businesses with (WFS) retained and expanded services.

Please be advised, CVMVCD administrators have been compromised by their willingness to be deceptive and dishonest in operational aspects related to services commissioned to be performed.

CVMVCD administrators have conspired to eliminate accountability from their organization by terminating (slandering) known whistleblower(s) from public service positions with assistance from administrative legal services that choose to cancel aspects of services provided to CVMVCD officials shortly after procedures have concluded to wrongfully discharged selected Individuals (employees). Clearly CVMVCD officials have abused it's authority and lost public trust with its abandonment of "precived" vector control activities during the most recent COVID-19 narrative event. It's reasonable to consider CVMVCD most recent expenditures in canine vaccines (narrative of "tick" disease - broadcasted by CDC) is very suspicious and predictable by persons that monitor CVMVCD ongoing "precived" vector control measures.

The newly created media attention "Hantavirus" (named around the year 1993) will allow organizations such as CVMVCD to continue its false narrative of public safety while empire building it's forevermore deferred compensation and mastive retirement programs for over-paid CVMVCD administrators with currently little to NO public oversight of daily CVMVCD operations.

Please be aware, CVMVCD administrators have allowed years of over-treatments of insecticides (chemicals) throughout CVMVCD service boundaries, and possibly beyond (private property outside CVMVCD service boundary). It's critical that a true and accurate summary of the contamination of prior CVMVCD (Headquarters - Thermal, California) properties are well documented. It's also well known that recent CVMVCD employees were involved with the contamination of those known sites (It's reasonable to consider those factors were involved with retaining such poor/undereducated CVMVCD employees into pampered taxpayer's funded retirement(s)).

It's well-known that CVMVCD current location (Indio, Calif.) Were used for broadcasting chemicals (testing of equipment calibration) routinely. ITS COMMON SENSE THAT REPEATED CHEMICAL TREATMENTS (disbursements) WERE ILLEGAL AND UNETHICAL and potentially dangerous. CVMVCD current administration are well aware of the years of over-treatment of selected insecticides throughout CVMVCD controlled service boundaries. It was common place to allow CVMVCD "trained" technicians (employees) to measure potential Implementation (treatment) sites as a whole without deleting untreatable areas (such as: building/patios/driveways other undesirables areas) prior to applications of highly toxic substances (chemicals) in higher than recommended volume of its pesticide official label (California State regulations were violated and CVMVCD officials choose to take reprisal actions against persons that voice concerns and opinions of those illegal and unethical actions).

It's reasonable to consider that private sector business such as: WILLDAN FINANCIAL SERVICES choose to work on aspects associated with governmental agencies that didn't involved direct employer retaliation activities after selected dates.

It's highly recommended that futher potential Implementation of investigative measures be recognized prior to CVMVCD administrators (Board of Trustees) conspire to defraud Riverside County residents and businesses futher.

Please refrain from any futher reprisal actions against my private property or person for reporting this true and accurate summary of concerns and opinions. Please be reminded of CVMVCD radical political maneuvers to intimidated this homeowner with unfounded/unexplained cease and desist demand and unwarranted intrusion onto my private property.

Please be advised that any further potential implementation of unlawful actions against my private property or person will disclose CVMVCD willingness to cheat the general public with actions of obtaining inspection warrants under false pretenses from long established legal avenues that currently are OUTSIDE the Coachella Valley region.

Sincerely,

Brad Anderson | [REDACTED] Rancho Mirage, CA. 92270

Cc:

**Coachella Valley Mosquito and Vector Control District**

Checks Issued for the Period of:

May 10-June 4, 2026

Check No	Payable To	Description	Check Amount	Total Amount
	Payroll Disbursement	May 8, 2026	295,533.20	
	Payroll Disbursement	May 22, 2026	288,468.51	
				<b>584,001.71</b>
<b>Pre-Approved Expenditures Utilities/Benefits:</b>				
46489	CalPERS California Employers Pension Prefunding Trust	CalPERS Pension Prefunding	200,000.00	
46490	CalPERS Healthcare Acct	Cafeteria Plan	133,957.14	
46491	CalPERS - Retirement Acct	Retirement Contributions: 4/24/2026PP	46,575.04	
46492	Principal Life Insurance Co.	Cafeteria Plan	14,856.93	
46463	iSolved, Inc.	Cafeteria Plan	70.00	
				<b>195,459.11</b>
<b>Pre-Approved Expenditures less than \$10,000.00:</b>				
46435	Advance Imaging Systems	Contract Services	656.53	
46436	Airgas USA, LLC	Lab Supplies & Expenses	3,164.54	
46437	Auto Zone	Vehicle Parts & Supplies	255.28	
46438	Avidex Industries LLC	Capital Outlay	9,710.65	
46439	Burrtec Waste Recycling Service	Contingency Expense	3,731.65	
46440	Cal-Lift, Inc.	Offsite Vehicle Maintenance & Repair	5,022.15	
46441	Alejandro Camacho	Employee Reimbursement	150.00	
46442	Carbon Health Medical Goup of California, PC	Physican Fees	60.00	
46443	CDW Government, Inc	Equipment Parts & Supplies	299.15	
46445	CleanExcel	Janitorial Services	4,192.00	
46446	Consolidated Electrical Distributors, Inc.	Repair & Maintenance	17.54	
46447	WLC Construction Services, Inc. dba CPM	Professional Fees	3,981.44	
46448	CSI Ceja Security International	Contract Services	2,831.00	
46449	Daniel's Tire Service	Tire Services	1,193.01	
46451	Desert Recreation District	Public Outreach Advertising	2,000.00	
46452	Dudek & Associates	Professional Fees	2,800.00	
46453	Excel Landscape South	Contract Services	1,620.00	
46454	C & J Brown & Company, CPAS - An Accountancy Corporation	Professional Services	225.00	
46455	Erica Frost	Employee Reimbursement	150.00	
46457	Jennifer Henke	Conference Expense	976.61	
46458	Jonathan Herrera	Employee Reimbursement	135.94	
46459	Juan Carlos Herrera	Repair & Maintenance	130.90	
46460	Holt Architects, Inc.	Professional Fees	6,235.00	
46461	Hypertec USA Inc	Cloud Computing Services	175.19	
46462	David l'Anson	Employee Reimbursement	150.00	
46464	Johnson Controls, Inc.	Repair & Maintenance	2,579.00	
46465	Kiley & Associates, LLC	Professional Fees	2,600.00	
46466	Kwik Kleen Of The Desert	Offsite Vehicle Maintenance & Repair	345.00	
46467	Izzy Motors Inc. dba La Quinta Chevrolet	Offsite Vehicle Maintenance & Repair	7,176.01	
46468	Jonathan Leung	Employee Reimbursement	89.70	
46469	Linde Gas & Equipment Inc.	Offsite Vehicle Maintenance & Repair	78.68	
46470	Marlin Leasing Corporation	Contract Services	885.93	
46471	Graciela Morales	Tuition Reimbursement	667.07	
46472	NAPA Auto & Truck Parts	Vehicle Parts & Supplies	3,977.51	
46473	O'Reilly Auto Parts	Vehicle Parts & Supplies	3,008.84	
46474	Sarah Prendez	Professional Development	2,385.60	
46475	Prudential Overall Supply	Uniform Expense	3,196.56	
46476	Puretec Industrial Water	Lab Supplies	138.04	
46477	Refrigeration Supplies Distributor	Repair & Maintenance	72.24	
46478	Sam's Fence, Inc.	Repair & Maintenance	2,100.00	
46479	Slovak Baron Empey Murphey & Pinkney LLP	Attorney Fees	4,752.62	
46481	Veolia ES Technical Solutions, LLC	Lab Supplies & Expenses	932.74	
46482	Abelina Torres	Employee Reimbursement	108.69	
46483	The Regents of U.C.	Surveillance	450.00	
46485	Gonzalo Valadez	Tuition Reimbursement	544.28	
46487	Vertical Printing & Graphics, Inc	Reproduction & Printing	8,050.38	
46488	David Vizzerza	Employee Reimbursement	150.00	
46494	Marvin Alvarez	Employee Reimbursement	150.00	
<b>Cash - California Bank &amp; Trust Checking</b>				<b>94,302.47</b>
<b>Cash - California Bank &amp; Trust Checking</b>				
46434	Abila, Inc.	Cloud Computing Services	14,134.35	
46444	Centrica Business Solutions, Inc	Capital Outlay	49,182.17	
46450	Desert Air Conditioning Inc.	Repair & Maintenance	25,186.95	
46456	G/M Business Interiors	Furniture & Equipment	108,183.14	
46480	SC Commercial LLC dba SC Fuels	Motor,Fuel,Oil	12,069.95	
46484	ES Opco USA LLC dba Veseris	Control Products	35,060.50	
46486	Vector-Borne Disease Account	Dues & Memberships	12,600.00	
46493	UMPQUA Bank Commercial Card OPS	District Credit Card May 2026 Statement	130,587.87	
<b>Cash - California Bank &amp; Trust Check Run Total to be Approved</b>				<b>387,004.93</b>
<b>Total Expenditures: May 10-June 4, 2026</b>				<b>1,260,768.22</b>

**Coachella Valley Mosquito and Vector Control District**

Checks Issued for the Period of:

May 10-June 4, 2026

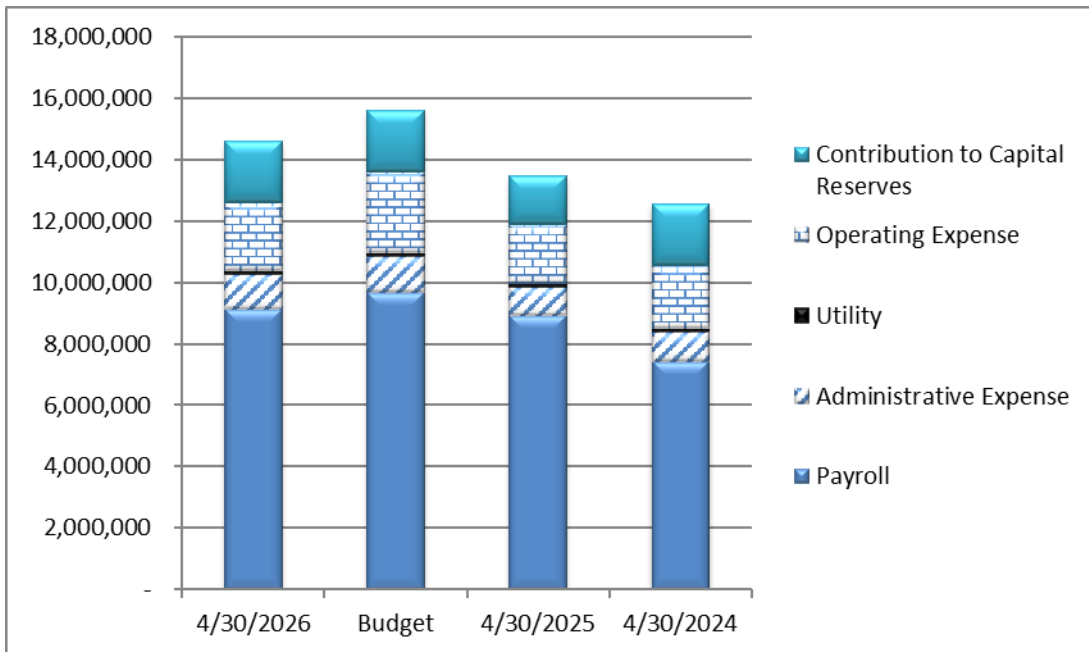
<b>Check No</b>	<b>Payable To</b>	<b>Description</b>	<b>Check Amount</b>	<b>Total Amount</b>
	Benjamin Guitron, President	Frank Figueroa, Treasurer		

## FINANCE

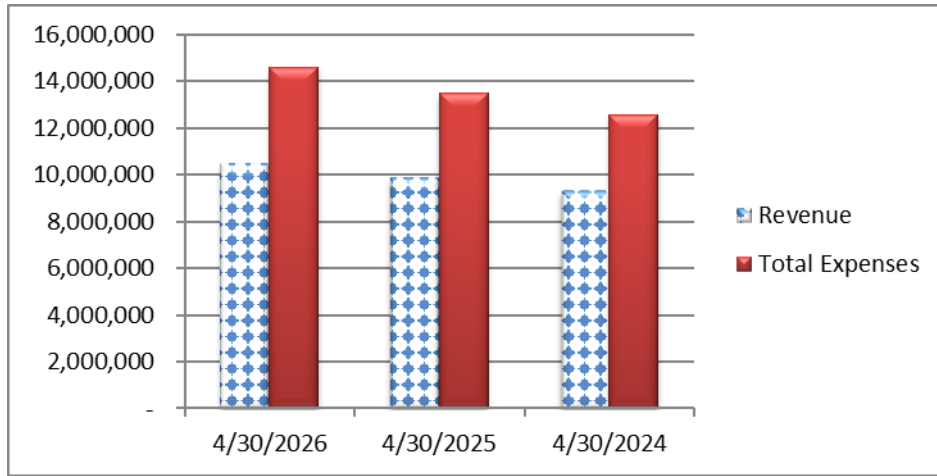
The financial reports show the balance sheet, receipts, and revenue and expenditure reports for the month ending April 30, 2026. The revenue and expenditure report shows that the operating budget expenditure for July 1, 2025 to April 30, 2026, is \$14,592,019 total revenue is \$10,416,404 resulting in excess revenue over (under) expenditure for the year to April 30, 2026, of (\$4,175,615).

### THREE YEAR FINANCIALS

	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Actual</b>
	<b>4/30/2026</b>	<b>Budget</b>	4/30/2025	4/30/2024
<b>Revenue</b>	<b>10,416,404</b>	<b>10,217,712</b>	9,822,951	9,274,554
Expenses				
Payroll	<b>9,109,417</b>	<b>9,664,599</b>	8,910,623	7,434,051
Administrative Expense	<b>1,155,591</b>	<b>1,169,185</b>	942,739	930,989
Utility	<b>128,933</b>	<b>119,420</b>	129,315	116,902
Operating Expense	<b>2,183,013</b>	<b>2,644,373</b>	1,898,787	2,079,584
Contribution to Capital Reserves	<b>2,015,065</b>	<b>2,015,065</b>	1,578,048	2,011,798
<b>Total Expenses</b>	<b>14,592,019</b>	<b>15,612,642</b>	13,459,512	12,573,324
<b>Profit (Loss)</b>	<b>(4,175,615)</b>	<b>(5,394,930)</b>	(3,636,561)	(3,298,770)



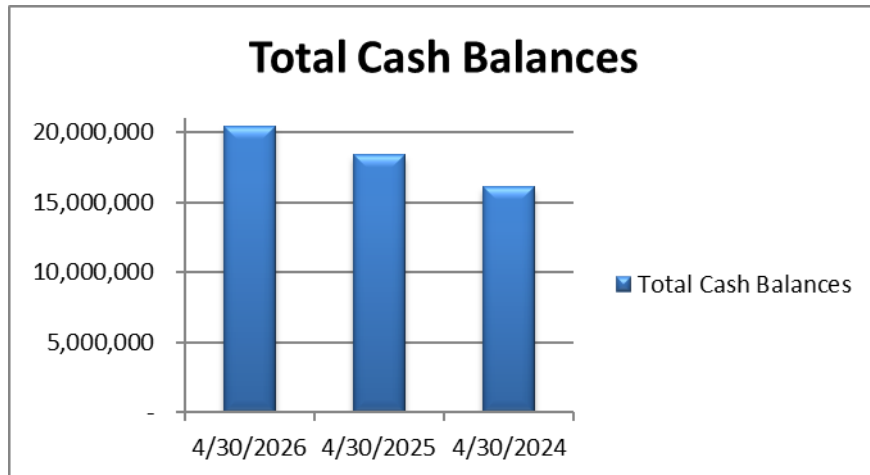
**Figure 1 - Three Year Expenditure**



**Figure 2 - Three-Year Revenue & Expenditure**

**THREE-YEAR CASH BALANCE**

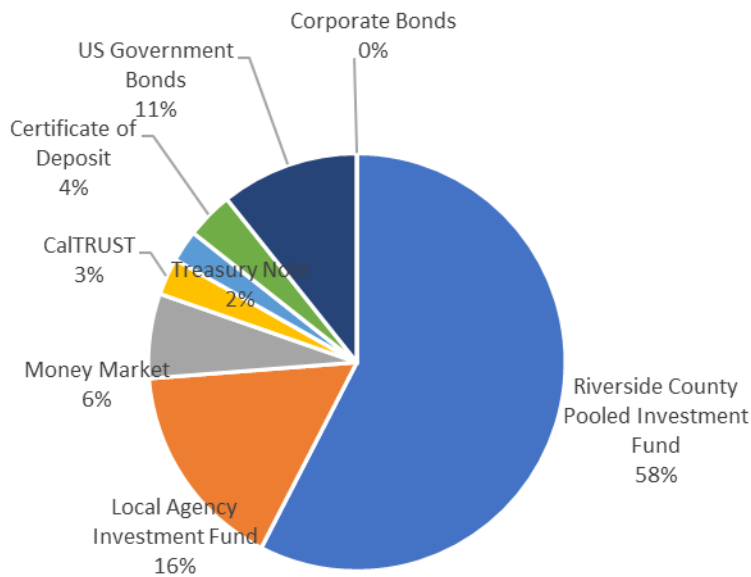
Cash Balances	4/30/2026	4/30/2025	4/30/2024
Investment Balance	20,181,020	18,122,635	15,796,069
Checking Accounting	23,937	1,581	63,295
Payroll Account	208,468	251,463	253,142
Petty Cash	2,000	2,000	2,000
<b>Total Cash Balances</b>	<b>20,415,425</b>	<b>18,377,679</b>	<b>16,114,506</b>



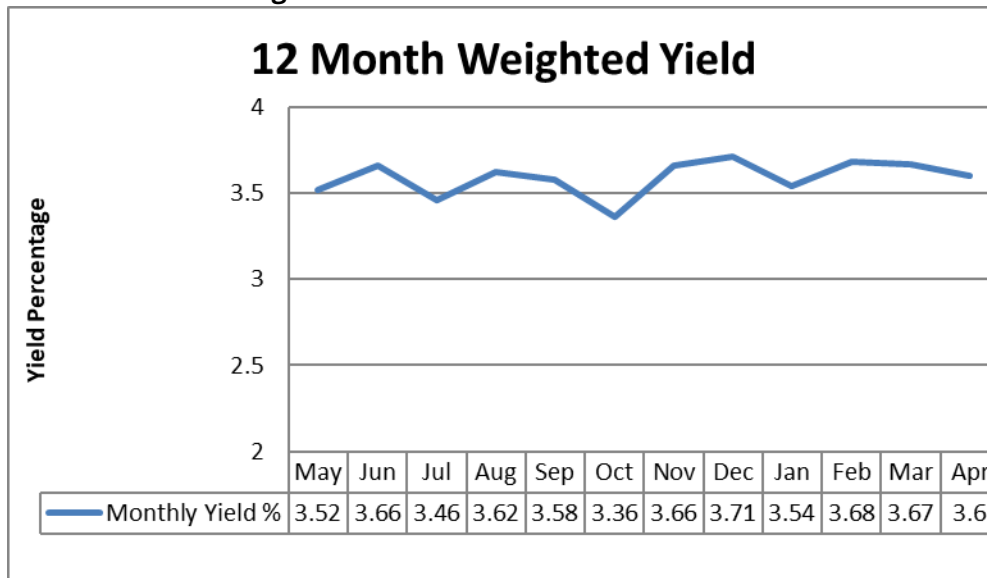
**Figure 3 - Cash Balances**

**DISTRICT INVESTMENT PORTFOLIO 4/30/2026**

The District’s investment fund balance for the period ending April 30, 2026, is \$20,181,020. The portfolio composition is shown in the pie chart. Local Agency Investment Fund (LAIF) accounts for 16% of the District’s investments; the Riverside County Pooled Investment Fund is 58% of the total. The LAIF yield for the end of April was 3.81% and the Riverside County Pooled Investment Fund was 3.83%. This gives an overall weighted yield for District investments of 3.60%.



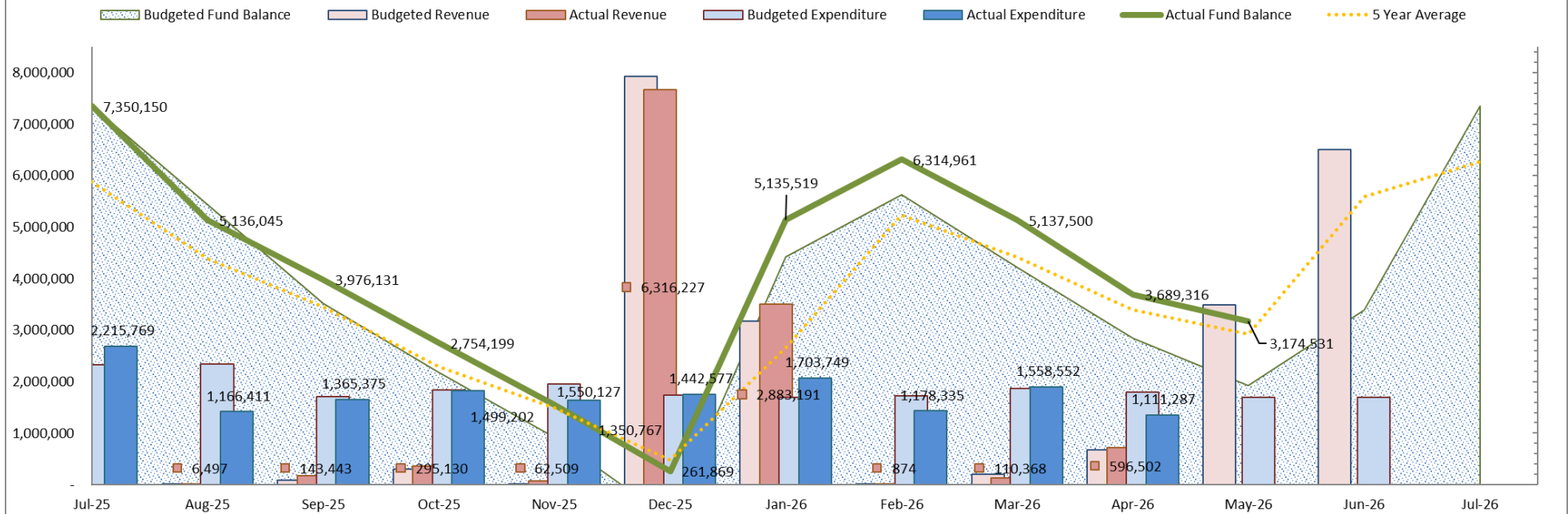
**Figure 4 - Investment Portfolio 4/30/26**



**Figure 5 - District Investments Weighted Yield**

## General Fund Operational Cash Flow

Fiscal Year 2025-2026



The **General Fund Operational Cash Flow** graph outlines the District's working capital for the fiscal year July 1, 2025, to June 30, 2026. The beginning Operational Cash Flow fund balance is \$7.3 million and the ending Operational Cash Flow fund balance is \$7.3 million. Expenditure is approximately divided by 12 equal months, with some differences accounting for the seasonality of the program for example control products and seasonal employment which are greater in the mosquito breeding season. July expenditure is higher than average because of the prefunding lump sum of \$0.5 million for CalPERS unfunded liability. The budget also accounts for prepayments. The revenue follows a different pattern, Riverside County distributes the property tax revenue in January and May with advancements in December and April. The *shaded area* represents the **Budgeted Operational Cash Flow Fund Balance** which has a formula of (beginning) **Fund Operational Cash Flow Balance** plus **Revenue** minus **Expenditure**. The *green line* represents the **Actual Operational Cash Flow Fund Balance** and is graphed against the *shaded area* **Budgeted Operational Cash Flow Fund Balance**. The *three-year average* Fund Operational Cash Flow Balance is the orange dash line.

The graph shows \$7.3 million **Operational Cash Flow Fund Balance** plus total Revenue for July 1 to April 30, 2026, of 10,416,404 minus total Expenses of \$14,592,019 is \$3,174,531. Revenue shows a positive variance of \$198,692 expenditure shows a positive variance of \$1,020,622, overall positive variance of \$1,219,314. For planning purposes, the District is under budget. As long as the green line stays out of the shaded area the District is within budget, as of April 30, 2026, the line is outside the shaded area.

Coachella Valley Mosquito and Vector Control District  
 FINANCES AT A GLANCE  
 ALL FUNDS COMBINED  
 For the Month Ended April 30, 2026

	Beginning of the Month	Change During the Month	End of the Month
INVESTMENTS	20,884,874	(703,854)	20,181,020
CASH	213,679	20,727	234,406
INVESTMENTS & CASH	21,098,553	(683,127)	20,415,425
RESTRICTED ASSETS	426,380	-	426,380
CURRENT ASSETS	2,225,567	(72,793)	2,152,774
FIXED ASSETS	8,744,009	-	8,744,009
OTHER ASSETS	6,078,429	-	6,078,429
TOTAL ASSETS	38,572,937	(755,920)	37,817,017
TOTAL LIABILITIES	5,887,331	(161,125)	5,726,206
TOTAL DISTRICT EQUITY	32,685,607	(594,795)	32,090,811
TOTAL LIABILITIES & EQUITY	38,572,937	(755,920)	37,817,017
RECEIPTS			
		\$ 596,486	
CASH DISBURSEMENTS			
Payroll	\$ 609,218		
General Admin	\$ 670,396		
Total Cash Disbursements		\$ (1,279,614)	
NON-CASH ENTRIES:			
Accrual Modifications -		\$ (72,793)	
Changes in A/P, A/R & Pre-paid insurance		_____	
Change during Month - Excess of Cash over		\$ (755,920)	
Receipts & Non-Cash Adjustments		_____	

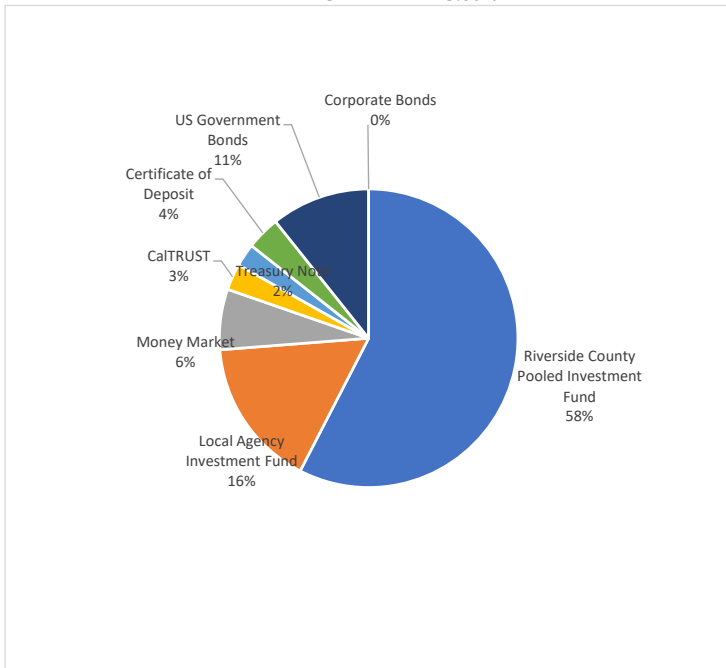
**CVMVCD**  
 Cash Journal - deposits  
 From 4/1/2026 Through 4/30/2026

Effective ...	Transaction Description	Deposits	Payee/Recipient Name
4/30/2026	April Receipts - Bank Interest	567.42	California Bank & Trust
4/30/2026	April Receipts - County Interest	8,046.17	Riverside County
4/30/2026	April Receipts - CY Secured	556,220.79	Riverside County
4/30/2026	April Receipts - LAIF Interest	<u>31,651.94</u>	Local Agency Investment Fund
Report Total		<u><u>596,486.32</u></u>	

**COACHELLA VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT  
INVESTMENT FUND BALANCES AS OF APRIL 30, 2026**

INSTITUTION	IDENTIFICATION	Issue Date	Maturity Date	YIELD	General Fund	Thermal Capital Fund	Capital Equipment Replacement Fund	Capital Facility Replacement Fund	Capital Project Insectory Fund	BALANCE
LAIF	Common Investments			3.81%	1,851,429	54,021	100,062	916,702	343,112	\$ 3,265,326
Riverside County	Funds 51105 & 51115			3.83%	6,589,079	192,255	356,113	3,262,463	1,221,107	\$ 11,621,016
CalTRUST	Medium Term Fund			3.98%	327,131	9,545	17,680	161,973	60,625	\$ 576,953
CA Bank & Trust	Market Rate			0.70%	746,689	21,787	40,356	369,710	138,379	\$ 1,316,920
Pershing	Market Rate			0.80%	3,284	96	177	1,626	609	\$ 5,792
US Treasury Securities	Treasury Bill	11/24/2025	6/23/2026	3.31%		82,660	153,110	1,402,693	525,014	\$ 2,163,478
US Treasury Securities	Treasury Note	1/17/2023	4/28/2026	3.88%		19,002	35,197	322,449	120,690	\$ 497,338
ALL IN American Cred	Certificate of Deposit	1/18/2023	1/19/2027	4.55%		9,594	17,771	162,802	60,935	\$ 251,102
Austin Telco	Certificate of Deposit	1/27/2023	1/27/2028	4.75%		8,835	16,366	149,931	56,118	\$ 231,249
Alaska USA Fed Cr	Certificate of Deposit	3/8/2023	3/8/2028	4.60%		9,622	17,823	163,285	61,116	\$ 251,846
<b>Total Investments</b>					9,517,611	407,416	754,655	6,913,634	2,587,704	<b>\$ 20,181,020</b>

**PORTFOLIO COMPOSITION AS OF APRIL 30, 2026  
WEIGHTED YIELD 3.60%**



In compliance with the California Code Section 53646; the Finance Administrator of the Coachella Valley Mosquito and Vector Control District hereby certifies that sufficient liquidity and anticipated revenue are available to meet the District's budgeted expenditure requirements for the next six months.

Investments in the report meet the requirements of the Coachella Valley Mosquito and Vector Control District's adopted investment policy

Respectfully submitted

\_\_\_\_\_  
NOTED AND APPROVED

CVMVCD  
Statement of Revenue and Expenditures  
April 30, 2026

	Annual Budget	YTD Budget	YTD Actual	YTD Budget Variance	Current Period Budget	Current Period Actual	Current Period Variance	Annual Budget Variance	Percent Annual Budget	
<b>Revenues</b>										
4000	Property Tax - Current Secured	5,659,455	3,578,713	<b>3,636,203</b>	57,491	542,168	<b>556,221</b>	14,053	(2,023,252)	(36)%
4010	Property Tax - Curr. Supplmntl	67,646	0	<b>38,494</b>	38,494	0	<b>0</b>	0	(29,152)	(43)%
4020	Property Tax - Curr. Unsecured	270,201	262,230	<b>305,279</b>	43,049	0	<b>0</b>	0	35,078	13 %
4030	Homeowners Tax Relief	37,846	32,110	<b>18,354</b>	(13,756)	13,187	<b>0</b>	(13,187)	(19,492)	(52)%
4070	Property Tax - Prior Supp.	53,097	0	<b>53,980</b>	53,980	0	<b>0</b>	0	883	2 %
4080	Property Tax - Prior Unsecured	12,532	0	<b>0</b>	0	0	<b>0</b>	0	(12,532)	(100)%
4090	Redevelopment Pass-Thru	9,566,505	4,783,253	<b>4,481,958</b>	(301,295)	0	<b>0</b>	0	(5,084,547)	(53)%
4520	Interest Income - LAIF/CDs	275,000	206,250	<b>490,963</b>	284,713	0	<b>40,281</b>	40,281	215,963	79 %
4530	Other Miscellaneous Receipts	63,000	52,500	<b>39,667</b>	(12,833)	5,250	<b>0</b>	(5,250)	(23,333)	(37)%
4551	Benefit Assessment Income	2,437,709	1,302,657	<b>1,351,505</b>	48,848	0	<b>0</b>	0	(1,086,204)	(45)%
	<b>Total Revenues</b>	<b>18,442,991</b>	<b>10,217,712</b>	<b>10,416,404</b>	<b>198,692</b>	<b>560,605</b>	<b>596,502</b>	<b>35,897</b>	<b>(8,026,587)</b>	<b>(44)%</b>
<b>Expenditures</b>										
<b>Payroll Expenses</b>										
5101	Payroll - FT	7,358,139	6,131,783	<b>5,909,504</b>	222,279	613,178	<b>570,593</b>	42,585	1,448,636	20 %
5102	Payroll Seasonal	97,186	83,807	<b>0</b>	83,807	6,690	<b>0</b>	6,690	97,186	100 %
5103	Temporary Services	14,900	12,417	<b>2,327</b>	10,089	1,242	<b>0</b>	1,242	12,573	84 %
5105	Payroll - Overtime Expense	38,080	31,733	<b>48,221</b>	(16,488)	3,173	<b>4,621</b>	(1,448)	(10,141)	(27)%
5150	CalPERS State Retirement	1,419,867	1,261,084	<b>1,169,464</b>	91,621	79,391	<b>11,959</b>	67,432	250,403	18 %
5155	Social Security Expense	443,686	369,913	<b>366,469</b>	3,444	36,886	<b>35,905</b>	982	77,217	17 %
5165	Medicare Expense	103,332	86,151	<b>87,379</b>	(1,228)	8,591	<b>8,397</b>	193	15,953	15 %
5170	Cafeteria Plan	1,601,674	1,334,729	<b>1,201,810</b>	132,919	133,473	<b>8,697</b>	124,776	399,865	25 %
5172	Retiree Healthcare	240,000	200,000	<b>168,658</b>	31,342	20,000	<b>0</b>	20,000	71,342	30 %
5180	Deferred Compensation	149,689	124,741	<b>127,583</b>	(2,842)	12,474	<b>11,844</b>	630	22,106	15 %
5195	Unemployment Insurance	33,802	28,241	<b>28,002</b>	239	2,781	<b>458</b>	2,323	5,800	17 %
	<b>Total Payroll Expenses</b>	<b>11,500,357</b>	<b>9,664,599</b>	<b>9,109,417</b>	<b>555,182</b>	<b>917,879</b>	<b>652,474</b>	<b>265,405</b>	<b>2,390,940</b>	<b>21 %</b>

CVMVCD  
Statement of Revenue and Expenditures  
April 30, 2026

	Annual Budget	YTD Budget	YTD Actual	YTD Budget Variance	Current Period Budget	Current Period Actual	Current Period Variance	Annual Budget Variance	Percent Annual Budget	
<b>Administrative Expenses</b>										
5250	Tuition Reimbursement	20,000	16,667	<b>15,074</b>	1,593	1,667	<b>750</b>	917	4,926	25 %
5300	Employee Incentive	15,000	12,500	<b>11,939</b>	561	1,250	<b>195</b>	1,055	3,061	20 %
5302	Wellness	10,600	8,833	<b>2,806</b>	6,028	883	<b>409</b>	474	7,794	74 %
5305	Employee Assistance Program	2,500	2,083	<b>1,243</b>	841	208	<b>0</b>	208	1,257	50 %
6000	Property & Liability Insurance	334,375	276,146	<b>371,547</b>	(95,402)	29,115	<b>38,424</b>	(9,310)	(37,173)	(11)%
6001	Workers' Compensation Insurance	239,126	190,938	<b>165,188</b>	25,750	24,094	<b>23,037</b>	1,057	73,938	31 %
6050	Dues & Memberships	68,283	56,139	<b>48,265</b>	7,875	4,895	<b>1,454</b>	3,441	20,018	29 %
6060	Reproduction & Printing	54,400	45,333	<b>20,753</b>	24,581	4,533	<b>570</b>	3,963	33,647	62 %
6065	Recruitment/Advertising	4,000	3,333	<b>2,883</b>	451	333	<b>203</b>	131	1,118	28 %
6070	Office Supplies	24,255	20,413	<b>13,977</b>	6,436	1,921	<b>1,272</b>	649	10,278	42 %
6075	Postage	8,200	6,833	<b>5,185</b>	1,649	683	<b>647</b>	36	3,015	37 %
6080	Computer & Network Systems	13,399	11,166	<b>0</b>	11,166	1,117	<b>0</b>	1,117	13,399	100 %
6085	Bank Service Charges	500	417	<b>757</b>	(340)	42	<b>100</b>	(59)	(257)	(51)%
6090	Local Agency Formation Comm.	3,000	3,000	<b>3,720</b>	(720)	0	<b>0</b>	0	(720)	(24)%
6095	Professional Fees	128,400	109,667	<b>67,770</b>	41,897	9,367	<b>8,806</b>	560	60,630	47 %
6100	Attorney Fees	83,000	69,167	<b>43,560</b>	25,607	6,917	<b>4,000</b>	2,917	39,440	48 %
6106	HR Risk Management	8,000	6,667	<b>5,470</b>	1,197	667	<b>0</b>	667	2,530	32 %
6110	Conference Expense	62,050	57,500	<b>52,234</b>	5,266	2,275	<b>2,558</b>	(283)	9,816	16 %
6115	In-Lieu	13,200	11,000	<b>1,100</b>	9,900	1,100	<b>0</b>	1,100	12,100	92 %
6120	Trustee Support	7,600	6,333	<b>5,610</b>	723	633	<b>700</b>	(67)	1,990	26 %
6200	Meetings Expense	14,760	12,300	<b>7,326</b>	4,974	1,230	<b>2,984</b>	(1,754)	7,434	50 %
6210	Promotion & Education	56,300	46,917	<b>40,416</b>	6,501	4,692	<b>1,350</b>	3,342	15,884	28 %
6220	Public Outreach Advertising	151,000	125,833	<b>118,977</b>	6,856	12,583	<b>3,317</b>	9,266	32,023	21 %
6500	Benefit Assessment Expenses	84,000	70,000	<b>149,793</b>	(79,793)	7,000	<b>0</b>	7,000	(65,793)	(78)%
<b>Total Administrative Expenses</b>		1,405,948	1,169,185	<b>1,155,591</b>	13,594	117,204	<b>90,778</b>	26,427	250,357	18 %
<b>Utilities</b>										
6400	Utilities	140,544	117,120	<b>126,569</b>	(9,449)	11,712	<b>12,362</b>	(650)	13,975	10 %
6410	Telecommunications	2,760	2,300	<b>2,365</b>	(65)	230	<b>237</b>	(7)	395	14 %
<b>Total Utilities</b>		143,304	119,420	<b>128,933</b>	(9,513)	11,942	<b>12,599</b>	(657)	14,371	10 %

CVMVCD  
Statement of Revenue and Expenditures  
April 30, 2026

	Annual Budget	YTD Budget	YTD Actual	YTD Budget Variance	Current Period Budget	Current Period Actual	Current Period Variance	Annual Budget Variance	Percent Annual Budget
<b>Operating</b>									
7000 Uniform Expense	63,294	53,225	<b>40,700</b>	12,525	5,035	<b>1,025</b>	4,010	22,594	36 %
7050 Safety Expense	51,826	43,188	<b>44,830</b>	(1,642)	4,319	<b>5,672</b>	(1,353)	6,996	13 %
7100 Physican Fees	6,000	5,000	<b>6,330</b>	(1,330)	500	<b>0</b>	500	(330)	(6)%
7150 IT Communications	94,500	78,750	<b>67,357</b>	11,393	7,875	<b>6,470</b>	1,405	27,143	29 %
7200 Household Supplies	3,000	2,500	<b>3,114</b>	(614)	250	<b>446</b>	(196)	(114)	(4)%
7300 Repair & Maintenance	47,000	39,167	<b>44,255</b>	(5,088)	3,917	<b>5,211</b>	(1,294)	2,745	6 %
7310 Maintenance & Calibration	7,900	7,900	<b>13,237</b>	(5,337)	0	<b>0</b>	0	(5,337)	(68)%
7350 Permits, Licenses & Fees	9,792	8,160	<b>8,279</b>	(119)	816	<b>0</b>	816	1,513	15 %
7360 Software Licensing	43,355	40,020	<b>43,564</b>	(3,544)	20,950	<b>20,020</b>	930	(209)	(0)%
7400 Vehicle Parts & Supplies	72,800	60,667	<b>48,198</b>	12,468	6,067	<b>2,696</b>	3,371	24,602	34 %
7420 Offsite Vehicle Maint & Repair	20,378	16,982	<b>10,189</b>	6,793	1,698	<b>1,259</b>	439	10,189	50 %
7450 Equipment Parts & Supplies	34,920	29,233	<b>16,292</b>	12,942	2,843	<b>3,112</b>	(269)	18,628	53 %
7500 Small Tools Furniture & Equip	6,500	5,417	<b>2,860</b>	2,557	542	<b>0</b>	542	3,641	56 %
7550 Lab Supplies & Expense	66,625	53,917	<b>37,695</b>	16,221	5,767	<b>4,372</b>	1,395	28,930	43 %
7570 Aerial Pool Surveillance	25,000	20,833	<b>0</b>	20,833	2,083	<b>0</b>	2,083	25,000	100 %
7575 Surveillance	122,810	115,392	<b>105,497</b>	9,895	3,709	<b>15,587</b>	(11,877)	17,313	14 %
7600 Staff Training	165,369	145,259	<b>137,391</b>	7,868	14,555	<b>17,055</b>	(2,500)	27,978	17 %
7650 Equipment Rental	13,500	11,250	<b>3,703</b>	7,547	1,125	<b>0</b>	1,125	9,797	73 %
7675 Contract Services	222,507	194,294	<b>171,160</b>	23,134	14,981	<b>11,309</b>	3,672	51,347	23 %
7680 Cloud Computing Services	159,859	144,457	<b>122,071</b>	22,386	70,027	<b>26,352</b>	43,675	37,788	24 %
7700 Motor Fuel & Oils	159,800	133,167	<b>90,137</b>	43,030	13,317	<b>10,033</b>	3,283	69,663	44 %
7750 Field Supplies	21,000	17,500	<b>13,574</b>	3,926	1,750	<b>2,141</b>	(391)	7,426	35 %
7800 Control Products	851,039	829,320	<b>728,500</b>	100,820	7,083	<b>0</b>	7,083	122,539	14 %
7850 Aerial Applications	80,000	66,667	<b>63,943</b>	2,724	6,667	<b>0</b>	6,667	16,057	20 %
8415 Capital Outlay	101,530	84,608	<b>30,338</b>	54,270	8,461	<b>8,952</b>	(491)	71,192	70 %
8510 Research Projects	250,000	208,333	<b>212,189</b>	(3,855)	20,833	<b>12,218</b>	8,615	37,811	15 %
9000 Contingency Expense	275,000	229,167	<b>117,609</b>	111,558	22,917	<b>0</b>	22,917	157,391	57 %
<b>Total Operating</b>	<b>2,975,304</b>	<b>2,644,373</b>	<b>2,183,013</b>	<b>461,360</b>	<b>248,086</b>	<b>153,929</b>	<b>94,157</b>	<b>792,291</b>	<b>27 %</b>

CVMVCD  
Statement of Revenue and Expenditures  
April 30, 2026

	Annual Budget	YTD Budget	YTD Actual	YTD Budget Variance	Current Period Budget	Current Period Actual	Current Period Variance	Annual Budget Variance	Percent Annual Budget
<b>Contribution to Capital Reserves</b>									
8900 Transfer to other funds	2,418,078	2,015,065	<b>2,015,065</b>	0	201,507	<b>201,507</b>	0	403,013	17 %
<b>Total Contribution to Capital Reserves</b>	2,418,078	2,015,065	<b>2,015,065</b>	0	201,507	<b>201,507</b>	0	403,013	17 %
<b>Total Expenditures</b>	18,442,991	15,612,642	<b>14,592,019</b>	1,020,622	1,496,617	<b>1,111,287</b>	385,331	3,850,971	21 %
<b>Net revenue over/(under) expenditures</b>	0	(5,394,930)	<b>(4,175,615)</b>	1,219,314	(936,013)	<b>(514,785)</b>	421,228		

**CVMVCD**Balance Sheet - Unposted Transactions Included In Report  
As of 4/30/2026

		<u>Current Year</u>
Assets		
Cash and Investments		
1000	Cash - Investments	20,181,019.78
1012	Cash - Clearing Account	300.00
1016	Petty Cash	500.00
1017	Petty Cash Checking	1,500.00
1035	CB&T General Checking	23,637.43
1036	CB&T Payroll Checking	208,468.20
	Total Cash and Investments	<u>20,415,425.41</u>
Restricted Cash Assets		
1040	Restricted Assets - Pension Stabilization CEPPT	426,380.05
	Total Restricted Cash Assets	<u>426,380.05</u>
Current Assets		
1050	Accounts Receivable	15,006.63
1051	Lease Payments Receivable	31,250.22
1080	Interest Receivable	116,263.77
1085	Inventory	641,544.59
1166	Prepaid IT Service	0.05
1167	Prepaid Research Proposals	97,743.52
1168	Prepaid Expenses	121,149.61
1169	Deposits	1,129,815.33
	Total Current Assets	<u>2,152,773.72</u>
Fixed Assets		
1170	Construction in Progress	349,239.02
1201	Leased Copier Asset #1 Ops Copier	45,754.67
1300	Equipment/Vehicles	2,336,533.48
1310	Computer Equipment	838,443.06
1311	GIS Computer Systems	301,597.91
1320	Office Furniture & Equipment	1,389,749.63
1330	Land	417,873.30
1335	Oleander Building	5,665,861.83

**CVMVCD**

Balance Sheet - Unposted Transactions Included In Report  
As of 4/30/2026

		<b>Current Year</b>
1336	Signage	23,651.39
1340	Structures & Improvements	3,751,399.28
1341	Bio Control Building	6,923,882.74
1342	Bio Control Equip/Furn	43,986.77
1398	Amortization Leased Equipment	(9,150.93)
1399	Accumulated Depreciation	(13,334,812.78)
	Total Fixed Assets	8,744,009.37
	Other Assets	
1520	Resources to Be Provided	3,624,327.41
1525	Deferred Outflows of Resources	1,650,537.00
1530	Deferred Outflows of Resources - OPEB	803,564.00
1900	Due to/from	0.12
	Total Other Assets	6,078,428.53
	Total Assets	37,817,017.08
	Liabilities	
	Short-term Liabilities	
	Accounts Payable	
2015	Credit Card Payable	131,268.35
2020	Accounts Payable	304,442.30
2185	Employee Dues	(374.54)
2401	Leased Copier Asset # 1	37,078.13
	Total Accounts Payable	472,414.24
	Total Short-term Liabilities	472,414.24
	Long-term Liabilities	
2100	Pollution Remediation Obligation	2,100,000.00
2200	Net Pension Liability	1,304,728.00
2210	Deferred Inflows of Resources	228,562.00
2230	Deferred Inflows - OPEB	928,198.00
2235	Deferred Inflow of Resources - Leases	31,250.22
2300	Net OPEB Liability	(351,251.00)

**CVMVCD**

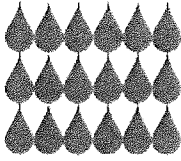
Balance Sheet - Unposted Transactions Included In Report  
As of 4/30/2026

		<b>Current Year</b>
2500	Compensated Absences Payable	1,012,304.19
	Total Long-term Liabilities	5,253,791.41
	Total Liabilities	5,726,205.65
	Fund Balance	
	Restricted Fund Balance	
3901	Restricted Fund Balance - Pension Stabilization	426,380.05
	Total Restricted Fund Balance	426,380.05
	Non Spendable Fund Balance	
3920	Investment in Fixed Assets	10,673,170.66
3945	Reserve for Prepays & Deposit	1,853,432.51
3960	Reserve for Inventory	641,544.59
	Total Non Spendable Fund Balance	13,168,147.76
	Committed Fund Balance	
3965	Public Health Emergency	6,063,874.00
	Total Committed Fund Balance	6,063,874.00
	Assigned Fund Balance	
3910	Reserve for Operations	7,350,150.00
3955	Thermal Remediation Fund	365,108.00
3970	Reserve for Equipment	726,018.00
3971	Reserve for Facility & Vehicle Replacement	2,659,312.00
	Total Assigned Fund Balance	11,100,588.00
	Unassigned Fund Balance	
3900	Fund Equity	869,490.62
3999	P&L Summary	4,002,355.99
	Total Unassigned Fund Balance	4,871,846.61
	Current YTD Net Income	(3,540,024.99)
	Total Current YTD Net Income	(3,540,024.99)
	Total Fund Balance	32,090,811.43

**CVMVCD**

Balance Sheet - Unposted Transactions Included In Report  
As of 4/30/2026

	<b>Current Year</b>
Total Liabilities and Net Assets	<u>37,817,017.08</u>



C.J. Brown & Company CPAs  
An Accountancy Corporation

Christopher J. Brown, CPA, CGMA  
Jonathan Abadesco, CPA  
Jeffrey Palmer  
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May 7, 2026

To Management and the Board of Trustees

Coachella Valley Mosquito & Vector Control District  
43-420 Trader Place  
Indio, California 92201

Dear Mr. Jeremy Wittie, MS, General Manager:

The following represents our understanding of the services we will provide the Coachella Valley Mosquito and Vector Control District.

You have requested that we audit the governmental-type activities, each major fund, and the aggregate remaining fund information of the Coachella Valley Mosquito and Vector Control District (District), as of June 30, 2026, and for the year then ended and the related notes, which collectively comprise District's basic financial statements as listed in the table of contents. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter.

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America (GAAS) and in accordance with *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

Accounting principles generally accepted in the United States of America, (U.S. GAAP,) as promulgated by the Governmental Accounting Standards Board (GASB) require that management's discussion and analysis be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the GASB, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the required supplementary information (RSI) in accordance with auditing standards generally accepted in the United States of America, (U.S. GAAS). These limited procedures will consist primarily of inquiries of management regarding their methods of measurement and presentation and comparing the information for consistency with management's responses to our inquiries. We will not express an opinion or provide any form of assurance on the RSI. The following RSI is required by U.S. GAAP. This RSI will be subjected to certain limited procedures but will not be audited:

- Management Discussion and Analysis
- Budgetary Comparison Schedule – General Fund
- Schedules of the District's Proportionate Share of the Net Pension Liability
- Schedules of Pension Plan Contributions

- Schedules of Changes in Net Other Post-Employment Benefits Obligation (OPEB) Liability and Related Ratios
- Schedule of District's OPEB Contributions

The following other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditor's report will not provide an opinion or any assurance on that other information.

The District's Preparation of an Annual Comprehensive Financial Report (ACFR), including

- 1) Letter of Transmittal, Organizational Chart and GFOA Award
- 2) Statistical Section

### **Auditor Responsibilities**

We will conduct our audit in accordance with GAAS and *Government Auditing Standards*. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of controls.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

Although we are currently in the planning stage of our audit, we have identified the following significant potential risks (according to GAAS) during our audit to date that require special audit consideration:

- Improper revenue recognition is considered an inherent risk.
- Management override of controls is considered an inherent risk.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements may not be detected exists, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*.

Our responsibility as auditors is limited to the period covered by our audit and does not extend to any other periods.

### **Compliance with Laws and Regulations**

As previously discussed, as part of obtaining reasonable assurance about whether the basic financial statements are free of material misstatement, we will perform tests of the District's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

### **Management Responsibilities**

Our audit will be conducted on the basis that management and, when appropriate, those charged with governance acknowledge and understand that they have responsibility:

- a. For the preparation and fair presentation of the basic financial statements in accordance with accounting principles generally accepted in the United States of America;
- b. For the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of basic financial statements that are free from material misstatement, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements; and
- c. To provide us with:
  - i. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the basic financial statements such as records, documentation, and other matters;
  - ii. Additional information that we may request from management for the purpose of the audit;
  - iii. Unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence.
  - iv. A written acknowledgement of all the documents that management expects to issue that will be included in the annual report and the planned timing and method of issuance of that annual report; and
  - v. A final version of the annual report (including all the documents that, together, comprise the annual report) in a timely manner prior to the date of the auditor's report.
- d. For including the auditor's report in any document containing basic financial statements that indicates that such basic financial statements have been audited by us;
- e. For identifying and ensuring that the entity complies with the laws and regulations applicable to its activities;
- f. For adjusting the basic financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current year period(s) under audit are immaterial, both individually and in the aggregate, to the basic financial statements as a whole; and
- g. For acceptance of nonattest services, including identifying the proper party to oversee nonattest work;
- h. For maintaining adequate records, selecting and applying accounting principles, and safeguarding assets;
- i. For informing us of any known or suspected fraud affecting the entity involving management, employees with significant role in internal control and others where fraud could have a material effect on the financials;
- j. For the accuracy and completeness of all information provided;
- k. For taking reasonable measures to safeguard protected personally identifiable and other sensitive information; and
- l. For confirming your understanding of your responsibilities as defined in this letter to us in your management representation letter.

### **Management Responsibilities, continued**

With regard to the supplementary information referred to above, you acknowledge and understand your responsibility: (a) for the preparation of the supplementary information in accordance with the applicable criteria; (b) to provide us with the appropriate written representations regarding supplementary information; (c) to include our report on the supplementary information in any document that contains the supplementary information and that indicates that we have reported on such supplementary information; and (d) to present the supplementary information with the audited basic financial statements, or if the supplementary information will not be presented with the audited basic financial statements, to make the audited basic financial statements readily available to the intended users of the supplementary information no later than the date of issuance by you of the supplementary information and our report thereon.

As part of our audit process, we will request from management, written confirmation concerning representations made to us in connection with the audit.

### **Nonattest Services**

With respect to any nonattest services we perform, we will prepare the annual comprehensive financial report based on the trial balance provided by the District.

At the end of the year, we agree to perform the following:

- Propose adjusting or correcting journal entries to be reviewed and approved by District management.

We will not assume management responsibilities on behalf of the District. However, we will provide advice and recommendations to assist management of the District in performing its responsibilities.

The District's management is responsible for (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) designing, implementing, and maintaining internal control, including the process used to monitoring the system of internal control.

Our responsibilities and limitations of the nonattest services are as follows:

- We will perform the services in accordance with applicable professional standards.
- The nonattest services are limited to the preparation of financial statements. Our firm, in its sole professional judgment, reserves the right to refuse to do any procedure or take any action that could be construed as making management decisions or assuming management responsibilities, including determining account coding and approving journal entries.

### **Reporting**

We will issue a written report upon completion of our audit of the District's basic financial statements. Our report will be addressed to the Board of Trustees. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinion, add an emphasis-of-matter or other-matter paragraph(s) to our auditor's report, or if necessary, withdraw from the engagement. If our opinion on the basic financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or to issue a report as a result of this engagement.

### **Reporting, continued**

In accordance with the requirements of *Government Auditing Standards*, we will also issue a written report describing the scope of our testing over internal control over financial reporting and over compliance with laws, regulations, and provisions of grants and contracts, including the results of that testing. However, providing an opinion on internal control and compliance will not be an objective of the audit and, therefore, no such opinion will be expressed.

### **Other**

We understand that your employees will prepare all confirmations we request and will locate any documents or support for any other transactions we select for testing.

If you intend to publish or otherwise reproduce the basic financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

Regarding the electronic dissemination of audited financial statements, including financial statements published electronically on your Internet website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Professional standards prohibit us from being the sole host and/or the sole storage for your financial and non-financial data. As such, it is your responsibility to maintain your original data and records and we cannot be responsible to maintain such original information. By signing this engagement letter, you affirm that you have all the data and records required to make your books and records complete.

### **Provisions of Engagement Administration, Timing, and Fees**

During the course of the engagement, we may communicate with you or your personnel via fax or e-mail, and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications.

The timing of our audit will be scheduled to start approximately June-July 2026 and the audit report will be issued no later than December 2026. Jonathan Abadesco is the engagement partner for the audit services specified in this letter. His responsibilities include supervising C.J. Brown & Company, CPAs – An Accountancy Corporation services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report.

Our fees are based on the amount of time required at various levels of responsibility, plus actual out-of-pocket expenses. Invoices will be rendered every month and are payable upon presentation. We estimate that our fee for the audit will not exceed \$22,655 (with out-of-pocket expenses not exceeding \$625, and preparation of the District's annual State Controller's Report for \$720). We will notify you immediately of any circumstances we encounter that could significantly affect this initial fee estimate. Additional time incurred that exceeds the scope of the audit will be billed at our quoted rates. Whenever possible, we will attempt to use the District's personnel to assist in the preparation of schedules and analyses of accounts. This effort could substantially reduce our time requirements and facilitate the timely conclusion of the audit. Further, we will be available during the year to consult with you on financial management and accounting matters of a routine nature. *Government Auditing Standards* require that we document an assessment of the skills, knowledge, and experience of management, should we participate in any form of preparation of the basic financial statements and related schedules or disclosures as these actions are deemed a non-audit service.

During the course of the audit we may observe opportunities for economy in, or improved controls over, your operations. We will bring such matters to the attention of the appropriate level of management, either orally or in writing.

**Provisions of Engagement Administration, Timing, and Fees, continued**

You agree to inform us of facts that may affect the basic financial statements of which you may become aware during the period from the date of the auditor's report to the date the financial statements are issued.

We agree to retain our audit documentation or work papers for a period of at least seven years from the date of our report.

At the conclusion of our audit engagement, we will communicate to the Board of Trustees the following significant findings from the audit:

- Our view about the qualitative aspects of the entity's significant accounting practices;
- Significant difficulties, if any, encountered during the audit;
- Uncorrected misstatements, other than those we believe are trivial, if any;
- Disagreements with management, if any;
- Other findings or issues, if any, arising from the audit that are, in our professional judgment, significant and relevant to those charged with governance regarding their oversight of the financial reporting process;
- Material, corrected misstatements that were brought to the attention of management as a result of our audit procedures;
- Representations we requested from management;
- Management's consultations with other accountants, if any; and
- Significant issues, if any, arising from the audit that were discussed, or the subject of correspondence, with management.

The audit documentation for this engagement is the property of C.J. Brown & Company, CPAs – An Accountancy Corporation and constitutes confidential information. However, we may be requested to make certain audit documentation available to regulators pursuant to authority given to them by law or regulation, or to peer reviewers. If requested, access to such audit documentation will be provided under the supervision of C.J. Brown & Company, CPAs – An Accountancy Corporation personnel. Furthermore, upon request, we may provide copies of selected audit documentation to regulators. Regulators may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies.

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the basic financial statements including our respective responsibilities.

We appreciate the opportunity to be your financial statement auditors and look forward to working with you and your staff.

Respectfully,

*C.J. Brown & Company, CPAs*

**C.J. Brown & Company CPAs – An Accountancy Corporation**

To Management and the Board of Trustees  
Coachella Valley Mosquito and Vector Control District  
May 7, 2026  
Page 7

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**RESPONSE:**

This letter correctly sets forth our understanding.

Coachella Valley Mosquito and Vector Control District

Acknowledged and agreed on behalf of the Coachella Valley Mosquito and Vector Control District by:

Management signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Governance signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



**Coachella Valley Mosquito and  
Vector Control District**

**June 9, 2026**

**Staff Report**

**Agenda Item:** Informational Item

Government Social Media Conference (GSMCON), May 4-7, 2026, New Orleans, Louisiana

The Government Social Media Conference brings together communicators, digital leaders, PIOs, and socialgovs from agencies around the world for practical training, fresh ideas, and real conversations about the realities of public sector communications.

From crisis response and AI to content strategy, accessibility, analytics, and community engagement, GSMCON focuses on the topics shaping government social media right now.

GSMCON 2026 highlighted two key themes for public health outreach: user-generated content (UGC) builds trust, and AI can enhance content production when used responsibly. Authentic community content continues to be highly effective because it reflects real experiences, incorporates local language, and encourages participation through peer influence. Session data indicated that 28% of Gen Z/Gen Alpha trust communities where they find meaning and peer support, and 44% of individuals rely on reviews to guide decisions, reinforcing the importance of social proof in outreach efforts.

The conference also emphasized that AI is becoming a standard tool in communications, helping teams draft, translate, and produce content more efficiently across text, audio, graphics, and video formats. However, it is critical that AI use includes strong human oversight, as inaccurate or misleading information can negatively impact public trust. Recommended guardrails included using AI for initial drafts, applying peer review, and ensuring bilingual content is accurate and culturally relevant.

Additionally, GSMCON provides valuable opportunities to connect with communications and social media professionals, exchange ideas, and share resources that can strengthen the District's communications and social media strategies.

**ATTENDEES:**

**Robert Gaona, Public Information Manager**

**Fernando Gutierrez, Community Engagement Specialist**

**Alejandro Camacho, Community Engagement Specialist**



**Coachella Valley Mosquito and  
Vector Control District**

**June 9, 2026**

**Staff Report**

**Agenda Item:** Informational Item

International Institute of Municipal Clerks (IIMC) Annual Conference, May 17-22, 2026, in Reno, NV

**Background:**

From May 17 through May 22, 2026, I attended the 80th Annual Conference of the International Institute of Municipal Clerks (IIMC) in Reno, Nevada. The conference brought together municipal clerks and governance professionals from across the United States and internationally to participate in advanced educational programming, professional development, and networking opportunities designed to enhance the effectiveness of local government administration.

Attendance at the conference supports the District's commitment to professional excellence and continuing education. The educational sessions attended will contribute toward completion of the requirements necessary to obtain the Certified Municipal Clerk (CMC) designation through IIMC.

**Educational Opportunities**

The conference offered a comprehensive curriculum focused on the evolving role of municipal clerks and governance professionals. Educational sessions covered topics including public records management, ethics and transparency, legislative processes, leadership development, records retention, election administration, customer service, emerging technologies, and best practices in local government operations.

Participation in these courses provided practical knowledge and resources that can be applied to District operations, Board administration, records management, policy implementation, and organizational efficiency. Exposure to innovative practices from agencies throughout the country also provided valuable insight into emerging trends and opportunities for continuous improvement within the District.

**Assessment and Certification Requirements**

As part of the conference's educational program, participants were required to complete assessments associated with individual learning tracks and educational sessions. Successful completion of these assessments demonstrates comprehension of course material and is necessary to receive educational credit toward the Certified Municipal Clerk (CMC) designation.

The CMC designation is a nationally recognized professional credential that signifies achievement in municipal governance, public administration, records management, and continuing professional education.

ATTENDEES:

*Megan Scarborough-Eckel, Executive Assistant/Clerk of the Board*

**Strategic Business Plan Alignment:**

**Goal 2** A strong culture drives the Board of Trustees and staff to unite as a team and continually grow in both skill and purpose.

**Strategic Response** – 2.2. Provide educational opportunities for employees looking to grow into promotions by providing training and development.



**Coachella Valley Mosquito and  
Vector Control District**

**Staff Report**

**June 9 , 2026**

**Agenda Item:** Informational Item

District Travel for the Board of Trustees

**Background:**

**CSDA Annual Conference and Exhibitor Showcase - Palm Desert, CA  
(August 24-27, 2026)**

**Requests to attend must be made by July 22, 2026, VIA EMAIL:  
[mscarborougheckel@cvmosquito.org](mailto:mscarborougheckel@cvmosquito.org)**



**Coachella Valley Mosquito and  
Vector Control District**

**June 9, 2026**

**Staff Report**

**Agenda Item:** Consent Calendar

Approval of Resolution 2026-06 Delegating of Authority to Request Disbursements of the California Employers' Retiree Benefit Trust (CERBT) — David I'Anson, Administrative Finance Manager

**Background:**

The CERBT trust fund is utilized to prefund the District's Other Post-Employment Benefits (OPEB) obligations. Adoption of this resolution authorizes the designated District representatives to submit disbursement requests and execute necessary documentation related to withdrawals from the CERBT account, ensuring efficient administration of OPEB-related expenditures. This authorization is administrative in nature and does not alter the Board's oversight of District finances or budgetary appropriations. CalPERS requires more than one signer to request disbursements in addition to the General Manager, this resolution adds two additional positions the Administrative Finance Manager and Human Resources Risk Manager.

**Staff Recommendation:**

- Staff recommends that the Board approve Resolution 2026-06

**Exhibits:**

- Resolution 2026-06
- Exhibit A - Delegating of Authority to Request Disbursements

**RESOLUTION NO. 2026-06**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE COACHELLA VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT DELEGATING AUTHORITY TO REQUEST DISBURSEMENTS FROM CALPERS AND AUTHORITY TO CERTIFY PURPOSE OF DISBURSEMENTS**

**WHEREAS**, the Coachella Valley Mosquito and Vector Control District (“District”) was established in 1928 as an independent special district by the Riverside County Board of Supervisors; and

**WHEREAS**, Section 22940 of the Government Code, as part of the Public Employees' Medical and Hospital Care Act, establishes in the State Treasury the Annuitants' Health Care Coverage Fund, for the prefunding of health care coverage for annuitants (“Prefunding Plan”); and

**WHEREAS**, the California Public Employees' Retirement System Board of Administration (“CALPERS Board”) has the sole and exclusive control and power over the administration and investment of the Prefunding Plan; and

**WHEREAS**, the District participates in the Prefunding Plan; and

**WHEREAS**, on October 11, 2011, the District's Board of Trustees adopted Resolution 2011-22 delegating authority from the Board of Trustees to the General Manager to request disbursements from CalPERS and authority to certify purpose of said disbursements related to the Prefunding Plan; and

**WHEREAS**, the District desires to update the Delegation of Authority to Request Disbursements form to replace the current District positions with the delegated authority to include the General Manager, the Administrative Finance Manager, and the Human Resources Risk Manager; and

**WHEREAS**, CalPERS requires the District's Board of Trustees to approve any updates to the Delegation of Authority to Request Disbursements.

**NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE COACHELLA VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:**

**Section 1. Recitals.**

The recitals set forth above are true and correct.

**Section 2. Designation of Authorized Person(s) to Request Disbursements and Certify as to the Purpose of Disbursements.**

The Board of Trustees hereby delegates authority to the General Manager, the Administrative Finance Manager, and the Human Resources Risk Manager to request on behalf of the District, disbursements from the CalPERS Prefunding Plan, and to certify as to the purpose for which the disbursed funds will be used.

**Section 3. Delegation of Authority to Request Disbursements Form.**

Section 2. The General Manager or his designee is hereby authorized to execute the CalPERS Delegation of Authority to Request Disbursements in substantially the form attached hereto as Exhibit "A" consistent with this Resolution No. 2026-06.

**Section 4. Effective Date.**

This resolution shall take effect upon its adoption.

**Section 5. Certification.**

The Clerk of the Board shall certify as to the adoption of this resolution and shall cause the same to be processed in the manner required by law.

**PASSED, ADOPTED, AND APPROVED by the Board of Trustees of the Coachella Valley Mosquito and Vector Control District this 9<sup>th</sup> day of June 2026.**

\_\_\_\_\_  
Benjamin Guitron, IV, President  
Board of Trustees

**ATTEST:**

\_\_\_\_\_  
Megan Scarborough-Eckel, Clerk of the Board

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Lena D. Wade, General Counsel

**REVIEWED:**

\_\_\_\_\_  
Jeremy Wittie, M.S., CSDM, General Manager

**EXHIBIT "A"  
TO**

**RESOLUTION NO. 2026-06**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
COACHELLA VALLEY MOSQUITO AND VECTOR CONTROL  
DISTRICT DELEGATING AUTHORITY TO REQUEST  
DISBURSEMENTS FROM CALPERS AND AUTHORITY TO CERTIFY  
PURPOSE OF DISBURSEMENTS**

**CALPERS DELEGATION OF AUTHORITY TO REQUEST  
DISBURSEMENTS FORM**



State of California  
 California Public Employees' Retirement System California  
 Employers' Retiree Benefit Trust (CERBT) 400 Q Street,  
 Sacramento, CA 95811  
 www.calpers.ca.gov

## Delegation of Authority to Request Disbursements California Employers' Retiree Benefit Trust (CERBT)

### RESOLUTION OF THE

\_\_\_\_\_

(GOVERNING BODY)

### OF THE

\_\_\_\_\_

(NAME OF EMPLOYER)

The \_\_\_\_\_ delegates to the incumbents  
 (GOVERNING BODY)

in the positions of \_\_\_\_\_ and  
 (TITLE)

\_\_\_\_\_, and/or  
 (TITLE)

\_\_\_\_\_ authority to request on behalf of the  
 (TITLE)

Employer disbursements from the Other Post Employment Prefunding Plan and to certify as to the purpose for which the disbursed funds will be used.

By \_\_\_\_\_

Title \_\_\_\_\_

Witness \_\_\_\_\_

Date \_\_\_\_\_



# **ACTION ITEMS**



## Coachella Valley Mosquito and Vector Control District

June 9, 2026

### Staff Report

**Agenda Item:** Action

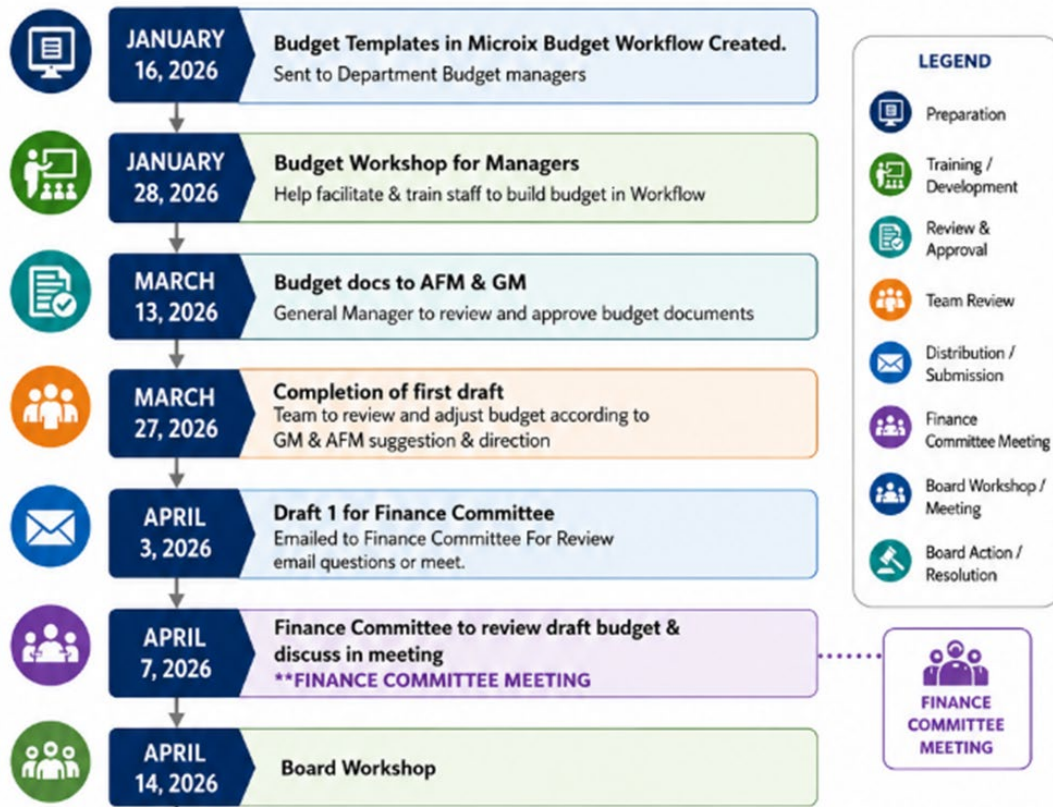
Discussion and/or approval of Resolution 2026-07 adopting the Fiscal Year 2026-2027 Budget — **Jeremy Wittie, MS, CSDM, General Manager, and David I'Anson, Administrative Finance Manager**

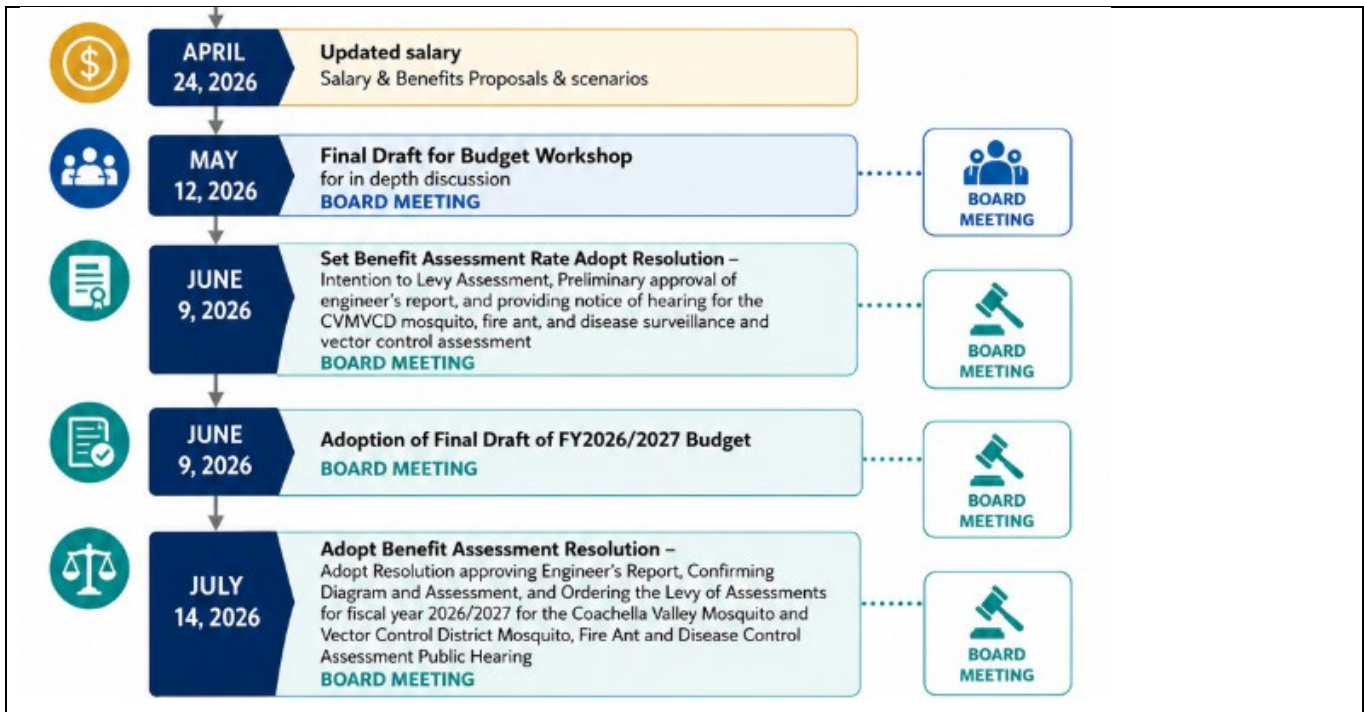
**Background:**

The budget process started in January. The first draft was reviewed by the Finance Committee on April 7<sup>th</sup>. On May 12<sup>th</sup> the whole Board was invited to the Budget Workshop for an in-depth review of the budget. Attached is the Budget Summary, and Resolution Adopting the Budget, a verbal presentation will be made at the June 9<sup>th</sup> meeting.

## FY 2026/2027 BUDGET DEVELOPMENT WORKFLOW

*From Budget Preparation to Adoption*





**Staff Recommendation:**

Approval of Resolution 2026-07 Adopting the CVMVCD FY 2026-27 Budget

**Attachments:**

- Resolution 2026-07
- FY 2026-27 Budget Summary
- FY 2026-27 General Operating Budget

**RESOLUTION NO. 2026-07**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
COACHELLA VALLEY MOSQUITO AND VECTOR CONTROL  
DISTRICT ADOPTING THE  
FISCAL YEAR 2026-2027 BUDGET**

**WHEREAS**, the Coachella Valley Mosquito and Vector Control District (“District”) is a political subdivision and a “local agency” of the State of California, created and operating under the authority and provisions of California Health and Safety Code Section 2000 et. seq., and

**WHEREAS**, the District’s Board of Trustees (“Board”) has been granted the statutory authority and responsibility to administer the financial affairs of the District; and

**WHEREAS**, California Health and Safety Code section 2070(a) provides that on or before August 1 of each year, the Board shall adopt a final budget, which shall conform to the accounting and budgeting procedures for special districts contained in Subchapter 3 (commencing with Section 1031.1) and Article 1 (commencing with Section 1121) of Subchapter 4 of Division 2 of Title 2 of the California Code of Regulations; and

**WHEREAS**, the Board reviewed the Fiscal Year 2026-27 Budget for the District (“Fiscal Year 2026-2027 Budget”), attached hereto as Exhibit A, and incorporated herein by this reference, and determined that said budget conforms to all applicable regulations;

**WHEREAS**, the Board desires to adopt the Fiscal Year 2026-2027 Budget.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of the Coachella Valley Mosquito and Vector Control District that:

**Section 1. Recitals.**

That the recitals set forth above are true and correct.

**Section 2. Adoption of Budget.**

The Board hereby adopts the Fiscal Year 2026-2027 Budget, which shall be made available for public inspection in the District Administration office.

**Section 3. Transmit to County.**

That pursuant to California Health and Safety Code Section 2070(b), the Board hereby directs the District Manager to cause a copy of the Fiscal Year 2026-2027 Budget to be transmitted to the Riverside County Auditor-Controller's Office.

**Section 4. Severability.**

The Board declares that, should any provision, section, paragraph, sentence or word of this Resolution be rendered or declared invalid by any final court action in a court of competent jurisdiction or by reason of any preemptive legislation, the remaining provisions, sections, paragraphs, sentences or words of this Resolution as hereby adopted shall remain in full force and effect.

**Section 5. Repeal of Conflicting Provisions.**

That all the provisions heretofore adopted by the Board that are in conflict with the provisions of this Resolution are hereby repealed.

**Section 6. Effective Date.**

This Resolution shall take effect immediately upon its adoption.

**Section 7. Certification.**

The Clerk of the Board of Trustees shall certify as to the adoption of this Resolution and shall cause the same to be processed in the manner required by law.

**PASSED, ADOPTED, AND APPROVED by the Board of Trustees of the Coachella Valley Mosquito and Vector Control District this 9<sup>th</sup> day of June 2026.**

\_\_\_\_\_  
Benjamin Guitron, IV, President  
Board of Trustees

**ATTEST:**

\_\_\_\_\_  
Megan Scarborough-Eckel, Clerk of the Board

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Lena D. Wade, General Counsel

**REVIEWED:**

\_\_\_\_\_  
Jeremy Wittie, M.S., CSDM, General Manager

**EXHIBIT "A"  
TO**

**RESOLUTION NO. 2026-07**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE COACHELLA VALLEY  
MOSQUITO AND VECTOR CONTROL DISTRICT ADOPTING THE  
FISCAL YEAR 2026-2027 BUDGET**

**COACHELLA VALLEY MOSQUITO AND  
VECTOR CONTROL DISTRICT  
FISCAL YEAR 2026-2027 BUDGET**

**Coachella Valley Mosquito and Vector Control District  
GENERAL OPERATING BUDGET**

	<b>Proposed Budget 2026-2027</b>	Adopted Budget 2025-2026	Estimated Actual 2025-2026	Actual 2024-2025
<b>Beginning Spendable Fund Balance</b>	<b>15,639,881</b>	13,854,818	14,822,067	13,954,546
<b>REVENUES</b>				
Property Taxes Current	<b>16,111,188</b>	15,601,652	15,500,028	14,960,243
Property Taxes Prior	<b>65,629</b>	65,629	65,629	46,197
Interest Income	<b>275,000</b>	275,000	275,000	496,620
Miscellaneous Revenue	<b>63,000</b>	63,000	63,000	20,258
Benefit Assessment Income	<b>2,511,672</b>	2,437,709	2,511,672	2,431,750
<b>TOTAL REVENUES</b>	<b>19,026,488</b>	18,442,990	18,415,329	17,955,068
<b>EXPENSES</b>				
<b>Payroll Expense</b>				
5101 Payroll - Full Time	<b>7,873,848</b>	7,358,139	7,146,770	6,910,850
5102 Payroll - Seasonal	<b>97,186</b>	97,186	28,000	51,460
5103 Temporary Services	<b>22,900</b>	14,900	3,491	8,060
5105 Overtime Expenses	<b>58,240</b>	38,080	59,664	34,417
5150 CalPERS Employer Payment of Unfunded Liabil	<b>859,263</b>	667,172	667,172	765,184
5150 CalPERS State Retirement Expense	<b>814,721</b>	752,695	708,967	585,388
5155 Social Security Expense	<b>475,800</b>	443,686	441,720	429,423
5165 Medicare Expense	<b>110,843</b>	103,332	105,813	101,725
5170 Cafeteria Plan Expense	<b>1,694,686</b>	1,601,674	1,585,968	1,498,950
5172 Retiree Healthcare	<b>250,000</b>	240,000	224,900	239,646
5180 Deferred Compensation	<b>159,121</b>	149,689	156,038	131,676
5195 Unemployment Insurance	<b>34,235</b>	33,801	41,144	27,836
Total Payroll Expense	<b>12,450,843</b>	11,500,356	11,169,644	10,784,615
<b>Administrative Expense</b>				
5250 Tuition Reimbursement	<b>20,000</b>	20,000	19,130	15,146
5300 Employee Incentive	<b>20,000</b>	15,000	13,433	9,730
5301 Employee Support	-	-	-	-
5302 Wellness	<b>16,000</b>	10,600	3,534	6,761
5305 Employee Assistance Program	<b>2,500</b>	2,500	1,865	1,845
6000 Property & Liability Insurance	500,541	349,375	443,378	325,986
Retrospective Adjustment	(15,000)	(15,000)	-	-
<b>Sub Total</b>	<b>485,541</b>	-	-	-
6001 Workers' Compensation Insurance	318,039	289,126	178,671	226,678
Retrospective Adjustment	(50,000)	(50,000)	-	-
<b>Sub Total</b>	<b>239,126</b>	-	-	-
6050 Dues & Memberships	<b>68,591</b>	63,512	68,633	55,682
State Certified Technician Fees	<b>4,525</b>	4,771	-	-
6060 Public Outreach Materials	<b>61,350</b>	54,400	30,147	29,919
6065 Recruitment/Advertising	<b>5,000</b>	4,000	4,020	2,946
6070 Office Supplies	<b>32,835</b>	24,255	16,496	13,986
6075 Postage	<b>14,400</b>	8,200	6,458	3,514
6080 Computer & Network Systems	<b>13,399</b>	13,399	-	5,037
6085 Bank Service Charges	<b>500</b>	500	858	631
6090 Local Agency Formation Commission	<b>3,600</b>	3,000	5,580	3,796
6095 Professional Fees	-	-	-	-
Finance	<b>44,300</b>	44,300	77,387	116,795
Information Systems	<b>67,000</b>	62,000	-	-
Administration	<b>8,000</b>	16,000	-	-
Public Outreach	<b>7,800</b>	6,100	-	-
Quality Control & Surveillance	<b>16,500</b>	-	-	-

**Coachella Valley Mosquito and Vector Control District  
GENERAL OPERATING BUDGET**

		<b>Proposed Budget 2026-2027</b>	Adopted Budget 2025-2026	Estimated Actual 2025-2026	Actual 2024-2025
6100	Attorney Fees - General Counsel	<b>95,000</b>	83,000	53,082	62,052
6100	Attorney Fees - Labor Relations	-	-		
6100	Attorney Fees - Personnel	-	-		
6105	Legal Services - Abatement	-	-		
6106	HR Risk Management	<b>8,000</b>	8,000	5,470	9,245
6110	Conference Expense			-	
	MVCAC Committee Assignments	<b>13,200</b>	12,000	60,938	58,648
	Annual Conference Expense	<b>44,800</b>	32,350	-	19,856
	Trustee Travel	<b>24,900</b>	17,700	-	6,959
6115	Trustee In-Lieu Expense	<b>13,200</b>	13,200	13,200	12,873
6120	Trustee Support Expense	<b>7,600</b>	7,600	7,028	6,647
6200	Meetings Expense	<b>17,700</b>	14,760	6,185	9,385
6210	Promotion & Education	<b>58,800</b>	56,300	44,720	26,531
6220	Public Outreach Advertising	<b>146,000</b>	151,000	146,145	45,658
6500	Benefit Assessment Expense	<b>149,000</b>	84,000	149,793	82,843
<b>Total Administrative Expense</b>		<b>1,738,079</b>	1,405,948	1,356,145	1,159,149
<b>Utility Expense</b>					
6400	Utilities	<b>150,544</b>	140,544	150,879	141,277
6410	Telecommunications	<b>2,760</b>	2,760	2,313	2,573
<b>Total Utility Expense</b>		<b>153,304</b>	143,304	153,192	143,850
<b>Operating Expense</b>					
7000	Uniform Expense	<b>63,694</b>	63,294	50,273	54,983
7050	Safety Expense	<b>54,776</b>	51,826	51,224	37,297
7100	Physician Fees	<b>9,000</b>	6,000	1,815	2,520
7150	IT Communications	<b>92,379</b>	94,500	77,163	58,698
7200	Maintenance Supplies	<b>3,000</b>	3,000	11,733	4,111
7300	Building & Grounds Maintenance	<b>56,000</b>	47,000	49,154	57,413
7310	Calibration & Certification of Equipment	<b>13,300</b>	7,900	11,733	7741
7350	Permits, Licenses & Fees	<b>12,230</b>	9,792	9,329	6,395
7360	Software Licensing	<b>43,235</b>	43,355	32,106	14022
7400	Vehicle Maintenance & Repair	<b>81,020</b>	72,800	39,762	39,136
7420	Offsite Vehicle Maintenance & Repair	<b>22,318</b>	20,378	10,982	24,676
7450	Equipment Parts & Supplies	<b>91,062</b>	34,920	17,547	32,336
7500	Small Tools Expense	<b>6,500</b>	6,500	4,185	6,416
7550	Lab Operating Supplies	<b>80,425</b>	66,625	43,553	36,630
7570	Green Pool Surveillance	<b>25,000</b>	25,000	-	20,940
7575	Surveillance	<b>147,035</b>	122,810	131,577	108,483
7600	Staff Training				
	State Required CEU	<b>6,084</b>	4,860	761	3630
	Professional Development	<b>177,584</b>	160,509	146,613	91,365
7650	Equipment Rentals	<b>1,500</b>	13,500	5,555	3,085
7675	Contract Services				
	Administration	<b>12,000</b>	12,000	165,473	11,384
	Information Systems	<b>108,398</b>	78,732	-	29,896
	Public Outreach	<b>2,400</b>	2,400	-	1,527
	Fleet	<b>25,511</b>	25,511	-	16,616
	Facilities	<b>111,864</b>	98,864	-	83,212
	Operations	<b>7,000</b>	5,000	-	2,961
7680	Cloud Computing Services	<b>195,730</b>	159,859	-	142,965

**Coachella Valley Mosquito and Vector Control District  
GENERAL OPERATING BUDGET**

	<b>Proposed Budget 2026-2027</b>	Adopted Budget 2025-2026	Estimated Actual 2025-2026	Actual 2024-2025
7700 Motor Fuel & Oils	<b>159,800</b>	159,800	104,955	108,389
7750 Ops Operating Supplies	<b>15,400</b>	21,000	13,497	9,856
7800 Control	-	-		
Chemical Control	<b>762,438</b>	841,039	1,052,591	817,159
Physical Control	<b>10,000</b>	10,000	-	
Biological Control	<b>75,000</b>	-		
7850 Aerial Applications	-	-		
Rural	<b>80,000</b>	80,000	95,915	289,332
7860 Unmanned Aircraft Applications	-	-	-	19,740
8415 Operating Equipment	<b>91,530</b>	101,530	24,681	51,272
8510 Research Projects	<b>250,000</b>	250,000	171,870	269,658
9000 Contingency Expense	<b>275,000</b>	275,000	176,414	109,764
<b>Total Operating Expense</b>	<b>3,168,213</b>	2,975,304	2,500,456	2,585,775
<b>TOTAL EXPENSES</b>	<b>17,510,439</b>	16,024,912	15,179,437	14,673,389
<b>Contribution to Capital Reserves</b>				
8900 Thermal Remediation Reserve	<b>79,798</b>	75,281	75,281	67,000
8900 Capital Facility Replacement Reserve	<b>740,953</b>	1,647,499	1,647,499	1,451,860
8900 Capital Project - SIT Insectory	<b>500,000</b>	500,000	500,000	700,000
8900 Capital Equipment Replacement Reserve	<b>195,298</b>	195,298	195,298	195,298
<b>Total Contribution to Capital Reserves</b>	<b>1,516,049</b>	2,418,078	2,418,078	2,414,158
<b>TOTAL EXPENSES &amp; TRANSFERS</b>	<b>19,026,488</b>	18,442,990	17,597,515	17,087,547
<b>Operating Revenue Less Expenses, Transfers &amp; Contin</b>	<b>0</b>	0	817,814	867,521
<b>TOTAL GENERAL FUND EXPENSES</b>	<b>19,026,488</b>	18,442,990	17,597,515	17,087,547
<b>Ending Spendable Fund Balance</b>	<b>15,639,881</b>	13,854,819	15,639,881	14,822,067

**Coachella Valley Mosquito and Vector Control District  
THERMAL FACILITY REMEDIATION FUND RESERVE**

	<b>Proposed Budget 2026-2027</b>	Adopted Budget 2025-2026	Estimated Actual 2025-2026	Actual 2024-2025
<b>Beginning Fund Balance</b>	<b>405,273</b>	301,420	350,955	253,808
<b>REVENUE</b>				
Misc Revenue				-
Income from Lease	<b>15,000</b>	15,000	15,000	15,000
Interest	<b>1,400</b>	1,400	1,400	13,047
Transfer From General Operatir	<b>79,798</b>	75,281	75,281	71,020
<b>TOTAL REVENUE</b>	<b>96,198</b>	91,681	91,681	99,067
<b>EXPENSES</b>				
6095 Professional Fees			1,920	
7300 Maintenance	-	-	35,443	1,920
8415 Capital				
<b>TOTAL EXPENSES</b>	-	-	37,363	1,920
<b>Total Revenue Less Expense</b>	<b>96,198</b>	91,681	54,318	97,147
<b>Ending Fund Balance</b>	<b>501,471</b>	<b>393,101</b>	405,273	350,955

**Coachella Valley Mosquito and Vector Control District  
CAPITAL EQUIPMENT REPLACEMENT FUND RESERVE BUDGET**

	<b>Proposed Budget 2026-2027</b>	Adopted Budget 2025-2026	Estimated Actual 2025-2026
<b>Beginning Fund Balance</b>	<b>583,697</b>	718,507	608,181
<b>REVENUE</b>			
Transfer from General Fund			
Interest	<b>18,924</b>	18,924	16,238
Sale of Assets	-	-	-
Transfers From Operating Budget	<b>195,298</b>	195,298	195,298
<b>TOTAL REVENUE</b>	<b>214,222</b>	214,222	211,536
<b>EXPENSES</b>			
8415 Capital Outlay - IT	<b>269,600</b>	163,310	143,000
8415 Capital Outlay - Fleet Equipment		93,020	93,020
8415 Capital Outlay - Facilities			-
8415 Capital Outlay - Operations	-	-	
8415 Capital Outlay - Lab Equipment			
<b>TOTAL EXPENSES</b>	<b>269,600</b>	256,330	236,020
<b>Total Revenue Less Expense</b>	<b>(55,378)</b>	(42,108)	(24,484)
<b>Ending Fund Balance</b>	<b>528,319</b>	676,399	583,697

**Coachella Valley Mosquito and Vector Control District  
CAPITAL FACILITY REPLACEMENT FUND RESERVE BUDGET**

	<b>Proposed Budget 2026-2027</b>	Adopted Budget 2025-2026	Estimated Actual 2025-2026	Actual 2024-2025
<b>Beginning Fund Balance</b>	<b>5,476,026</b>	5,398,902	5,678,009	5,187,698
<b>REVENUE</b>				
Interest	<b>24,718</b>	24,718	24,718	15,200
Transfers From Operating Budget	<b>740,953</b>	1,647,499	1,647,499	1,127,340
Sale of Assets	<b>10,000</b>	10,000	10,000	
IRA Rebate				
<b>TOTAL REVENUE</b>	<b>775,671</b>	1,682,217	1,682,217	1,142,540
<b>CAPITAL EXPENSES</b>				
6095 Professional Services	<b>254,472</b>	254,472	60,000	40,174
7300 Repair & Maintenance		60,000	58,050	147,101
7310 Maintenance & calibration	<b>12,500</b>	12,500	7,965	8,767
8415 Capital Outlay - Centrica	<b>1,721,598</b>	2,262,765	541,167	
8415 Capital Outlay - Administration	<b>1,202,811</b>	1,548,214	255,040	
8415 Capital Outlay - Operations	<b>547,980</b>	825,214	113,525	
8415 Capital Outlay - Facility	<b>250,000</b>	100,000	316,298	409,005
8415 Capital Outlay - Public Outreach	<b>50,000</b>			
8415 Capital Outlay - Vehicles	<b>100,000</b>	331,200	160,126	44,539
8487 Furniture & Equipment		200,000	372,030	2,642
<b>TOTAL EXPENSES</b>	<b>4,139,361</b>	5,594,365	1,884,200	652,229
<b>Total Revenue Less Expense</b>	<b>(3,363,690)</b>	(3,912,148)	(201,983)	490,312
<b>Ending Fund Balance</b>	<b>2,112,336</b>	1,486,754	5,476,026	5,678,009

**Coachella Valley Mosquito and Vector Control District  
SIT CAPITAL PROJECT FUND BUDGET**

	<b>Proposed Budget 2026-2027</b>	Adopted Budget 2025-2026	Estimated Actual 2025-2026	Actual 2024-2025
<b>Beginning Fund Balance</b>	<b>2,732,704</b>	2,161,309	2,212,704	1,630,523
<b>REVENUE</b>				
Interest	<b>20,000</b>	20,000	20,000	82,181
Transfers From Operating Budget	<b>500,000</b>	500,000	500,000	500,000
Sale of Assets				
<b>TOTAL REVENUE</b>	<b>520,000</b>	520,000	520,000	<b>582,181</b>
<b>CAPITAL EXPENSES</b>				
6095 Professional Services	<b>200,000</b>	40,000		
7300 Maintenance		20,000		
8415 Capital Expenditure				
<b>TOTAL EXPENSES</b>	<b>200,000</b>	60,000	-	-
<b>Total Revenue Less Expense</b>	<b>320,000</b>	460,000	<b>520,000</b>	<b>582,181</b>
<b>Ending Fund Balance</b>	<b>3,052,704</b>	<b>2,621,309</b>	2,732,704	2,212,704



**FY2026-27 Draft**  
**Coachella Valley Mosquito and Vector Control District**

# Transmittal Letter

To the Board of Trustees and our District Constituents:

I am pleased to share with you the District's Draft Budget for Fiscal Year 2026–2027. Over the past several months, David l'Anson, Administrative Finance Manager, has led a highly collaborative budgeting effort with our Department Managers and myself. The result is a strategic and fiscally responsible plan that strengthens our long-term financial stability, supports essential programs, and advances our mission. This proposed budget positions the District to respond effectively to our evolving vector challenges and moves us closer to our vision of a Coachella Valley free from vector-borne disease.

A balanced budget is proposed, with operating revenue forecasted at \$19 million, operating expenditure projected at \$17,510,439, and \$1,516,049 planned for transfers to capital reserves. Riverside County is projecting a 4% increase in property tax revenue for the coming fiscal year. Key expenditures include funding one additional full-time position, the Assistant General Manager, and continued investment in the Sterile Male Mosquito program, consistent with the Strategic Plan and direction from the Board.

The Capital Budget totals \$4.5 million, which includes:

- \$1.7 million for the Centrica Energy Project
- \$675,000 for the Operations Building remodel, including expanded locker rooms
- \$1.3 million for Administration Building improvements
- Funds to purchase the District's first electric vehicle and install EV chargers to meet upcoming CARB milestone requirements
- Security enhancements for District facilities
- Initial preparation for the District's Centennial Celebration

The budget document begins with the Budget Summary, which outlines forecasted reserves, General Fund operating revenues and expenditures, and capital allocations. The document also includes a Table of Organization with proposed positions, an Organizational Chart, detailed departmental budgets, and the complete capital project schedules at the end.

Staff and I look forward to meeting with the Finance Committee to discuss the first draft of the Fiscal Year 2026–2027 Budget on April 7th. If you have any questions prior to the meeting, please do not hesitate to reach out.

Sincerely,

Jeremy Wittie  
General Manager

# Executive Summary

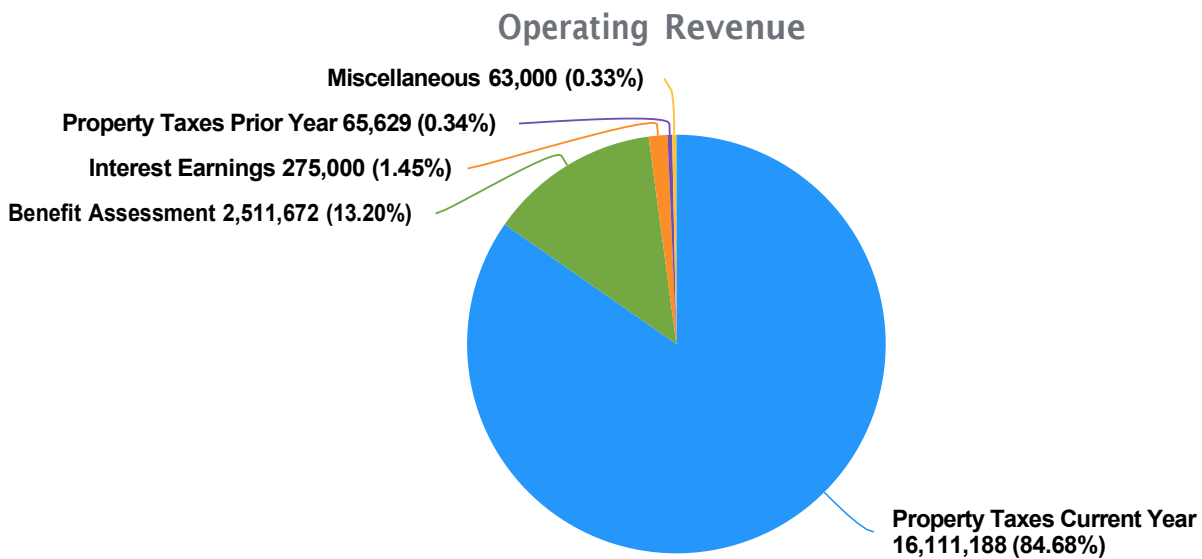
## Operating Budget Revenue

The total operating revenue for Fiscal Year 2026-27 is forecast to increase to \$19,026,488 which is 3.3% higher than the estimated actual for Fiscal Year Ending (FYE) June 30, 2026, of \$18,415,329.

Revenue	Adopted Budget 2025-2026	Estimated Actual 6/30/2026	% Difference	Proposed Budget 2026-2027	% Difference
Property Taxes Current	15,601,652	15,500,028	-0.7%	<b>16,111,188</b>	3.9%
Property Taxes Prior	65,629	65,629	0.0%	<b>65,629</b>	0.0%
Interest Income	275,000	275,000	0.0%	<b>275,000</b>	0.0%
Miscellaneous	63,000	63,000	0.0%	<b>63,000</b>	0.0%
Benefit Assessment	2,437,709	2,511,672	3.0%	<b>2,511,672</b>	0.0%
<b>Total</b>	<b>\$18,442,990</b>	<b>\$18,415,329</b>	<b>-0.1%</b>	<b>\$19,026,489</b>	<b>3.3%</b>

### Revenue Assumption

- Benefit Assessment rates per Single Family Equivalent (SFE) remains at \$14.39 per SFE estimated revenue \$2,511,672.
- Property Tax Current to increase by 4% in line with Assessors Valuation and historical revenue trends.
- Interest revenue \$275,000, Miscellaneous revenue includes \$16,000 estimated credit card rebate, \$35,000 for USDA refund for expenses, and \$12,000 for reimbursement for testing other mosquito & vector control districts' mosquito samples for WNV or SLE.



# Operating Budget Expenditure

Total Operating budget expenditure for FY2026-27 is forecast to be \$19,026,488 7.5% increase over the estimated actual for FYE June 30, 2026 Expenditures are broken down into Payroll, Administrative, Utility, Operating, and Contribution to Capital Reserves.

Expenditure	Adopted Budget 2025-2026	Estimated Actual 6/30/2026	% Difference	Proposed Budget 2026-2027	% Difference
Payroll	11,500,356	11,169,644	-2.9%	<b>12,450,843</b>	10.3%
Administrative	1,405,948	1,356,145	-3.5%	<b>1,738,079</b>	22.0%
Utility	143,304	153,192	6.9%	<b>153,304</b>	0.1%
Operating	2,975,304	2,500,456	-16.0%	<b>3,168,213</b>	21.1%
Contribution to Capital Reserves	2,418,078	2,418,078	0.0%	<b>1,516,049</b>	-59.5%
Total Expenses & Transfers	\$18,442,990	\$17,597,515	-4.6%	<b>\$19,026,489</b>	7.5%

## Administrative Expenses

Administrative expenses, which account for 9.1% of the total budget, are projected to increase by 22%. Main increase is the added earthquake insurance and cyber insurance which increased the Property and Liability insurance budget by \$150,000. Benefit Assessment expense increased to \$149,000 from \$84,000 due to the County of Riverside collection fee increase.

## Payroll

Payroll expense, 65.4% of total budget, are projected to increase by 10.3.0% over the estimated actual for FYE June 30, 2026.

- Full-time equivalents (FTE), increases by 1 FTE to 75.8 FTE.
- Budget includes the salary and benefits for the new position Assistant General Manager
- Cost of living adjustment is 3% for all employees.
- CalPERS Classic Employer Rate decrease from 10.76 % to 10.75 %
- CalPERS PEPRRA Employer Rate decrease from 7.96 % to 7.93 %
- CalPERS unfunded accrued liability (UAL) payment \$659,263
- Prefunding \$200,000 to California Employers' Pension Prefunding Trust (CEPPT) Fund
- CalPERS CERBT fully funded for retiree healthcare contribution reallocated to pension trust.

## Utility Expenses

- Budget for utility has a slight increase over FY25-26 budget, replacement of solar panels in new fiscal year should positively impact spring 2027 electricity expenses.

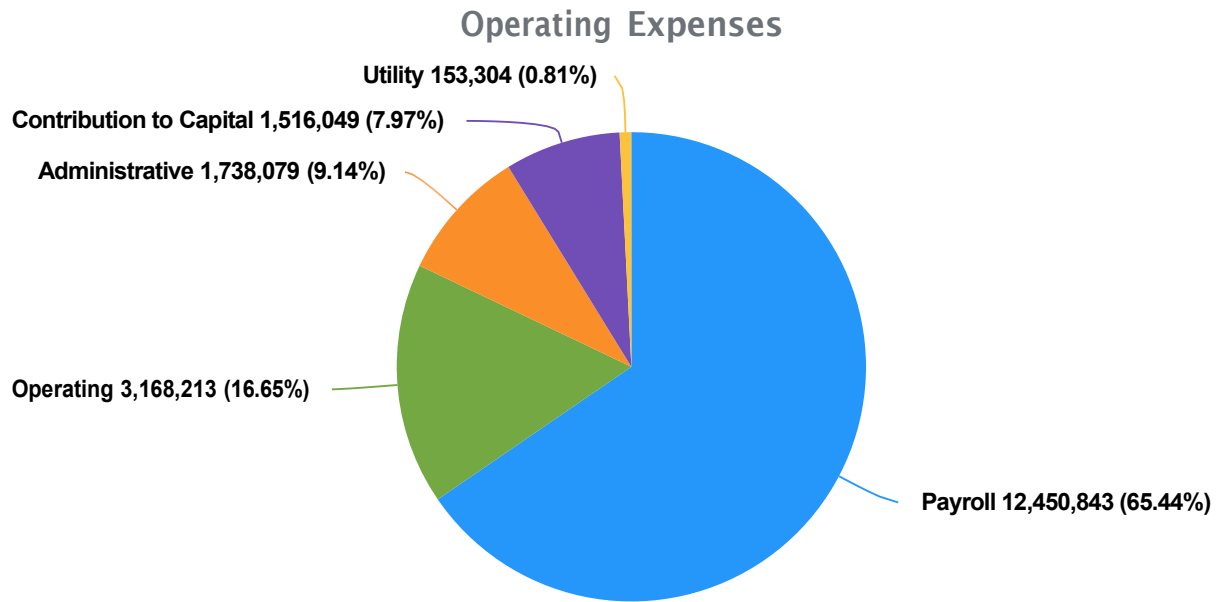
## Operating Expenses

The 2026-27 Operating expenses, 16.7 % of total budget, are forecast to be 21.1% more than the latest estimate for 2025-26

- New fiscal year includes \$75,000 allocated for Mosquito Mate sterile male mosquitoes in control products
- Contingency Expense is \$275,000, this includes aerial applications for mosquito virus response and the amount is less than 10 % of the Operating Expenses minus the Research Budget. This expense is built into the budget in case there is a need to buy more equipment, chemicals, or aerial services.

### Contribution to Capital Reserves

The 2026-27 Contributions to Capital Reserves, 8% of total budget, are forecast to be 59.5% less than prior year. The reason is the large contribution in prior year was to fund capital improvements planned to the District headquarters and that amount is not needed for the new fiscal year.



# Capital Budget

## FUND 12 Thermal Facility Remediation Capital Fund Reserve

This fund reserve is set up to fund ongoing maintenance and capital improvements at the District's old Thermal headquarters. Remediation work was originally performed in 2008 to pave the grounds that were polluted with DDT. The fund reserve includes rental revenue of \$15,000 and a fund transfer from the General Fund of \$79,798. No expenditures are budgeted for this fiscal year, however a request for proposal will be issued during the fiscal year for environmental firm to evaluate the site for contamination removal and clean up.

<b>Thermal Facility Remediation Fund Reserve Forecast</b>	Beginning Balance July 1, 2026	Budgeted Revenue	Contribution from / (to) Operations and from Other Capital Funds	Budgeted Expenditure	Ending Balance June 30, 2027
<b>Assigned Reserves:</b> <i>Thermal Facility Remediation Fund</i>	<b>405,273</b>	16,400	79,798 <sup>(1)</sup>		<b>501,471</b>
Total	<b>405,273</b>	16,400	79,798		<b>501,471</b>
<i><sup>(1)</sup> Transfer to/from Operating Budget</i>					

## FUND 13 Capital Equipment Replacement Fund Reserve

This fund reserve is set up to fund new and/or replacement IT, Operations, Laboratory equipment. Budget expenses total \$269,600. This is funded from an annual transfer of \$195,298 based on a funding schedule. Capital expenditure includes Mobile Emergency Communications equipment, Operational Management program, agenda and meeting management software and electronic content management system.

<b>Capital Equipment Replacement Fund Forecast</b>	Beginning Balance July 1, 2026	Budgeted Revenue	Contribution from / (to) Operations and from Other Capital Funds	Budgeted Expenditure	Ending Balance June 30, 2027
<b>Assigned Reserves:</b> <i>Equipment</i>	<b>583,697</b>	18,924	195,298 <sup>(1)</sup>	(269,600)	<b>528,319</b>
Total	<b>583,697</b>	18,924	195,298	(269,600)	<b>528,319</b>
<i><sup>(1)</sup> Transfer to/from Operating Budget</i>					

## FUND 14 Capital Facility Replacement Fund Reserve

This fund reserve is set up to fund maintenance, repair and replacement of District facilities and vehicles. The FY2026-27 Capital Budget includes capital expenses for the second year of Boardroom & Administration office enhancements, Security Improvements, Operations Building Enhancements and Centrica Energy Efficiency Project which includes LED lighting,

replacement and expansion of solar array, and upgrade and expansion of building control systems. The capital budget also includes funds for 1 electric vehicle and funds for the Centenary.

<b>Capital Facility Replacement Fund Forecast</b>	Beginning Balance July 1, 2026	Budgeted Revenue	Contribution from / (to) Operations and from Other Capital Funds	Budgeted Expenditure	Ending Balance June 30, 2027
<b>Assigned Reserves: Facility &amp; Vehicle Replacement</b>	<b>5,476,026</b>	34,718	740,953 <sup>(1)</sup>	(4,139,361)	<b>2,112,336</b>
Total	<b>5,476,026</b>	34,718	740,953	(4,139,361)	<b>2,112,336</b>
<i><sup>(1)</sup> Transfer to/from Operating Budget</i>					

**FUND 15 Capital Project Sterile Mosquito Insectary Fund Reserve**

This fund reserve is set up to fund new Sterile mosquito insectary building. The FY26-27 budget includes \$0.5million fund transfer from General Operating Budget and \$200,000 budgeted for design services.

<b>Capital Project SIT Insectary Construction Fund Capital Reserves Forecast</b>	Beginning Balance July 1, 2026	Budgeted Revenue	Contribution from / (to) Operations and from Other Capital Funds	Budgeted Expenditure	Ending Balance June 30, 2027
<b>Assigned Reserves: Capital Project Sterile Mosquito Insectary Construction</b>	<b>2,732,704</b>	20,000	500,000 <sup>(1)</sup>	200,000	<b>3,052,704</b>
Total	2,732,704	20,000	500,000	200,000	<b>3,052,704</b>
<i><sup>(1)</sup> Transfer to/from Operating Budget</i>					



# STRATEGIC FRAMEWORK

GUIDING OUR FUTURE. PROTECTING PUBLIC HEALTH.

Our Strategic Framework connects our mission and values with achievable goals, measurable objectives, and action-oriented strategies that guide the District through challenges and opportunities in a changing environment.



## OUR FOUNDATION



**VISION**  
We envision our communities free of mosquito and vector-borne disease.



**MISSION**  
We protect public health with our communities through proven scientific, educational, and sustainable vector control programs.

## OUR VALUES



**INTEGRITY & TRUST**  
We uphold the highest levels of responsibility, transparency, and accountability, and we perform to high standards.



**COLLABORATION**  
We work as a team and with individuals, communities, and institutions to further our mission.



**DEDICATION & SERVICE**  
We commit to delivering quality service and results for all of our community members.



**RESPECT**  
We appreciate and honor our team members' and our partner institutions' professionalism.



**FINANCIAL SUSTAINABILITY**  
We provide stability through the responsible use of public resources.



**INNOVATION**  
We develop environmentally sound best practices in programs and services through applied research.

**COMMITTED TO SUSTAINABILITY**  
We consider the impact of all key decisions on the environment and our community. Sustainability is integrated into our programs, operations, and long-term planning.

## OUR STRATEGIC GOALS

These six goals guide our work over the next three years.

1



**PROGRAMS**  
Effective, environmentally sound programs.

2



**HUMAN RESOURCES AND DISTRICT CULTURE**  
A strong culture drives the Board of Trustees and Staff to unite as a team and continually grow in both skill and purpose.

3



**PUBLIC ENGAGEMENT**  
Engaged community members help improve vector control.

4



**FACILITIES, EQUIPMENT AND TECHNOLOGY**  
Reliable, cost-effective facilities, equipment and technology that meet evolving needs.

5



**APPLIED RESEARCH**  
Leads to ongoing improvements in the District's performance.

6



**FINANCES**  
Sustained and transparent finances that meet District needs.

**OBJECTIVES**  
Each goal is supported by measurable objectives that define the "what" we will achieve.

**OBJECNIES INCLUDE:**

- ✓ Innovation and efficiency in program delivery
- ✓ Workforce development and wellness
- ✓ Behavior change, education, and partnerships
- ✓ Resilient infrastructure and technology
- ✓ Applied research that drives results
- ✓ Financial sustainability and transparency

See pages following this framework for detailed objectives for each goal.

## FROM STRATEGY TO RESULTS



**VISION** Our north star – where we are headed.  
**MISSION** Our purpose – why we exist.  
**STRATEGIC GOALS** What we will achieve.  
**OBJECTIVES & STRATEGIES** How we will achieve it.  
**BUDGET & RESOURCES** Investing resources to implement our plan.  
**OUTCOMES** Healthier communities and measurable impact.

Continuous Monitoring, Learning & Improvement

## MONITORING & OVERSIGHT



**COMMUNICATE & LEAD**

- General Manager meets with all employees to review the SBP.
- Management Team implements work plan and reports progress annually.
- Mission, vision, and values are visible and integrated in all materials and training.
- Strategic planning software ensures transparency and tracks progress.



**EVALUATE**

- Performance of the General Manager and Management Team is evaluated based on implementation of work plan projects.
- Regular review of goals and objectives ensures we stay on track.



**RESOURCE ALLOCATION & OVERSIGHT**

- SBP referenced in Board agendas and policy decisions.
- Annual budget tied to goals, objectives, and work plans.
- Regular progress reports inform Board oversight.
- Board and Committees consider SBP in deliberations.
- Annual review and updates to the SBP and work plan.



**ENVIRONMENTAL SUSTAINABILITY**

- Sustainability is embedded throughout our goals and operations.
- We monitor progress on environmental objectives throughout the year and during annual reviews.



**UPDATE THE PLAN**

- A formal and comprehensive update of the SBP will occur every three years, or as directed by the Board.

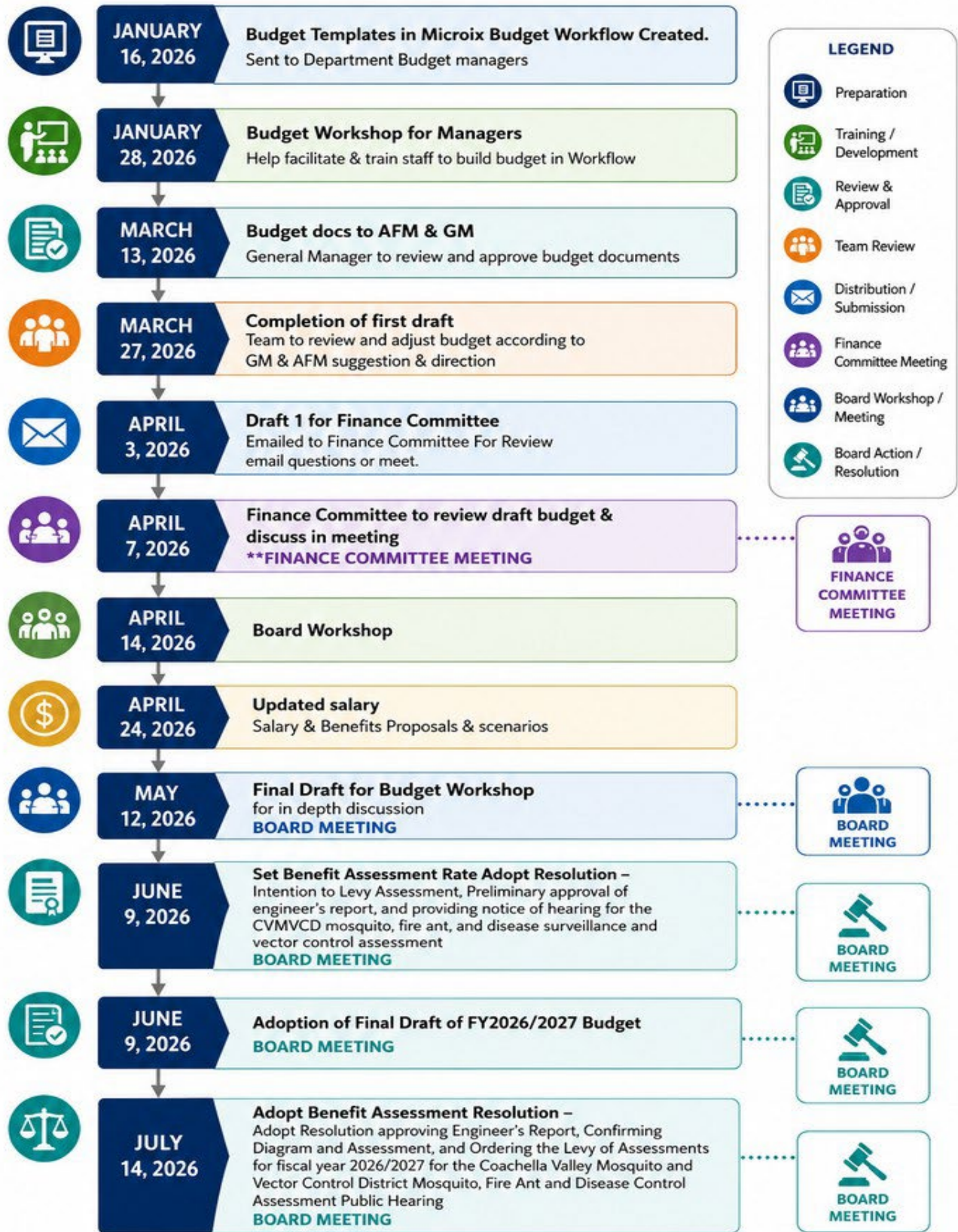


Science. Service. Stewardship. Working together for a healthier Coachella Valley.



# FY 2026/2027 BUDGET DEVELOPMENT WORKFLOW

*From Budget Preparation to Adoption*



*Dates are subject to change. All meetings will be noticed in accordance with applicable laws.*



# FY 2026-2027 PRIORITIES & KEY ISSUES

Protecting Public Health. Enhancing Operations. Building a Resilient Future.



## OPERATIONAL PRIORITIES



### VECTOR SURVEILLANCE AND CONTROL

- Strengthen Aedes mosquito surveillance and control, including continued implementation of the Sterile Insect Technique (SIT) program.
- Expand the Red Imported Fire Ant (RIFA) program through strategic partnerships.
- Enhance emergency preparedness through drone mutual aid agreements and operational collaborations.
- Explore partnerships with higher education institutions to support research, surveillance innovation, and workforce development.
- Maintain high-quality, science-based public health services aligned with emerging vector threats.



### COMMUNITY OUTREACH AND PUBLIC EDUCATION

- Expand K-12 educational programming across school districts.
- Increase effectiveness of social media, community events, and public messaging to improve awareness, community action, and service utilization.
- Strengthen outreach evaluation to ensure messaging drives clear calls to action and measurable engagement.

## KEY ISSUES AFFECTING THE DISTRICT

- Increase in threat, detection and expansion of vectors and vector-borne diseases.
- Regulatory and legislative pressures, including CARB mandates and SB 707, with potential operational and cost impacts.
- Fiscal uncertainty, particularly potential changes to property tax structures affecting long-term revenue stability.
- Cybersecurity risks due to increasing reliance on digital systems and sensitive data.
- Energy reliability concerns in the Coachella Valley could disrupt facilities and services.
- Growing service demand and public expectations, coupled with gaps in public awareness of available services.
- Governance alignment, ensuring clear roles and collaborative decision-making between the Board and staff.
- Long-term facility and land use decisions with significant financial and operational implications.
- Unpredictability of weather patterns and the impact to vector populations, disease transmission, and strains to the Integrated Vector Management program.
- Continued demise of the Salton Sea and implications to public health issues in the Coachella valley.

## SUPPORT DEPARTMENT PRIORITIES



### INFORMATION TECHNOLOGY (IT)

- Advance technology modernization and data integration aligned with the IT Master Plan.
- Strengthen cybersecurity planning and system protection.
- Begin integrating artificial intelligence tools to improve efficiency, reporting, and predictive analysis.



### HUMAN RESOURCES (HR) AND GOVERNANCE SUPPORT

- Establish a structured onboarding and training program for trustees.
- Provide ongoing Board and staff education on vector control, regulations, emerging technologies, and governance best practices.
- Expand opportunities for meaningful Board-staff engagement and alignment.



### FINANCE

- Monitor revenues and expenditures closely amid fiscal uncertainty.
- Support long-term financial resilience through scenario planning and strategic forecasting.
- Evaluate sponsorships and partnership opportunities to support centennial celebration.



### FACILITIES, FLEET, AND CAPITAL PLANNING

- Strengthen capital project tracking and reporting for transparency and accountability.
- Advance campus and facility planning, potentially including evaluation of satellite facility needs.
- Address long-term land use considerations tied to operational efficiency and service coverage.
- Create a roadmap for District owned properties and determine the need of continued ownership.
- Monitor energy reliability risks and infrastructure dependencies affecting operations.



### PERFORMANCE MEASUREMENT AND PROGRAM EFFECTIVENESS

- Implement defined service goals and performance metrics across programs.
- Use performance data to guide resource allocation and continuous improvement.

## HIGH-LEVEL SUMMARY: DISTRICT PRIORITIES

Strengthen vector surveillance and control capabilities to protect public health.	Modernize technology and data systems to improve efficiency and decision-making.	Expand community outreach and education to increase awareness and service utilization.	Improve performance measurement and accountability across programs.	Invest in Board, workforce, and organizational development.	Advance facility and infrastructure planning to support long-term service delivery.	Build strategic partnerships to enhance resources, coordination, and resilience.
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## HIGH-LEVEL SUMMARY: DISTRICT ISSUES

Navigating regulatory and legislative mandates.	Managing financial uncertainty and revenue risks.	Addressing cybersecurity and energy reliability threats.	Balancing growing service demand with public awareness and expectations.	Maintaining effective governance alignment.	Evaluating long-term facility and land-use strategies.
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Our mission is to protect public health through science-based, environmentally responsible vector control programs.



Science-Based. Community-Focused. Environmentally Responsible.

# Personnel Changes

## Administration - *Position Added – 1 FTE*

### Assistant General Manager

To support the District’s continued organizational growth, operational complexity, and long-term strategic initiatives, the District is proposing the addition of **one (1) Assistant General Manager position** within the Administration Department.

The Assistant General Manager will provide executive-level leadership and operational oversight to support the District’s mission of protecting public health through scientifically driven vector control programs. This position will assist in planning, organizing, directing, and evaluating District-wide operations, programs, and administrative functions while providing highly responsible and complex support to the General Manager.

Key responsibilities of the position include:

- Assisting with strategic planning and organizational leadership
- Providing oversight and coordination of departmental operations and management staff
- Managing sensitive, confidential, and high-level administrative assignments
- Supporting policy implementation and operational initiatives
- Coordinating activities with public agencies, regulatory organizations, stakeholders, and community partners
- Promoting collaboration across District departments and external agencies
- Serving as acting General Manager during periods of absence
- Supporting organizational continuity, succession planning, and executive leadership development

The addition of this position strengthens the District’s administrative capacity and organizational resiliency while enhancing executive oversight, operational coordination, and strategic implementation across all service areas.

### Strategic Benefits

The proposed Assistant General Manager position supports several key organizational objectives, including:

Strategic Objective	Organizational Benefit
Leadership Continuity	Strengthens succession planning and executive operational support
Organizational Capacity	Enhances oversight of expanding District programs and services
Operational Efficiency	Improves interdepartmental coordination and project implementation
Strategic Plan Execution	Increases administrative support for long-term initiatives

Strategic Objective	Organizational Benefit
Risk Management	Enhances organizational responsiveness during emergencies and operational disruptions

This position reflects the District’s commitment to proactive leadership, operational excellence, and sustainable organizational growth in support of public health protection throughout the Coachella Valley.

Department	Adopted FY2025-26		Proposed FY2026-27	
	Full Time FTEs	Part Time FTEs	Full Time FTEs	Part Time FTEs
Administration	2.0	0.0	3.0	0.0
Finance	4.0	0.0	4.0	0.0
Human Resources	4.0	0.0	4.0	0.0
Information Systems	3.0	0.0	3.0	0.0
Public Outreach	6.0	0.0	6.0	0.0
Fleet Maintenance	2.0	0.0	2.0	0.0
Buildings & Grounds Maintenance	2.0	0.0	2.0	0.0
Surveillance & Quality Control	13.0	0.4	13.0	0.4
Unmanned Aerial Applications	3.0	0.0	3.0	0.0
Control Operations	34.0	1.4	34.0	1.4
<b>Total</b>	<b>73.0</b>	<b>1.8</b>	<b>74.8</b>	<b>1.8</b>
			<b>74.0</b>	<b>75.8</b>

# Long-Range Operating Plan

Fiscal Years 2026-27 through 2030-31

## EXECUTIVE SUMMARY

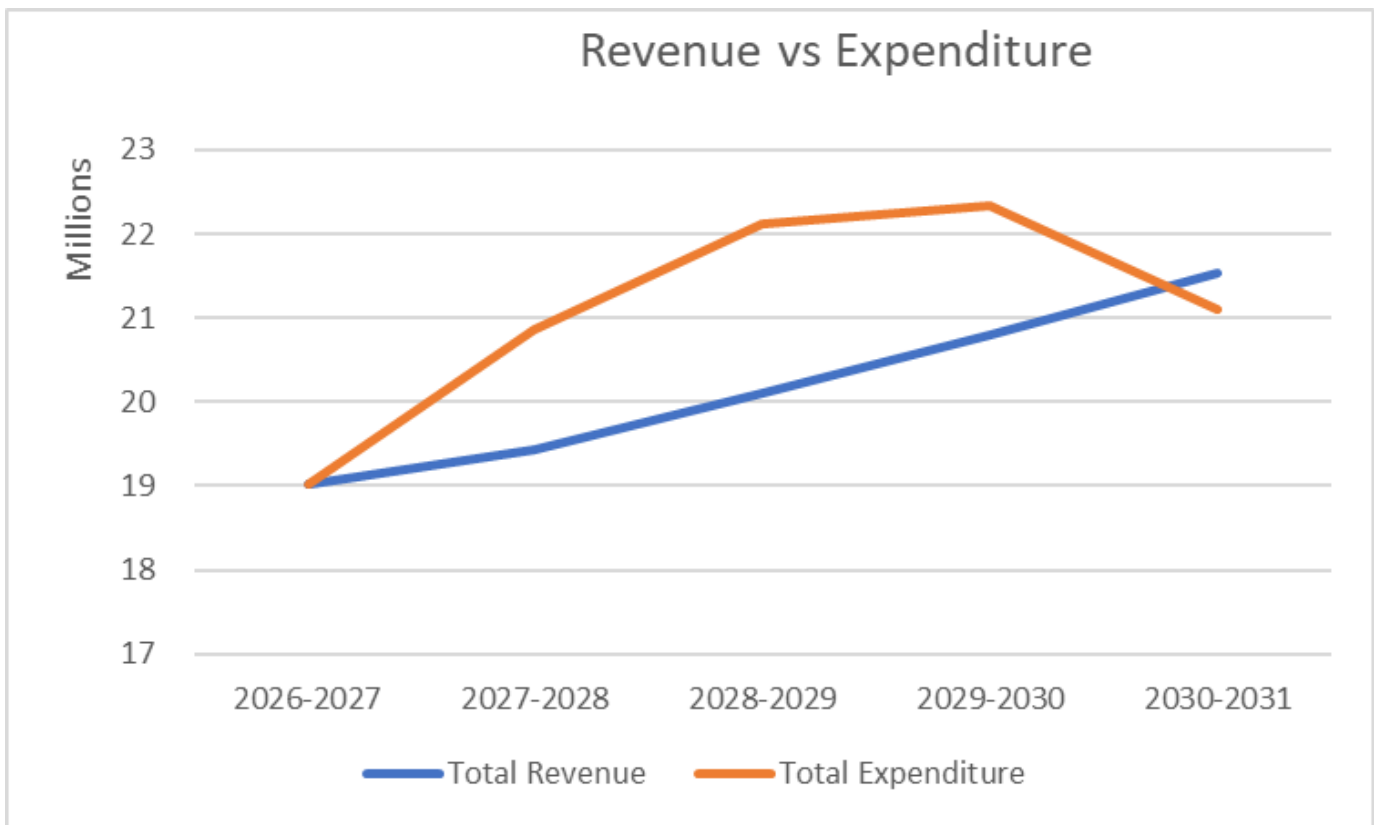
**Purpose:** Ensure long-term fiscal sustainability while maintaining high-quality vector control services.

**Key Takeaways:**

- ✓ Structurally balanced in near term
- ✓ Strong reserve position within policy targets
- △ Long-term cost pressures (pensions, retiree healthcare)
- △ Capital and facility needs increasing due to population growth, new planned communities and climate conditions

## Financial Outlook

Revenue vs Expenditure Trend



Revenues are projected to grow steadily; however, expenditure growth is expected to outpace revenue FY2027-28 through to FY2029-30 due to transfers from the General Fund to the Capital Projects fund for construction of the new proposed insectary building.

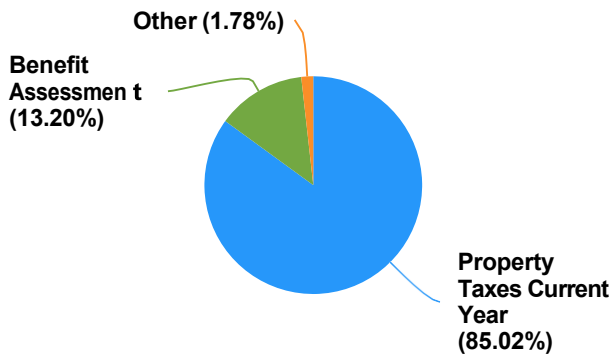
# Structural Balance Summary

The budget balance shows a deficit, where expenditure is greater than revenue during FY2027-28 through to FY2029-30, then balances in FY2030-31

Fiscal Year	Revenues	Expenditures	Surplus/(Deficit)	Status
FY 26-27	Balanced	Balanced	—	✓
FY 27-28	↑	↑↑	Gap Emerging	⚠
FY 28-29	↑	↑↑	Deficit Risk	⚠
FY 29-30	↑	↑↑	Deficit Risk	⚠
FY 30-31	Balanced	Balanced	—	✓

# REVENUE PROFILE

## Revenue Composition

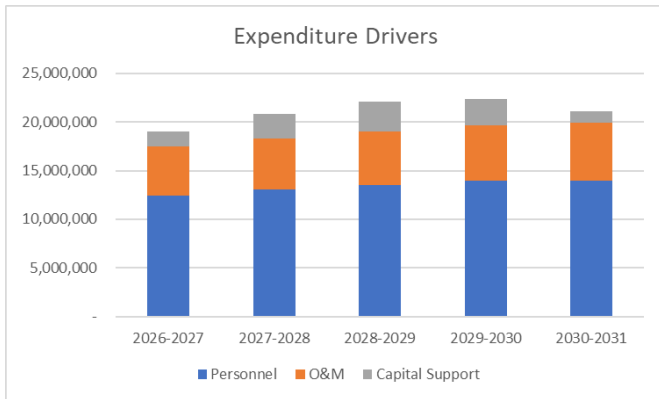


The District benefits from a stable, property tax-based revenue structure

Property tax provides stability, the Coachella Valley is growing, new communities are planned in all 9 cities which generates more income from property taxes.

The District's benefit assessment rate is set at \$14.39 per single equivalent, the maximum allowable rate for FY2026-27 is \$27.94, raising it to the maximum could increase revenue by \$2.3m.

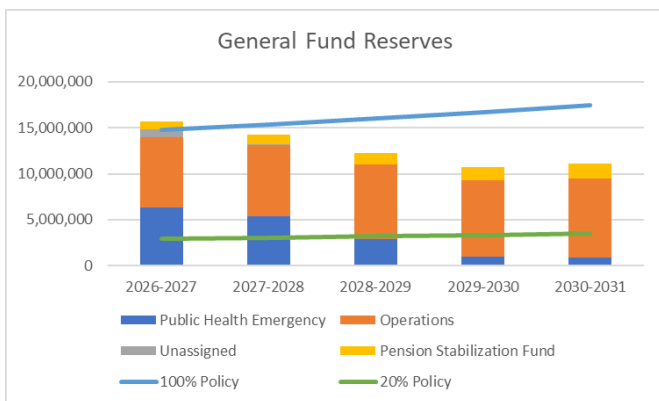
# EXPENDITURE DRIVERS



Personnel related costs are the primary driver of long-term expenditure growth. Factors include cost of living increases, step increases, and increased pension and healthcare costs. These costs assume that there are no increases in full time equivalents (FTE) during this period.

Short term, capital support is a major driver of expenditure in FY2027-28 to 2029-30 because of the planned construction of the new insectary laboratory.

# RESERVE POSITION



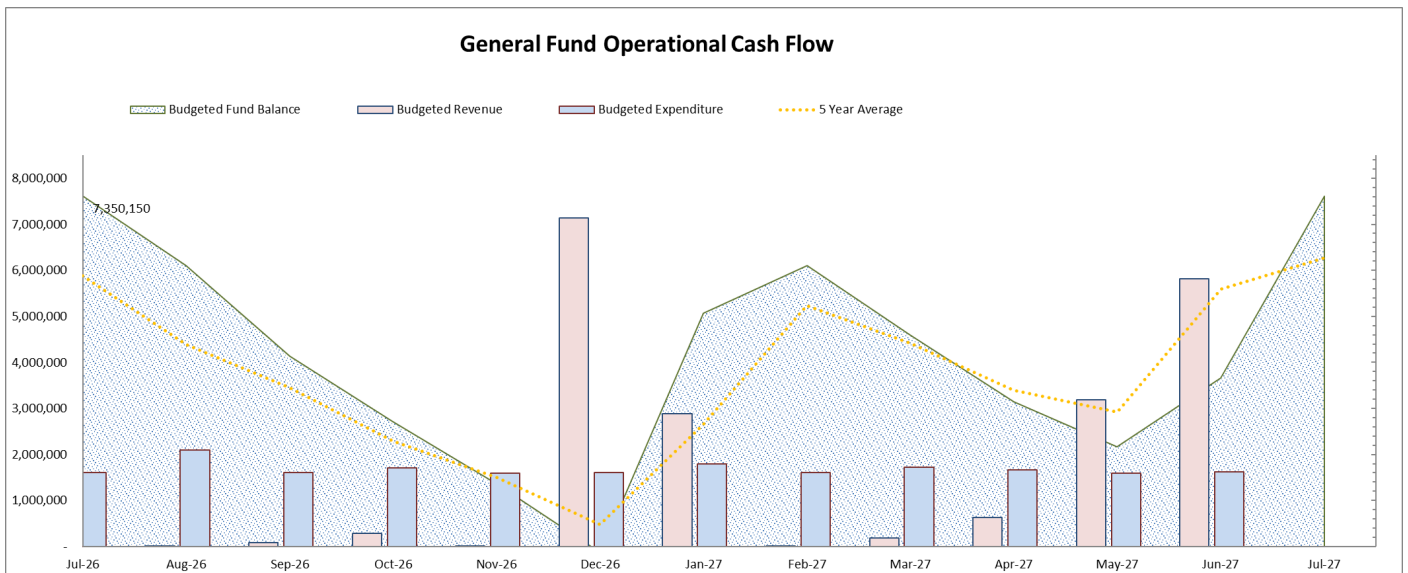
The General Fund reserves includes:

- **Operating Reserve:** District maintains a minimum liquid working capital Reserve for Operations equal to 40% of operating revenues.
- **Emergency Services - Arbovirus Epidemic Response** are liquid funds set aside for Public Health Emergencies as defined in the CVMVCD Risk Assessment Plan. The Board policy is to maintain a minimum balance of 33% of the District’s operating revenue.

The bar chart forecasts the reserves to be below 100% funded level from FY2027-28 onward. It is planned to revise the emergency funding level to around \$2.5 million which will act as cash flow to start emergency operations in case of arbovirus epidemic. The excess funds will moved to the capital funds to pay for the future insectary laboratory.

# Short-term and long-term issues impacting the budget

**Working Capital:** The District maintains a minimum working capital reserve for Operations equal to \$7,610,595. These funds are set aside because the District receives most of its funding from property taxes and the benefit assessment collected by the County of Riverside. These funds do not reach the District until January, six months into the fiscal year. Graph below shows the estimated impact on monthly cash flow based on the budgeted revenue and expenses for FY 2026-27



Historically, the point at which the revenue versus expense deficit is at its greatest is the end of November. Based on budget estimates for FY 2026-27, November year-to-date expenses will exceed year-to-date November revenue by almost \$7 million. Holding \$7.6 million set aside as working capital will fund this deficit. The deficit will then be reduced following the first installment of property tax receipts in December.

**Invasive Species:** The yellow fever mosquito, *Aedes aegypti*, continues to gain a larger footprint across the state of California. The breeding habits of this mosquito make it a challenge for mosquito control agencies to control. Because of this mosquito, the District has increased its service by hiring additional staff to assist with invasive *Aedes aegypti* control and education to communities. Changing the behaviors of Valley residents and empowering residents through education to reduce mosquito breeding sites on their property and in their neighborhood is a long-term solution to ridding this mosquito from our communities. Other strategies such as sterile mosquito technique are currently being evaluated as potential long-term control measures over the next 5 years.

**Emergency Reserve for Public Health Emergency:** Viruses that our Valley mosquitoes do and can possibly transmit requires that the District set aside a reserve of funds to quickly respond to an outbreak of mosquito-borne disease. Science-based strategies to stop an outbreak typically require wide-area control measures. These types of wide-scale operations, primarily conducted by air, can quickly deplete millions of

dollars in reserves in a matter of weeks to control adult mosquitoes and interrupt disease transmission to humans. Beginning balance July 1, 2026, is estimated to be \$6,342,163.

**Facility and Operations Equipment:** For funding of ongoing facility maintenance, operations equipment, and vehicle replacement, the District uses a third-party firm to conduct a reserve study analysis and annual update. Currently, the funding level for the facility and vehicle equipment replacement is around 70% funded, which is a very solid financial position for these capital funds. Beginning balance July 1, 2026, it is estimated to be \$6,059,723. Ending balance June 30, 2027, is estimated to be \$2,640,655.

**Capital Project SIT Insectary Construction Fund:** For funding of capital project insectary. For FY 2026-27 fund transfer from Operating Budget of \$500,000. Beginning balance July 1, 2026, is estimated to be \$2,732,704 Ending balance June 30, 2027, is estimated to be \$3,052,704.

**CalPERS Pension and Other Post-Employment Benefit (OPEB) Liabilities:** Based on the District's projected pension actuarial, the unfunded accrued liability (UAL) is about \$2.9 million, to control the continual escalating pension costs to the District's CalPERS plan, the District made a one-time discretionary payment of \$500,000 towards the unfunded liability and shortening the amortization of the remaining UAL to 5 years, saving taxpayers \$1.8 million in interest. In addition, the District is pre-funding \$200,000 annually in CalPERS irrevocable trust pension stabilization fund.

The District provides healthcare through CalPERS PEHMCA offering retiree medical coverage pursuant to government code 22893. According to the latest actuarial valuation, the value of the accumulated liability for the fiscal year ending June 30, 2025, is \$5,488,175 (total OPEB liability). The District sets aside funds to cover retiree health liabilities in the California Employers Retiree Benefit Trust (CERBT) Fund, a qualifying trust, the Fiduciary Net Position is \$5,839,426 (June 30, 2025) leaving a Net OPEB Liability of (\$351,251) with a funding ratio of 106 %.



**Coachella Valley Mosquito and  
Vector Control District**

**June 9, 2026**

**Staff Report**

**Agenda Item:** Action

Discussion and/or approval of Resolution 2026-08 intention to levy assessments for Fiscal year 2026-2027, preliminary approval of the engineer’s report, and providing for notice of hearing for the CVMVCD mosquito, fire ant, and disease surveillance and vector control assessment — **David I’Anson, Administrative Finance Manager**

**Background:**

The “*Mosquito, Fire Ant, and Disease Control Assessment*” was authorized by an assessment ballot proceeding conducted in 2005 and approved by 74.19% of the weighted ballots returned by property owners. The assessments were subsequently levied by the Board of Trustees of the Coachella Valley Mosquito and Vector Control District by Resolutions:

<b>RESOLUTION - YEAR</b>	<b>\$</b>
No. 2005-04 passed on July 26, 2005	16.00
No. 2006-04 passed on June 13, 2006	16.48
No. 2007-09 passed on June 12, 2007	16.48
No. 2008-11 passed on July 8, 2008	10.55
No. 2009-11 passed on July 14, 2009	9.14
No. 2010-16 passed on July 13, 2010	6.14
No. 2011-19 passed on July 12, 2011	3.07
No. 2012-12 passed on July 10, 2012	3.07
No. 2013-11 passed on July 9, 2013	6.07
No. 2014-11 passed on July 8, 2014	6.07
No. 2015-09 passed on July 14, 2015	6.07
No. 2016-17 passed on July 12, 2016	9.15
No. 2017-10 passed on July 11, 2017	10.21
No. 2018-12 passed on July 10, 2018	12.49
No. 2019-08 passed on July 9, 2019	13.48
No. 2020-11 passed on July 14, 2020	14.39
No. 2021-08 passed on July 13, 2021	14.39
No. 2022-19 passed on July 12, 2022	14.39

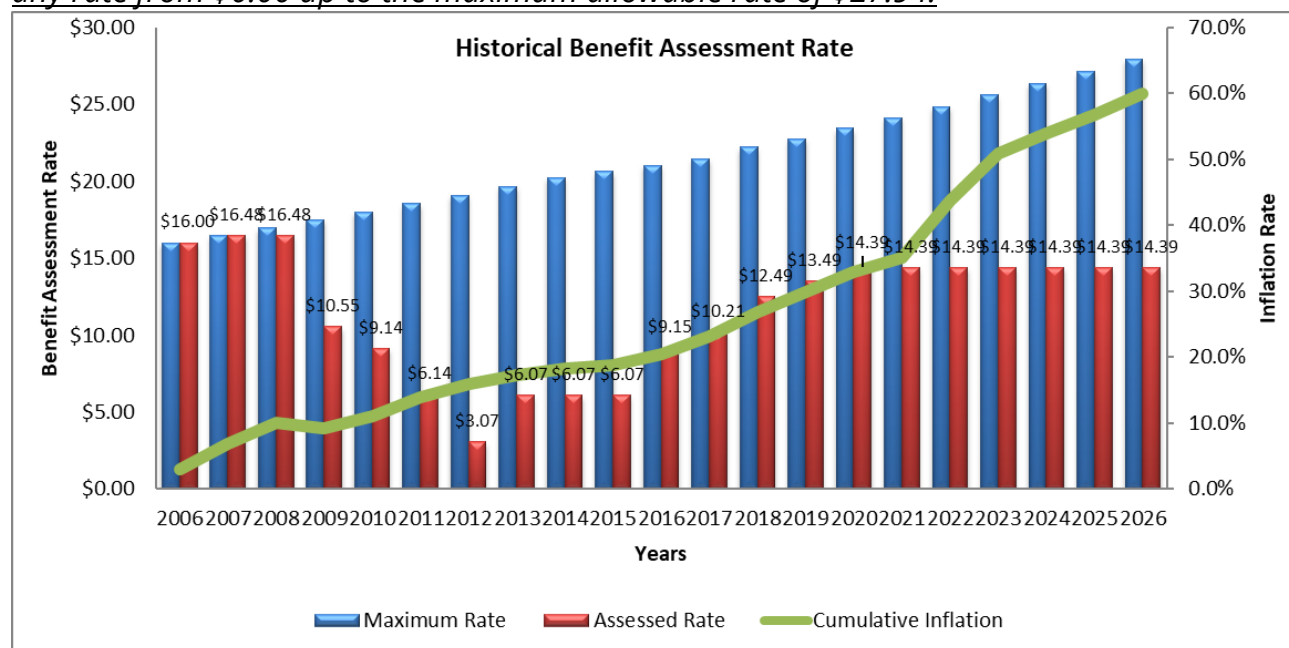
No. 2023-10 passed on July 11, 2023	14.39
No. 2024-09 passed on July 9, 2024	14.39
No. 2025-17 passed on July 8, 2025	14.39

This Resolution provides for the Assessment for the fiscal year 2026-27 as determined by the engineering firm and provides for notice of a **public hearing on July 14, 2026.**

- *The rate provided by the Engineer's Report is preliminary.*
- **The Board of Trustees at this meeting will determine the Benefit Assessment rate.**
- *The current levy rate is \$14.39 per parcel.*

When the Board preliminarily approves the Engineer's Report, **they are essentially setting the rate for the coming fiscal year as well as setting the date for the public hearing.**

The Board may choose to preliminarily approve the Engineer's Report as is, or they may approve it with changes, for example, approve the Report but with a different rate, and specify any rate from \$0.00 up to the maximum allowable rate of \$27.94.



**Staff Recommendation:**

Proceed with approval of preliminary Engineer's Report and Resolution 2026-07

**Fiscal Impact:**

The financial impact of setting the rate to \$14.39 per parcel in Benefit Assessment revenue for FY 2026-27 is \$ 2,484,737

**Attachments:**

- Resolution 2026-08
- Engineers Report

**RESOLUTION NO. 2026-08**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
COACHELLA VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT**

**A RESOLUTION OF INTENTION TO LEVY ASSESSMENTS FOR FISCAL YEAR 2026-27,  
PRELIMINARILY APPROVING ENGINEER'S REPORT,  
AND PROVIDING FOR NOTICE OF HEARING  
FOR THE COACHELLA VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT  
MOSQUITO, FIRE ANT AND DISEASE CONTROL ASSESSMENT**

**WHEREAS**, the Coachella Valley Mosquito and Vector Control District ("District") was established in 1928 as an independent special district by the Riverside County Board of Supervisors; and

**WHEREAS**, the mission of the District is to reduce the risk of disease transmission by mosquitoes and other vectors for the residents and visitors of the Coachella Valley; and

**WHEREAS**, the Coachella Valley Mosquito and Vector Control District is authorized, pursuant to the authority provided in Health and Safety Code Section 2082 and Article XIII D of the California Constitution, to levy assessments for mosquito, vector and disease control services; and

**WHEREAS**, the District provides vector control services which includes a system of public improvements and services intended to provide for the surveillance, prevention, abatement and control of vectors as provided under Proposition 218 ("Services"); and such vector surveillance and control services provide tangible public health benefits, reduced nuisance benefits and other special benefits to the public and properties within the areas of service; and

**WHEREAS**, an assessment for mosquito, fire ant, vector and disease control projects and services has been given the distinctive designation of the "Mosquito, Fire Ant, and Disease Control Assessment" ("Assessment"), and is primarily described as encompassing the District jurisdictional boundaries, which covers nine incorporated cities along the I-10 Freeway (Cathedral City, Coachella, Desert Hot Springs, Indian Wells, Indio, La Quinta, Palm Desert, Palm Springs, and Rancho Mirage), and the unincorporated areas in the greater Coachella Valley from the San Bernardino County line to the north to the Imperial and San Diego County lines to the south; and

**WHEREAS**, the Assessment was authorized by an assessment ballot proceeding conducted in 2005 and approved by 74.19% of the weighted ballots returned by property owners, and such assessments were levied by the Board of Trustees of the

Coachella Valley Mosquito and Vector Control District by Resolution No. 2005-04 passed on July 26, 2005;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of the Coachella Valley Mosquito and Vector Control District that:

SECTION 1. Willdan Financial Services, the Engineer of Work, has prepared an engineer's report in accordance with Article XIID of the California Constitution and Section 2082, et seq., of the Health and Safety Code (the "Report"). The Report has been made, filed with the secretary of the board and duly considered by the Board and is hereby deemed sufficient and preliminarily approved. The Report shall stand as the Engineer's Report for all subsequent proceedings under and pursuant to the foregoing resolution.

SECTION 2. It is the intention of this Board to levy and collect assessments for the Mosquito, Fire Ant and Disease Control Assessment for fiscal year 2026-27. Within the Coachella Valley Mosquito and Vector Control District, the proposed projects and services are generally described as mosquito, vector and disease control services such as surveillance, source reduction, identification and elimination of removable breeding locations, identification and treatment of breeding and source locations, application of materials to eliminate larvae, disease surveillance and monitoring, public education, reporting, accountability, research and interagency cooperative activities (the "Services").

SECTION 3. The estimated fiscal year 2026-27 Mosquito, Vector & Disease Control Services and Incidental to be collected on the tax roll is \$2,484,737.26. This cost results in a proposed assessment rate of FOURTEEN DOLLARS AND THIRY-NINE CENTS (\$14.39) per single-family equivalent benefit unit in Zone A and SEVEN DOLLARS AND NINETEEN CENTS (\$7.19) per single-family equivalent benefit unit in Zone B per single-family equivalent benefit unit for fiscal year 2026-27 after contributions. The Assessments are authorized to include an annual increase equal to the change in the Riverside-San Bernardino-Ontario Area Consumer Price Index ("CPI"), not to exceed 3% (three percent) per year without a further vote or balloting process. The annual CPI change for the Riverside-San Bernardino-Ontario Area from January 2025 to January 2026 is 3.244% which exceeds 3%, so 3% will be used as the inflator for FY 2026-27. The maximum authorized assessment rate for fiscal year 2026-27 is \$27.94 per single family equivalent benefit unit for Zone A and \$13.97 for Zone B. The assessment rate proposed to be levied for fiscal year 2026-27 is less than the maximum authorized rate.

SECTION 4. Notice is hereby given that on July 14, 2026, at the hour of six o'clock (6:00) p.m. at the meeting chamber of the Coachella Valley Mosquito and Vector

Control District headquarters located at 43-420 Trader Place, Indio, California, 92201, the Board will hold a public hearing to consider the ordering of the Services, and the levy of the assessments for fiscal year 2026-27.

SECTION 5. The secretary of the board shall cause a notice of the hearing to be given by publishing a notice, at least ten (10) days prior to the date of the hearing above specified, in a newspaper circulated in the District.

**PASSED, ADOPTED, AND APPROVED by the Board of Trustees of the Coachella Valley Mosquito and Vector Control District this 9<sup>th</sup> day of June 2026.**

\_\_\_\_\_  
Benjamin Guitron, IV, President  
Board of Trustees

**ATTEST:**

\_\_\_\_\_  
Megan Scarborough-Eckel, Clerk of the Board

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Lena D. Wade, General Counsel

**REVIEWED:**

\_\_\_\_\_  
Jeremy Wittie, M.S., CSDM, General Manager



**Coachella Valley Mosquito and  
Vector Control District**

**June 9, 2026**

**Staff Report**

**Agenda Item:** Action

Upon the approval of the 2026-27 Budget: Discussion and/or approval to purchase chemical control products in an amount not to exceed \$773,000 from funds 7800.01.500.000, Field Chemical Control - *Budgeted, Funds Available* - **Greg Alvarado, Operations Manager**

**Background:**

In 2014 the purchase of chemical control products was changed requiring the approval of annual purchase of products based on multi-year historical analysis of pesticide usage to predict total product requirements and delivery schedules.

The purchase of the following chemical control products for Operations Control program is required during the FY 2026-2027. The bid decision will consider the level of technical support provided by the chemical distributors and/or manufacturers in determining the final award for each product. The amount and quality of service does vary from one company to another, and their technical support and expertise are an added benefit to the District and increase the value of funds spent on chemical products by the District.

Products will be delivered and billed on or near the projected delivery date or as needed if determined by the Operations Manager and approved by the General Manager.

<b>PRODUCT</b>	<b>Target</b>	<b>TOTAL Amount</b>	<b>Estimated Cost</b>
Advion	RIFA	1,250 Lbs.	\$18,262.50
AquaBac 200 G	MOSQUITO	12,800 Lbs.	\$23,040
Extinguish Plus	RIFA	6,000 Lbs.	\$66,000
BVA 13 Mineral Oil	MOSQUITO	110 Gals.	\$1,372.80
Metalarv S-PT	MOSQUITO	1,600 Lbs.	\$54,048
Natular G	MOSQUITO	3,200 Lbs.	\$35,840
Natular G30	MOSQUITO	3,200 Lbs.	\$77,632
Natular Censor	MOSQUITO	16,000 Lbs.	\$78,560
Siesta	RIFA	1,200 Lbs.	\$15,216
VectoBac GS	MOSQUITO	17,600 Lbs.	\$60,896
VectoBac WDG	MOSQUITO	6,000 Lbs.	\$237,180
VectoMax FG	MOSQUITO	3,200 Lbs.	\$34,848
<b>TOTAL</b>			<b>\$702,895.30</b>

**Staff Recommendation:**

The Operations Department is requesting Board approval to purchase chemical control products in the amount not to exceed **\$773,000**.

**Fiscal Impact:**

<b>FY2026-27 Budget GL#7800.01.500.000</b>	<b>Current Available Funds</b>	<b>Proposed Expense Fiscal Year 2026/27</b>	<b>Remaining Available Funds</b>
<b>\$773,000</b>	<b>\$773,000</b>	<b>NTE \$773,000.00</b>	<b>\$0</b>



**Coachella Valley Mosquito and  
Vector Control District**

**June 9, 2026**

**Staff Report**

**Agenda Item:** Action

Approval of authorization for the General Manager to execute an agreement between the District and Farm Aviation, Inc. for aerial ultra-low volume (ULV) adult mosquito control and larviciding services through December 31, 2029 — **Greg Alvarado, Operations**

**Manager**

**Background:**

The Coachella Valley Mosquito and Vector Control District utilizes an integrated vector management program to protect public health through surveillance, source reduction, larval control, and adult mosquito control. During periods of elevated mosquito activity or increased risk of mosquito-borne disease transmission, aerial application services provide an effective and efficient method to treat large geographic areas and reduce adult mosquito populations.

Farm Aviation, Inc. has extensive experience providing aerial pesticide application services and possesses the specialized equipment, FAA certifications, pilots, and applicator licenses necessary to conduct aerial mosquito control operations in compliance with federal, state, and local regulations. The proposed agreement ensures the District maintains access to aerial treatment capabilities when operational needs require rapid mosquito control responses.

Under the agreement, Farm Aviation, Inc. will provide:

- FAA-approved helicopters and fixed-wing aircraft suitable for mosquito control operations.
- FAA-certified pilots holding California pesticide certifications and commercial applicator licenses.
- Aerial ULV adulticiding and larviciding services as directed by the District.
- Aircraft calibration and maintenance in accordance with District and product manufacturer specifications.
- Availability to respond to District requests within 48 hours, subject to prior commitments and weather conditions.

- Coordination with the Federal Aviation Administration for required flight plans and operational approvals.
- Monthly reporting documenting flight hours, treatment areas, and operational activities.

The District will continue to provide treatment products, application specifications, surveillance data, public notification, mapping, and regulatory reporting associated with aerial applications.

The agreement establishes Farm Aviation, Inc. as an independent contractor and includes standard provisions related to insurance, indemnification, licensing, record retention, confidentiality, and termination.

**Staff Recommendation:**

Staff recommends approving the agreement as funding for aerial mosquito control services is included within the District's adopted operational budget and will be utilized as necessary to support mosquito control and public health activities.

**Fiscal Impact:**

Compensation under the agreement shall not exceed \$2,500 per flight hour for helicopter and/or fixed-wing aerial application services. Costs will be incurred only when aerial treatment operations are authorized and conducted by the District.

**Attachments:**

- Service Provider Agreement between CVMVCD and Farm Aviation, Inc.

**SERVICE PROVIDER AGREEMENT  
BY AND BETWEEN  
THE COACHELLA VALLEY MOSQUITO &  
VECTOR CONTROL DISTRICT  
AND  
FARM AVIATION, INC**

THIS SERVICE PROVIDER AGREEMENT (hereinafter, the "Agreement") is made and entered into this 19th day of May 2026, by and between the Coachella Valley Mosquito and Vector Control District, an independent special district operating under the Mosquito Abatement and Vector Control District Law (California Health and Safety Code §§ 2000 et seq.), located in the County of Riverside, State of California, hereinafter referred to as the "District," and Farm Aviation, Inc., a California corporation, hereinafter referred to as "Service Provider." The District and Service Provider are sometimes individually referred to herein as a "Party", and collectively referred to herein as the "Parties" with reference to the following:

**RECITALS:**

**WHEREAS**, the District desires to enter into an agreement for the purposes of controlling adult mosquitoes within the geographical area of the District boundaries by aerial ultra-low volume (ULV) adulticiding and larviciding; and

**WHEREAS**, the District desires to retain the services of a qualified service provider to provide, on an independent contractor basis, services in connection with aerial adulticiding and larviciding operations.

NOW THEREFORE, in consideration of the covenants, conditions, and promises contained herein and for such other good and valuable consideration, the receipt of which is hereby acknowledged, the Parties hereto agree as follows:

**Section 1. INCORPORATION OF RECITALS**

The Recitals set forth above are true and correct and are hereby incorporated into this Agreement by this reference, as though set forth in full herein.

**Section 2. SCOPE OF SERVICES, EXTRA WORK**

Service Provider shall perform those Services specifically described in the "Scope of Services," attached hereto and incorporated herein by this reference as Exhibit "A." At any time during the term of this Agreement, the District may request

that Service Provider perform "Extra Work". As used herein, the term "Extra Work" means any work which is determined by the District to be necessary for the proper completion of the Project, but which the Parties did not reasonably anticipate would be necessary at the execution of this Agreement.

Service Provider shall not perform, nor be compensated for, Extra Work without prior written authorization from the District. Notwithstanding anything to the contrary herein, any provisions in the Proposal that are in addition to or inconsistent with the terms of this Agreement shall be deemed invalid and shall have no force or effect.

### **Section 3. TERM**

This Agreement shall commence upon mutual execution and shall continue in full force and effect until December 31, 2029.

### **Section 4. COMPENSATION**

Compensation to be paid to Service Provider shall not exceed **Two Thousand Five Hundred Dollars and No Cents (\$2,500.00)** per hour for application with Helicopter and/or Fixed Wing aircraft. [Helicopter Type: **(N8BQ – Make: Bell Model: 206L-3)**

**(N6251G – Make: Bell Model: OH-58A)**

[Fixed Wing Type: **(N80060 – Make: Air Tractor Model: AT402B)**  
**(N8049A – Make: Air Tractor Model: AT802A)**

Service Provider will make commercially reasonable efforts to be available for contract work with a 48-hour notice pending prior commitments, in accordance with the Schedule of Rates set forth in this Section 4.

### **Section 5. METHOD OF PAYMENT**

a. Service Provider shall invoice the District for the performance of the Services under this Agreement in the amount agreed upon by the Parties herein.

b. The District shall pay Service Provider the amount specified in the invoice within thirty (30) days of receipt by the District, provided that the Services reflected in the invoice were performed to the reasonable satisfaction of the District in accordance with the terms of this Agreement.

### **Section 6. INDEPENDENT CONTRACTOR'S STATUS**

a. Service Provider shall perform the Services in Service Provider's own way as an independent contractor, and in pursuit of Service Provider's independent calling, and not as an employee of the District. However, Service Provider shall regularly confer with the District's General Manager as provided for in this Agreement.

b. Service Provider agrees that it is not entitled to the rights and benefits afforded to the District's employees, including disability or unemployment insurance, workers' compensation, retirement, CalPERS, medical insurance, sick leave, or any

other employment benefit. Service Provider is responsible for providing, at its own expense, disability, unemployment, workers' compensation, and other insurance, training, permits, and licenses for itself and its employees and subcontractors.

c. Service Provider hereby specifically represents and warrants to the District that it possesses the qualifications and skills necessary to perform the Services under this Agreement in a competent, professional manner, without the advice or direction of the District and that the Services to be rendered pursuant to this Agreement shall be performed in accordance with the standards customarily applicable to an experienced and competent professional rendering the same or similar services in the same geographic area where the District is located. Further, Service Provider represents and warrants that the individual signing this Agreement on behalf of Service Provider has the full authority to bind Service Provider to this Agreement.

Section 7. This section intentionally left blank.

**Section 8. REPRESENTATIONS AND ACKNOWLEDGMENTS  
REGARDING INDEPENDENT  
CONTRACTOR'S STATUS OF SERVICE PROVIDER**

a. Service Provider represents and acknowledges the following:

(1) The District is not required to provide any training or legal counsel to Service Provider or its employees in order for Service Provider to perform the Services described in this Agreement.

(2) Performance of the Services described in this Agreement does not have to be integrated into the daily business operations of the District.

(3) The Services described in this Agreement can be performed without the use of District equipment, materials, tools, or facilities unless otherwise provided under this Agreement.

(4) Nothing in this Agreement shall be interpreted to imply that the District must maintain any contractual relationship with Service Provider on a continuing basis after the termination of this Agreement.

(5) The District will not be requested or demanded to assume any liability for the direct payment of any salary, wage, or other such compensation to any person employed by Service Provider to perform the Services described in this Agreement.

(6) Service Provider shall not at any time or in any manner represent that it or any of its officers, employees, or agents are "employees" of the District.

b. The District represents and acknowledges the following:

(1) Service Provider is not required to comply with daily instructions from District staff with respect to when, where, or how Service Provider must perform the Services set forth in this Agreement.

(2) Service Provider is solely responsible for determining who, under the supervision or direction of Service Provider, will perform the Services set forth in this Agreement.

(3) The District will not hire, supervise or pay any assistants working for Service Provider pursuant to this Agreement.

(4) Nothing in this Agreement shall be interpreted to imply that Service Provider must maintain any contractual relationship with the District on a continuing basis after the termination of this Agreement.

(5) It is the sole responsibility of Service Provider to set the hours in which Service Provider performs or plans to perform the Services set forth in this Agreement, provided that such Services do not interfere with the District's normal business operations.

(6) Service Provider is not required to devote full time to the business operations of the District in order to perform the Services set forth in this Agreement.

(7) Nothing in this Agreement shall be interpreted to preclude Service Provider from working for other persons or firms, and such work for other persons or firms shall not constitute a conflict of interest under this Agreement.

#### **Section 9. NOT AGENT OF THE DISTRICT**

a. Nothing contained in this Agreement shall be deemed, construed, or represented by the District or Service Provider or by any third person to create the relationship of principal and agent.

b. Service Provider shall have no authority, express or implied, to act on behalf of the District in any capacity District whatsoever as an agent, nor shall Service Provider have any authority, express or implied, to bind the District to any obligation whatsoever.

#### **Section 10. LICENSING AND PERMIT REQUIREMENTS**

Service Provider represents that it has obtained and will maintain at all times during the term of this Agreement all professional and/or business licenses, certifications, and/or permits necessary for performing the Services described in this Agreement.

#### **Section 11. WARRANTY**

Service Provider warrants that all Services will be performed in a competent, professional, and satisfactory manner in accordance with the standards prevalent

in the industry for such Services.

**Section 12. FAMILIARITY WITH WORK**

a. By executing this Agreement, Service Provider warrants that (1) it has thoroughly investigated and considered the work to be performed, (2) it has investigated the issues, regarding the Scope of Services to be provided, (3) it has carefully considered how the work should be performed, and (4) it fully understands the facilities, difficulties, and restrictions attending performance of the work under this Agreement.

b. Should Service Provider discover any latent or unknown conditions materially differing from those inherent in the work or as represented by the District, it shall immediately inform the District of such fact and shall not proceed except at Service Provider's risk until written instructions are received from the District's General Manager or his or her designee.

**Section 13. EQUAL OPPORTUNITY EMPLOYMENT**

Service Provider represents that it is an equal opportunity employer and shall not discriminate against any subcontractor, employee, or applicant ("person") for employment because of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age or sexual orientation. Unless otherwise permitted under the law, Service Provider shall not refuse to hire or employ any such person or refuse to select any such person for a training program leading to employment, or bar or discharge any such person from employment or from a training program leading to employment, or otherwise discriminate against any such person in compensation or in terms, conditions, or privileges of employment.

#### **Section 14. CONFLICTS OF INTEREST**

Service Provider covenants that it does not have any interest, nor shall it acquire an interest, directly or indirectly, which would conflict in any manner with the performance of Service Provider's Services under this Agreement. In the event the District officially determines that Service Provider must disclose its financial interests by completing and filing a Fair Political Practices Commission Form 700, Statement of Economic Interests, Service Provider shall file the subject Form 700 with the District's main office as specified under the Notice provisions of this Agreement, pursuant to the written instructions provided by the District.

#### **Section 15. COMPLIANCE WITH LAWS**

Service Provider shall comply with all local, state, and federal laws and regulations applicable to the Services required hereunder, including any rule, regulation, or bylaw governing the conduct or performance of Service Provider and/or its employees, officers, or board members.

#### **Section 16. INSURANCE REQUIREMENTS**

a. Service Provider shall procure and maintain at its own expense, during the term of this Agreement, comprehensive general liability insurance of not less than One Million Dollars (\$1,000,000) combined single limit per occurrence, and Two Million Dollars (\$2,000,000) in the aggregate, for bodily injury, personal injury, death, loss or damage resulting from the wrongful or negligent acts by Service Provider or its officers, employees, servants, volunteers and agents and independent contractors. Service Provider shall provide insurance on an occurrence, not claims-made basis. Service Provider acknowledges and agrees that for purposes of clarification with the intention of avoiding gaps in coverage with any umbrella or excess insurance, personal and advertising injury coverage shall be triggered by an "offense" while bodily injury and property damage coverage shall be triggered by an "occurrence" during the policy period.

b. Service Provider shall further procure and maintain at its own expense, during the term of this Agreement, commercial vehicle liability insurance covering personal injury and property damage, of not less than One Million Dollars (\$1,000,000) combined single limit per occurrence, covering any vehicle utilized by Service Provider or its officers, employees, servants, volunteers and agents and independent contractors in performing the Services required by this Agreement.

c. Service Provider agrees to require that all Parties, including but not

limited to subcontractors, architects, engineers, or others with whom Service Provider enters into contracts or whom Service Provider hires or retains pursuant to or in any way related to the performance of this Agreement, provide the insurance coverage required herein, at minimum, and name as additional insureds the Parties to this Agreement. Service Provider agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this Section.

d. In the event this Agreement is terminated for any reason prior to the completion of all obligations and requirements of this Agreement, Service Provider agrees to maintain all coverages required herein until the District provides written authorization to terminate the coverages following the District's review and determination that all liability posed under this Agreement as to the Party providing insurance has been eliminated.

e. Service Provider agrees and acknowledges that if it fails to obtain all of the insurance required in this Agreement in accordance with the requirements herein, or to obtain and ensure that the coverage required herein is maintained by any subcontractors or others involved in any way with the Project, Service Provider shall be responsible for any losses, claims, suits, damages, defense obligations, or liability of any kind or nature attributable to the District and/or its officers, employees, servants, volunteers, agents and independent contractors.

#### **Section 17. WORKERS' COMPENSATION INSURANCE**

a. Service Provider shall procure and maintain at its own expense, during the term of this Agreement, workers' compensation insurance, providing coverage as required by the California State Workers' Compensation Law.

b. If any class of employees employed by Service Provider pursuant to this Agreement is not protected by the California State Workers' Compensation Law, Service Provider shall provide adequate insurance for the protection of such employees to the satisfaction of the District. This provision shall not apply if Service Provider has no employees performing work under this Agreement. If Service Provider has no employees for the purposes of this Agreement, Service Provider shall sign the Certificate of Exemption from Worker's Compensation Insurance, attached hereto as Exhibit "B."

#### **Section 18. ADDITIONAL NAMED INSURED**

Notwithstanding any inconsistent statement in any required insurance

policies or any subsequent endorsements attached thereto, the protection offered by all policies, except for Workers' Compensation, errors and omissions, professional liability, or directors and officers coverage, shall bear an endorsement whereby it is provided that, the District and its officers, employees, servants, volunteers and agents and independent contractors, including without limitation, the District's General Manager and it's General Counsel, are named as additional insured's.

**Section 19. WAIVER OF SUBROGATION RIGHTS**

Service Provider shall require the carriers of all required insurance policies to waive all rights of subrogation against the District and its officers, volunteers, employees, contractors, and subcontractors.

**Section 20. PROOF OF INSURANCE COVERAGE; CERTIFICATES**

a. Service Provider shall secure from a good and responsible company or companies authorized to do insurance business in the State of California the policies of insurance required by this Agreement and furnish to the District certificates of said insurance on or before the commencement of the term of this Agreement.

b. Service Provider shall provide certificates of insurance with original endorsements to the District as evidence of the insurance coverage required herein. Certificates of such insurance shall be filed with the District on or before the commencement of performance of this Agreement. Current certification of insurance shall be kept on file with the District at all times during the term of this Agreement.

## **Section 21. TERMINATION OR SUSPENSION**

a. This Agreement may be terminated or suspended without cause by either Party at any time provided that the respective Party provides the other Party at least thirty (30) business days written notice of such termination or suspension.

b. This Agreement may be terminated or suspended with cause by either Party at any time provided that the respective Party provides the other Party at least ten (10) business days' written notice of such termination or suspension.

c. In the event of termination of this Agreement under this section, Service Provider shall provide all documents, reports, data, or other work product developed in the performance of the Scope of Services of this Agreement to the District, within ten (10) calendar days of such termination and without additional charge to the District.

d. Upon termination of this Agreement under this Section 21, the District shall compensate Service Provider for all Services completed and materials purchased for the Services up to the point of termination.

## **Section 22. TIME OF THE ESSENCE**

Time is of the essence in the performance of this Agreement.

## **Section 23. INDEMNIFICATION**

a. Service Provider shall defend, indemnify and hold harmless the District, its officers, officials, agents, employees, and volunteers from and against any and all claims, demands, actions, losses, damage, injuries, and liability, direct or indirect, (including any and all costs and expenses in connection wherein), arising out of the performance of this Agreement, except to the extent arising out of the negligence or willful misconduct of the District, its officers, agents, employees or volunteers or other third parties not a party to this Agreement.

b. The District does not and shall not; waive any rights that it may have against Service Provider under this section because of the acceptance by the District, or the deposit with the District, of any insurance policy or certificate required pursuant to this Agreement. The hold harmless, indemnification, and duty to defend provisions of this section shall apply regardless of whether or not said insurance policies are determined to be applicable to the claim, demand, action,

damage, liability, loss, cost, or expense described herein.

c. Notwithstanding the provisions of subsections a. and b. of this section, Service Provider shall not be responsible for damages or be in default or deemed to be in default by reason of delay caused by strikes, lockouts, accidents, or acts of God, or the failure of the District to furnish timely information or to approve or disapprove Service Provider's work promptly, or by reason of delay or faulty performance by the District, construction contractors, or governmental agencies, or by reason of any other delays beyond Service Provider's reasonable control, or for which Service Provider is without fault.

#### **Section 24. REPORTS**

Service Provider shall periodically prepare and submit to the District's General Manager or his or her designee such reports concerning Service Provider's performance of the Services required by this Agreement on a monthly basis commencing one month of the effective date as set forth in the opening paragraph of this Agreement.

#### **Section 25. BOOKS AND RECORDS**

a. Service Provider shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for Services, or expenditures and disbursements charged to the District for a minimum period of three years, or for any longer period required by law, from the date of final payment to Service Provider pursuant to this Agreement.

b. Service Provider shall maintain all documents and records which demonstrate performance under this Agreement for a minimum of three years, or for any longer period required by law, from the date of termination or completion of this Agreement.

c. Any records or documents required to be maintained pursuant to this Agreement shall be made available for inspection or audit, at any time during regular business hours, upon written request by the District's General Manager, its General Counsel, its auditor, or a designated representative of these officers. Copies of such documents shall be provided to the District for inspection at the District's main office when it is practical to do so. Otherwise, unless an alternative is mutually agreed upon, the records shall be available at Service Provider's address indicated for receipt of notices in this Agreement.

## **Section 26. OWNERSHIP OF DOCUMENTS**

All plans, studies, documents, and other writings prepared by and for Service Provider, its officers, employees, agents, and subcontractors in the course of implementing this Agreement, except working notes and internal documents, shall become the property of the District upon payment to Service Provider for such work, and the District shall have the sole right to use such materials in its discretion without further compensation to Service Provider or to any other Party. Service Provider shall, at their expense, provide such reports, plans, studies, documents, and other writings to the District upon written request.

## **Section 27. CONFIDENTIALITY**

a. All ideas, memoranda, specifications, plans, procedures, drawings, photographs, descriptions, computer program data, input record data, written information, and other documents and data either created by or provided to Service Provider in connection with the performance of this Agreement shall be held confidential by Service Provider. Such materials shall not, without prior written consent of the District, be used by Service Provider for any purposes other than the performance of the Services under this Agreement, nor shall such materials be disclosed to any person or entity not connected with the performance of the Services under this Agreement. Nothing furnished to Service Provider which is otherwise known to Service Provider or is generally known, or has become known, to the related industry shall be deemed confidential.

b. Service Provider shall not use the District's insignia or photographs relating to the project for which Service Provider's Services are rendered, or any publicity pertaining to Service Provider's Services under this Agreement in any magazine, trade paper, newspaper, television or radio production or other similar medium without the prior written consent of the District.

## **Section 28. MODIFICATIONS AND AMENDMENTS**

This Agreement may be modified or amended only by a written instrument signed by both Parties.

## **Section 29. This Section intentionally left blank.**

## **Section 30. ENTIRE AGREEMENT**

a. This Agreement supersedes any and all other agreements, either oral

or written, between the District and Service Provider with respect to the subject matter of this Agreement.

b. This Agreement contains all of the covenants and agreements between the Parties with respect to the subject matter of this Agreement, and each Party to this Agreement acknowledges that no representations, inducements, promises, or agreements have been made by or on behalf of any Party except those covenants and agreements embodied in this Agreement.

c. No agreement, statement, or promise not contained in this Agreement shall be valid or binding.

### **Section 31. AMBIGUITIES**

This Agreement is in all respects intended by each Party hereto to be deemed and construed to have been jointly prepared by the Parties and the Parties hereby expressly agree that any uncertainty or ambiguity existing herein shall not be interpreted against either of them. Except as expressly limited by this paragraph, all of the applicable rules of interpretation of contract shall govern the interpretation of any uncertainty or ambiguity of this Agreement.

### **Section 32. NOTICES**

a. Any notice to be provided pursuant to this Agreement shall be in writing, and all such notices shall be delivered by personal service or by deposit in the United States mail, certified or registered, return receipt requested, with postage prepaid, and addressed to the Parties as follows:

To the District:

Jeremy Wittie, General Manager  
Coachella Valley Mosquito & Vector Control District  
43-420 Trader Place  
Indio, CA 92201  
Telephone: (760) 342-8287  
Facsimile: (760) 342-8110 Email:  
JWittie@cvmosquito.org

To Service Provider:

Alan Mamer, Branch Manager  
Farm Aviation  
1053 N Eastern Ave  
Brawley, CA 92227  
Telephone: (760) 351-2462  
Email: [MamerA@Diversifiedapps.com](mailto:MamerA@Diversifiedapps.com)

b. Notices, payments, and other documents shall be deemed delivered upon receipt by personal service or as of the second (2nd) day after deposit in the United States mail.

### **Section 33. NON-LIABILITY OF DISTRICT OFFICERS AND EMPLOYEES**

No officer or employee of the District shall be personally liable to Service Provider, or any successor in interest, in the event of any default or breach by the District or for any amount which may become due to Service Provider or to its successor, or for any breach of any obligation of the terms of this Agreement.

### **Section 34. REVIEW BY LEGAL REPRESENTATIVES**

Each Party hereto has had its legal representatives review this Agreement and all related documents. Each Party hereto has consulted with its legal representatives and has negotiated the terms of this Agreement based on such consultation.

### **Section 35. WAIVER**

a. No waiver shall be binding unless executed in writing by the Party making the waiver.

b. No waiver of any provision of this Agreement shall be deemed or shall constitute, a waiver of any other provision, whether or not similar, nor shall any such waiver constitute a continuing or subsequent waiver of the same provision.

c. Failure of either Party to enforce any provision of this Agreement shall not constitute a waiver of the right to compel enforcement of the remaining provisions of this Agreement.

### **Section 36. ASSIGNMENT AND SUBCONTRACTING**

a. The experience, knowledge, capability, and reputation of Service Provider, its principals, and employees were a substantial inducement for the District to enter into this Agreement. Assignments of any or all rights, duties, or obligations of Service Provider under this Agreement will be permitted only with the written consent of the District.

b. Service Provider shall not subcontract any portion of the work to be performed under this Agreement without the written consent of the District. If the District consents to such subcontract, Service Provider shall be fully responsible to the District for all acts or omissions of the subcontractor. Nothing in this Agreement shall create any contractual relationship between the District and subcontractor nor shall it create any obligation on the part of the District to pay or to see to the payment of any monies due to any such subcontractor other than as required by law.

### **Section 37. CARE OF WORK**

The performance of Services by Service Provider shall not relieve Service Provider from any obligation to correct any incomplete, inaccurate, or defective work at no further cost to the District when such inaccuracies are due to the negligence of Service Provider.

### **Section 38. CAPTIONS AND HEADINGS**

The captions and headings contained in this Agreement are provided for identification purposes only and shall not be interpreted to limit or define the content of the provisions described under the respective caption or heading.

### **Section 39. SUCCESSORS, HEIRS, AND ASSIGNS**

Except as otherwise expressly provided herein, this Agreement shall be binding upon the successors, endorsees, assigns, heirs, and personal representatives of each of the Parties to this Agreement and, likewise, shall inure to the benefit of the successors, endorsees, assigns, heirs, and personal representatives of each of the Parties.

### **Section 40. SEVERABILITY**

If any one or more of the sentences, clauses, paragraphs, or sections contained herein is declared invalid, void, or unenforceable by a court of competent jurisdiction, the same shall be deemed severable from the remainder of this

Agreement and shall not affect, impair or invalidate any of the remaining sentences, clauses, paragraphs or sections contained herein.

#### **Section 41. GOVERNING LAW**

The validity of this Agreement and any of its terms or provisions, as well as the rights and duties of the Parties under this Agreement, shall be construed pursuant to and in accordance with California law.

#### **Section 42. DEFAULT**

a. Failure or delay by any Party to this Agreement to perform any material term or provision of this Agreement shall constitute a default under this Agreement; provided however, that if the Party who is otherwise claimed to be in default by the other Party commences to cure, correct or remedy the alleged default within fifteen (15) calendar days after receipt of written notice specifying such default and shall diligently complete such cure, correction or remedy, such Party shall not be deemed to be in default hereunder.

b. The Party which may claim that a default has occurred shall give written notice of default to the Party in default, specifying the alleged default. Delay in giving such notice shall not constitute a waiver of any default nor shall it change the time of default; provided, however, the injured Party shall have no right to exercise any remedy for a default hereunder without delivering the written default notice, as specified herein.

c. Any failure or delay by a Party in asserting any of its rights or remedies as to any default shall not operate as a waiver of any default or of any rights or remedies associated with a default.

d. In the event that a default of any Party to this Agreement may remain uncured for more than fifteen (15) calendar days following written notice, as provided above, a "breach" shall be deemed to have occurred. In the event of a breach, the injured Party shall be entitled to seek any appropriate remedy or damages by initiating legal proceedings.

#### **Section 43. CUMULATIVE REMEDIES**

Except with respect to rights and remedies expressly declared to be exclusive in this Agreement, the rights and remedies of the Parties are cumulative and the exercise by either Party of one or more of such rights or remedies shall not preclude

the exercise by it, at the same or different times, of any other rights or remedies for the same default of any other default by the other Party.

**Section 44. VENUE**

All proceedings involving disputes over the terms, provisions, covenants or conditions contained in this Agreement and all proceedings involving any enforcement action related to this Agreement shall be initiated and conducted in the applicable court or forum in Riverside County, California.

**Section 45. LITIGATION EXPENSES AND ATTORNEY'S FEES**

In the event any action, suit or proceeding is brought for the enforcement of, or the declaration of any right or obligation pursuant to this Agreement or as a result of any alleged breach of any provision of this Agreement, the prevailing Party in such suit or proceeding shall be entitled to recover its costs and expenses, including reasonable attorney's fees, from the losing Party, and any judgment or decree rendered in such a proceeding shall include an award thereof.

**Section 46. EFFECTIVENESS OF AGREEMENT**

This Agreement shall not be binding upon the District, until signed by the authorized representative(s) of Service Provider and approved as to form by the District's General Counsel, and executed by the District's General Manager or his or her designee.

**Section 47. NO THIRD-PARTY BENEFICIARIES**

The Parties do not intend the benefits of this Agreement to inure to any third Party, nor shall any provision of this Agreement be so construed.

**Section 48. LABOR LAWS**

a. All work or Services performed within the State of California pursuant to this Agreement by Service Provider, Service Provider's employees and independent contractors, or Service Provider's subcontractors and its subcontractors' employees and independent contractors shall be performed by individuals lawfully permitted to perform such work or Services in the State of California and/or the United States of America pursuant to all applicable State and/or Federal labor laws, rules and regulations including, but not limited to, any State or Federal law, rule or regulation prohibiting the employment of

undocumented workers or any other person not lawfully permitted to perform said work or Services in the State of California or the United States of America.

b. Documentation must be promptly submitted to the District at any time, at the request of the District, for the purpose of determining whether or not the work or Services provided pursuant to this contract are being provided in compliance with this section.

c. This Section intentionally left blank.

**Section 49. REPRESENTATIONS OF PARTIES AND PERSONS EXECUTING AGREEMENT**

a. Each of the Parties to this Agreement hereby represents that all necessary and appropriate actions of their governing bodies have been taken to make this Agreement a binding obligation of each of the Parties hereto.

b. The persons executing this Agreement warrant that they are duly authorized to execute this Agreement on behalf of and bind the Parties each purports to represent.

**Section 50. COUNTERPARTS**

This Agreement may be executed in counterparts, each of which shall be deemed to be an original.

**COACHELLA VALLEY MOSQUITO  
AND VECTOR CONTROL DISTRICT**

**FARM AVIATION INC.**

\_\_\_\_\_  
Jeremy Wittie, MS, General Manager

\_\_\_\_\_  
Alan Mamer, Branch Manager

ATTEST:

\_\_\_\_\_  
Sarah Prendez, Procurement Specialist

APPROVED AS TO FORM:

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Lena D. Wade, General Counsel

**SERVICE PROVIDER AGREEMENT  
BY AND BETWEEN  
THE COACHELLA VALLEY MOSQUITO &  
VECTOR CONTROL DISTRICT  
AND  
FARM AVIATION, INC.**

**EXHIBIT "A"  
SCOPE OF SERVICES**

Farm Aviation, Inc. agrees to perform as follows:

To have a suitable FAA approved helicopter available to the District for the period from May 19, 2026, through December 31, 2029, for the following purposes:

1. Adulciding and/or larviciding as directed by the District.
2. Farm Aviation shall maintain its FAA approved helicopter in good and workman-like condition. The helicopter shall also be maintained and available to fly at least 10 days in a row, weather permitting.
3. Farm Aviation shall provide the District with all updates and renewals of the insurance policies and with licenses as necessary to operate a helicopter under this Agreement, within one week of any change to the insurance and licenses provided at execution of this agreement.
4. Farm Aviation is required to provide an FAA certified pilot, who holds a State of California pesticide certification and individual commercial applicator license, within 48 hours of notice.
5. Farm Aviation will work with the District to obtain a congested area flight plan from the FAA for flying overpopulated areas.
6. Provide ULV arial mosquito adultciding and/or larviciding control over proposed sites specified by the District.
7. To follow the proposes flying route, swath width, and applications rate required by District.
8. Only in the event of unfavorable weather conditions or mechanical problems with the helicopter shall Farm Aviation be relieved of the obligation within this contract.

9. To be responsible to calibrate the helicopter according to the specifications provided by the District and the product manufacturer.
10. To record and provide the District with the hours worked, helicopter hours and area treated in each monthly billing statement.
11. All equipment required by Service Provider to perform the Services must be on standby availability to conduct aerial pesticide applications upon notice during the year.

12. Ability to communicate directly with other aircraft, ground crew, and FAA air traffic control as required.

**Obligations of the District:**

The District shall be responsible for and agrees to perform as follows:

1. To provide aerial maps, routes, flight routes, swath width of areas for ULV aduaticiding for each application.
2. To provide products to be used for ULV and larvicide applications and provide the label and MSDS for the product.
3. To provide requires application rate and provide blank product for calibration of equipment.
4. To perform adult surveillance before and after ULV aduaticiding.
5. To post and inform the public regarding area or routes of aerial ULV aduaticiding.
6. To provide monthly summary of pesticide used during ULV aerial aduaticiding to the Agricultural Commissioner.

**SERVICE PROVIDER AGREEMENT BY AND BETWEEN  
THE COACHELLA VALLEY MOSQUITO &  
VECTOR CONTROL DISTRICT  
AND  
FARM AVIATION, INC.**

**EXHIBIT "B"  
CERTIFICATE OF EXEMPTION  
FROM WORKERS' COMPENSATION INSURANCE**

I certify that, in the performance of the work to be performed by FARM AVIATION, INC. for the Coachella Valley Mosquito & Vector Control District, FARM AVIATION, INC. shall comply with all provisions of the California Workers' Compensation laws.

**FARM AVIATION, INC.**

\_\_\_\_\_

Alan Mamer, Branch Manager

\_\_\_\_\_

Date



# **COMMITTEE AND TRUSTEE REPORTS**

**Coachella Valley Mosquito and Vector Control District**

**Executive Committee Meeting**

**Minutes**

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**TIME AND DATE:** 12:00 p.m., Friday, May 29, 2026

**LOCATION:** 43420 Trader Place, Indio, CA 92201

**TRUSTEES PRESENT:**

PRESIDENT, Benjamin Guitron, IV	Indio
SECRETARY, Dr. Doug Kunz	Palm Springs
TREASURER, Dr. Frank Figueroa	Coachella
Member At-Large, Felipe Ortiz	County At-Large

**ABSENT:**

VICE PRESIDENT, John Peña	La Quinta
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**Members of the Public present:**

No

**OTHERS PRESENT:**

Jeremy Wittie, MS, CSDM, General Manager  
Megan Scarborough-Eckel, Clerk of the Board

**1. Call to Order**

*President Guitron called the meeting to order at 12:08 p.m.*

**2. Roll Call**

*Roll Call indicated that four (4) of the five (5) Committee members were present.*

**3. Confirmation of Agenda**

*President Guitron inquired if there were any agenda items to be shifted. Upon no objections or changes by the Committee or staff, the agenda was confirmed.*

**4. Public Comments**

*None*

**5. Review of June 9, 2026, Draft Board of Trustees Regular Meeting Agenda**

General Manager report will be removed since most of the items will be spoken about during the Retreat.

**6. Informational Items-**

A. Update on recruitment of Assistant General Manager

B. Update on recruitment of Assistant General Manager

**7. Action Items-**

A. None

**8. Closed Session**

**Closed Session (s):**

A. **None**

**9. Trustee/Staff comments**

*None*

**10. Confirmation of next meeting**

*The next Executive Committee meeting will be convened as needed.*

**11. Adjournment**

*President Guitron adjourned the meeting at 12:30 p.m.*

**COACHELLA VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT**

**Finance Committee Meeting  
Minutes**

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**TIME** 3:30 p.m. **DATE:** May 12, 2026

**LOCATION:** 43420 Trader Place Indio, CA 92201

**COMMITTEE MEMBERS PRESENT:**

Indio	Benjamin Guitron, IV, Trustee
Indian Wells	John Vallat, Trustee
Palm Desert	Doug Walker, Trustee

**COMMITTEE MEMBERS ABSENT:**

Coachella	Frank Figueroa, EdD, Treasurer
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**OTHER TRUSTEES PRESENT:**

None

**STAFF PRESENT:**

Jeremy Wittie, General Manager  
David l'Anson, Administrative Finance Manager  
Megan Scarborough-Eckel, Clerk of the Board

**MEMBERS OF THE PUBLIC PRESENT:**

No

**1. Call to Order**

*Board President Guitron called the meeting to order at 3:39 pm*

**2. Roll Call**

*Roll Call indicated that three (3) Finance Committee members were present.*

*Standing member, Treasurer Figueroa is absent.*

**3. Confirmation of Agenda**

*Board President Guitron inquired if anything on the agenda needed to be changed; seeing no comments or requests, the agenda was confirmed as stands.*

**4. Public Comments**

**A. PUBLIC Comments — NON-AGENDA ITEMS:**

None

**B. PUBLIC Comments — AGENDA ITEMS:**

None

**5. Items of General Consent**

- A. Minutes from Tuesday, April 7, 2026, Finance Committee Meeting

*On a motion from Trustee Walker, seconded by Trustee Vallat, the Board of Trustees approved all Items of General Consent.*

*Ayes: Trustees Guitron, Vallat, Walker*

*Noes: None*

*Abstained: None*

*Absent: None*

**6. Discussion, Review, and/or Update-**

- A. Review of Check Report from Abila MIP for the period of April 15, 2026, to May 7, 2026
- B. Credit Card Charges (Abila report & Microix Workflow Report) – Umpqua Statement dated April 30, 2026
- C. Review of March 2026 Financials and Treasurers Report
- D. Meals Only Per Diem Policy

Meals Only Per Diem Policy will come back at the June meeting.

**7. Trustee and/or staff comments/future agenda items**

- A. Next meeting: Tuesday, June 9, 2026, at 4:30 pm

**8. Adjournment**

*There being no further business to discuss, Treasurer Figueroa adjourned the meeting at 3:58 pm*