



## Coachella Valley Mosquito and Vector Control District

43420 Trader Place, Indio, CA 92201 | (760) 342-8287 | [cvmosquito.org](http://cvmosquito.org)

### Board of Trustees Meeting

Tuesday, July 9, 2024

6:00 p.m.

### AGENDA

---

The Board of Trustees will take action on all items on the agenda.

---

---

Materials related to an agenda item that are submitted to the Board of Trustees after distribution of the agenda packets are available for public inspection in the Clerk of the Board's office during normal business hours and on the District's website.

---

This meeting will be conducted by video and/or teleconference as well as in person at the District office located at the address listed above. To view/listen/participate in the meeting live, please join by calling 1-888-475-4499 (toll-free), meeting ID: [896 9460 5187](https://us02web.zoom.us/j/89694605187), or click this link to join: <https://us02web.zoom.us/j/89694605187>.

Assistance for those with disabilities: If you have a disability and need an accommodation to participate in the meeting, please contact the Clerk of the Board at (760) 342-8287 at least 48 hours prior to the meeting to inform us of your needs and to determine if accommodation is feasible. The District will attempt to accommodate you in every reasonable manner.

1. **Call to Order** – John Peña, President
  - A. **Roll Call**
2. **Pledge of Allegiance**
3. **Confirmation of Agenda**
4. **Public Comments**

Members of the public may provide comments in person or remotely at the time of the meeting as set forth in the agenda. Public comments may also be sent by E-mail to the Clerk of the Board by 2:00 p.m. on July 9, 2024, at [mscarborougheckel@cvmosquito.org](mailto:mscarborougheckel@cvmosquito.org). E-mails received prior to 2:00 p.m. on the day of the Board meeting will be made part of the record and distributed to the Board. This method is encouraged as it gives the Board of Trustees the opportunity to reflect upon your input. E-mails will not be read at the meeting.

- A. **PUBLIC Comments — NON-AGENDA ITEMS:** This time is for members of the public to address the Board of Trustees on items of general interest (a non-agenda item) within the subject matter jurisdiction of the District. The District values your comments; however, pursuant to the Brown Act, the Board cannot take action on items not listed on the posted Agenda. **Comments are limited to a total of three (3) minutes per speaker for non-agenda items.**
  
- B. **PUBLIC Comments — AGENDA ITEMS:** This time is for members of the public to address the Board of Trustees on agenda items (Open and Closed Sessions). **Comments are limited to three (3) minutes per speaker per agenda item.**

All comments are to be directed to the Board of Trustees and shall be devoid of any personal attacks. Members of the public are expected to maintain a professional, courteous decorum during public comments.

## **5. Public Hearing for Benefit Assessment**

- A. Open Public Hearing — **John Peña, Board President**
  
- B. Public Comments-Benefit Assessment
  
- C. Approval of Resolution 2024-09 Approving Engineer's Report, Confirming Diagram and Assessment, and Ordering the Levy of Assessments for the Fiscal Year 2024-25 for the Coachella Valley Mosquito and Vector Control District Mosquito, Fire Ant and Disease Control Assessment — **David l'Anson, Administrative Finance Manager (Pg. 8)**
  
- D. Close Public Hearing — **John Peña, Board President**

## **6. Announcements, Presentation, and Written Communications**

- A. None

## **7. Items of General Consent**

The following items are routine in nature and may be approved by one blanket motion upon unanimous consent. The President or any member of the Board of Trustees may request an item be pulled from Items of General Consent for a separate discussion.

- A. Minutes for June 11, 2024, Board Meeting **(Pg. 40)**
- B. Approval of expenditures for June 7, 2024, to July 2, 2024 **(Pg. 46)**
- C. Approval of Resolution 2024-10 Adopting Employee Pay Schedule, in conformance with California Code of Regulations, Title 2, Sections 570.5 and 571 —**Crystal Moreno, MSIOP, Human Resources Manager (Pg. 47)**
- D. Approval of Resolution 2024-11 authorizing attendance at Professional Development Conferences and Meetings by members of the Board of Trustees and Employees of the District for Fiscal Years 2024-2025 — **Jeremy Wittie, MS, CSDM, General Manager (Pg. 52)**
- E. Informational Items:
  - Financials — **David I’Anson, Administrative Finance Manager (Pg. 60)**
  - Semi-annual research reports from the University of California, Davis, University of California, Riverside, Mount Sinai School of Medicine, and the USDA for 2024 — **Jennifer A. Henke, MS, BCE, Laboratory Manager (Pg. 75)**
  - Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting — **David I’Anson, Administrative Finance Manager (Pg. 111)**

## **8. Business Session**

- A. Old Business —
  - i. Discussion and/or approval to move September Board of Trustees Regular Meeting as it currently coincides with California Special Districts Association’s (CSDA) Annual Conference in Indian Wells — **Jeremy Wittie, MS, CSDM, General Manager (Pg. 113)**
- B. New Business
  - i. Discussion and/or approval to purchase chemical control products in an amount not to exceed \$822,830.00 from funds

7800.01.500.028, Field Chemical Control — **Budgeted, Funds Available** — **Greg Alvarado, Operations Manager (Pg. 115)**

- ii. Discussion and/or approval of Building Safety/Working Condition Improvements for Mechanic's Building in the amount of \$440,000.00 — **Budgeted, Funds Available** — **David l'Anson, Administrative Finance Manager (Pg. 117)**
- iii. Discussion and/or approval of Desert Air proposed gas/electric package unit replacement in an amount not to exceed \$28,189.00 — **Budgeted, Funds Available** — **David l'Anson, Administrative Finance Manager (Pg. 119)**
- iv. Discussion and/or approval emergency purchase of Mosquito Adulticide Pesticide in an amount not to exceed \$73,830.00 — **Budgeted Funds Available** — **Greg Alvarado, Operations Manager (Pg. 122)**

## **9. Committee and Trustee Reports**

### **A. Executive Committee — John Peña, Board President**

Executive Committee oral report

### **B. Finance Committee — Clive Weightman, Board Treasurer**

Finance Committee oral report and Finance Committee minutes from June 11, 2024  
**(Pg. 126)**

### **C. Trustee Comments, Requests for Future Agendas Items, Travel, and/ or Staff Actions**

*The Board may not legally take action on any item presented at this time other than to direct staff to investigate a complaint or place an item on a future agenda unless (1) by a majority vote, the Board determines that an emergency exists, as defined by Government Code Section 54956.5, or (2) by a two-thirds vote, the board determines that the need for action arose subsequent to the agenda being posted as required by Government Code Section 54954.2(a). Each presentation is limited to no more than three minutes.*

## **10. Reports**

### **A. General Manager**

- i. General Manager's Report — **Jeremy Wittie, MS, CSDM, General Manager**
- ii. Arbovirus Risk and Response update (as necessary) — **Jennifer A. Henke, MS, BCE, Laboratory Manager, Greg Alvarado, Operations Manager, Jeremy Wittie, MS, CSDM, General Manager**

*Questions and/or comments from Trustees regarding the reports*

B. General Counsel

**11. Closed Session**

**Closed Session (s):**

**A. Conference with Labor Negotiators pursuant to Government Code Section 54957.6**

Agency Designated Representatives: Lena D. Wade, Crystal Moreno, and David I' Anson

Employee Organizations: California School Employees Association and Teamsters Local 911

**12. Adjournment**

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

.....  
**Certification of Posting**

I certify that on July 5, 2024, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Trustees of the Coachella Valley Mosquito & Vector Control District and on the District's website, said time being at least 72 hours in advance of the meeting of the Board of Trustees (Government Code Section 54954.2)

Executed at Indio, California, on July 5, 2024

\_\_\_\_\_  
Megan Scarborough-Eckel, Clerk of the Board