



Coachella Valley Mosquito and Vector Control District

43420 Trader Place, Indio, CA 92201 | (760) 342-8287 | cvmosquito.org

Executive Committee Meeting Via Zoom

Tuesday, April 26, 2022

1:30 p.m.

AGENDA

Materials related to an agenda item that are submitted to the Executive Committee after distribution of the agenda packets are available for public inspection in the Clerk of the Board's office during normal business hours and on the District's website.

Pursuant to Assembly Bill 361, this meeting will be conducted by video and/or teleconference and there will be no in-person public access to the meeting location. To view/listen/participate in the meeting live, please join by calling 1-888-475-4499 (toll-free), Meeting ID: [890 3926 3522](https://us02web.zoom.us/j/89039263522) or click this link to join: <https://us02web.zoom.us/j/89039263522>. Written public comment may also be submitted to the Clerk of the Board by 11:30 a.m. on April 26, 2022, at mtallion@cvmosquito.org. Transmittal prior to the meeting is required. Any correspondence received during or after the meeting will be distributed to the Board as soon as practicable and retained for the official record.

Assistance for those with disabilities: If you have a disability and need an accommodation to participate in the meeting, please call the Clerk of the Board at (760) 342-8287 for assistance so the necessary arrangement can be made.

- 1. Call to Order** – Benjamin Guitron, President
- 2. Roll Call**
- 3. Confirmation of Agenda**
- 4. Public Comments**

Those wishing to address the Board should send an email to the Clerk of the Board by 11:30 a.m. on April 26, 2022, at mtallion@cvmosquito.org, or appear at the meeting to provide public comments. Please note that, as stated above, the meeting will be conducted remotely.

A. PUBLIC Comments — NON-AGENDA ITEMS: This time is for members of the public to address the Board of Trustees on items of general interest (a non-agenda item) within the subject matter jurisdiction of the District. The District values your comments; however, pursuant to the Brown Act, the Board cannot take action on items not listed on the posted Agenda. **Comments are limited to a total of three (3) minutes per speaker for non-agenda items.**

B. PUBLIC Comments — AGENDA ITEMS: This time is for members of the public to address the Board of Trustees on agenda items (Open and Closed Sessions). **Comments are limited to three (3) minutes per speaker per agenda item.**

All comments are to be directed to the Executive Committee and shall be devoid of any personal attacks. Members of the public are expected to maintain a professional, courteous decorum during public comments.

5. Review of May 10, 2022, draft Board meeting agenda

6. Old Business

- A. Continued discussion; returning to in-person meetings
 - Hybrid meeting for May 2022 Update
- B. Continued discussion; Strategic Plan Workshop Update
 - May 2022 Workshop to review Draft Strategic Business Plan and Workplan
- C. Continued discussion regarding the District observing the Federal holiday Juneteenth National Independence Day
- D. LAFCO Update

7. New Business

- A. Nomination for Slate of Officers
 - Secretary Position
- B. VCJPA Trustee Nomination

8. Trustee/staff comments

9. Confirmation of next meeting

10. Adjournment

Certification of Posting

I certify that on April 22, 2022, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Trustees of the Coachella Valley Mosquito & Vector Control District and on the District's website, said time being at least 72 hours in advance of the meeting of the Board of Trustees (Government Code Section 54954.2)

Executed at Indio, California, on April 22, 2022.

Melissa Tallion, Clerk of the Board



Coachella Valley Mosquito and Vector Control District

43420 Trader Place, Indio, CA 92201 | (760) 342-8287 | cvmosquito.org

Board of Trustees Meeting Via Zoom and In Person

Tuesday, May 10, 2022

6:00 p.m.

DRAFT - AGENDA

The Board of Trustees will take action on all items on the agenda.

Materials related to an agenda item that are submitted to the Board of Trustees after distribution of the agenda packets are available for public inspection in the Clerk of the Board's office during normal business hours and on the District's website.

Pursuant to Assembly Bill 361, this meeting will be conducted by video and/or teleconference as well as in-person public access to the meeting location. To view/listen/participate in the meeting live, please join by calling 1-888-475-4499 (toll-free), meeting ID: **823 9743 9821**, or click this link to join: <https://us02web.zoom.us/j/82397439821>, or attend in person at the District office located at the address listed above. Written public comment may also be submitted to the Clerk of the Board by 2:00 p.m. on May 10, 2022, at mtallion@cvmosquito.org. Transmittal prior to the meeting is required. Any correspondence received during or after the meeting will be distributed to the Board as soon as practicable and retained for the official record.

Assistance for those with disabilities: If you have a disability and need an accommodation to participate in the meeting, please call the Clerk of the Board at (760) 342-8287 for assistance so the necessary arrangements can be made.

- 1. Call to Order** – Benjamin Guitron, President
- 2. Pledge of Allegiance**

3. Oath of Office

4. Roll Call

5. Confirmation of Agenda

6. Public Comments

Those wishing to address the Board should send an email to the Clerk of the Board by 2:00 p.m. on May 10, 2022, at mtallion@cvmosquito.org, or appear at the meeting to provide public comments. Please note that, as stated above, the meeting will be conducted remotely.

- A. **PUBLIC Comments — NON-AGENDA ITEMS:** This time is for members of the public to address the Board of Trustees on items of general interest (a non-agenda item) within the subject matter jurisdiction of the District. The District values your comments; however, pursuant to the Brown Act, the Board cannot take action on items not listed on the posted Agenda. **Comments are limited to a total of three (3) minutes per speaker for non-agenda items.**
- B. **PUBLIC Comments — AGENDA ITEMS:** This time is for members of the public to address the Board of Trustees on agenda items (Open and Closed Sessions). **Comments are limited to three (3) minutes per speaker per agenda item.**

All comments are to be directed to the Board of Trustees and shall be devoid of any personal attacks. Members of the public are expected to maintain a professional, courteous decorum during public comments.

7. Board Reports

A. President's Report – **Benjamin Guitron, President**

Executive Committee oral report and Executive Committee minutes from April 26, 2022 (Pg.)

B. Finance Committee – **Doug Walker, Treasurer**

Finance Committee oral report and Finance Committee minutes from March 8, 2022, and April 12, 2022 (Pg.)

8. Staff Informational Reports

A. Live Reports

- General Manager's Report – **Jeremy Wittie, M.S., General Manager**
- Laboratory Introduction – **Jennifer A. Henke, M.S., Laboratory Manager**

B. Pre-recorded Reports

- **Arbovirus Risk and Response Update– Jennifer Henke, M.S., Laboratory Manager; Roberta Dieckmann, Operations Manager; and Tammy Gordon, M.A. APR, Public Information Officer**

Questions and/or comments from Trustees regarding the reports

9. Items of General Consent

The following items are routine in nature and may be approved by one blanket motion upon unanimous consent. The President or any member of the Board of Trustees may request an item be pulled from Items of General Consent for a separate discussion.

- A. Approval of Resolution 2022-08 authorizing remote teleconferencing meetings for the period May 12, 2022 – June 10, 2022 **(Pg.)**
- B. Minutes for March 8, 2022, Board Meeting and April 12, 2022 Special Board Meeting **(Pg.)**
- C. Approval of expenditures for March 4, 2022-May 5, 2022 **(Pg.)**
- D. Annual Report– **Jeremy Wittie, M.S., General Manager; Tammy Gordon, M.A., APR, Public Information Officer**
- E. Informational Items:
 - Financials – **David l’Anson, MPA, MBA/ACC., Administrative Finance Manager (Pg.)**
 - Important Budget Meeting Dates, Finance Committee **(Pg.)**
 - PacVec Center of Excellence, April 5-6, 2022– **Jennifer A. Henke, M.S., Laboratory Manager (Pg.)**
 - ESA Pacific Branch, April 10-13, 2022 – **Jennifer A. Henke, M.S., Laboratory Manager (Pg.)**
 - MVCAC Spring Quarter Meeting, April 26-27, 2022

10. Old Business

- A. Continued discussion regarding COVID-19 and returning to in-person meetings – **Executive Committee; Jeremy Wittie, M.S., General Manager (Pg.)**
- B. Approval of Resolution 2022-07 and Adoption of the 2022 CVMVCD Mosquito-borne Virus Surveillance and Emergency Response Plan – **Jennifer A. Henke, MS, Laboratory Manager (Pg.)**

- C. 2021 Valley-wide Market Research Project Results Summary Report– **Tammy Gordon, M.A., APR, Public Information Officer (Pg.)**

11. New Business

- A. Accept the resignation of Trustee Isaiah Hagerman– **Jeremy Wittie, M.S., General Manager (Pg.)**
- B. Nomination and Election of the vacant Secretary seat on the Board of Officers – **Benjamin Guitron, Board President (Pg.)**
- C. Appointment of ad hoc Research Committee – **Benjamin Guitron, Board President (Pg.)**
- D. Approval of Resolution 2022-09 and Adoption of the CVMVCD Invasive Mosquito Management Program and Arbovirus Response Plan – **Jennifer A. Henke, MS, Laboratory Manager (Pg.)**
- E. Discussion regarding the Budget Workshop held before the Board meeting – **Jeremy Wittie, M.S., General Manager and Doug Walker, Treasurer**

12. Closed Session (s)

Closed Session (s):

13. Comments by General Counsel

14. Trustee Comments, Requests for Future Agendas Items, Travel, and/ or Staff Actions

The Board may not legally take action on any item presented at this time other than to direct staff to investigate a complaint or place an item on a future agenda unless (1) by a majority vote, the Board determines that an emergency exists, as defined by Government Code Section 54956.5, or (2) by a two-thirds vote, the board determines that the need for action arose subsequent to the agenda being posted as required by Government Code Section 54954.2(a). Each presentation is limited to no more than three minutes.

15. Adjournment

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

Certification of Posting

I certify that on May 6, 2022, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Trustees of the Coachella Valley Mosquito & Vector Control District and on the District's website, said time being at least 72 hours in advance of the meeting of the Board of Trustees (Government Code Section 54954.2)

Executed at Indio, California, on May 6, 2022.

Melissa Tallion, Clerk of the Board