



Coachella Valley  
Mosquito and  
Vector Control  
District

43420 Trader Place  
Indio, CA 92201  
Phone (760) 342-8287  
[www.cvmosquito.org](http://www.cvmosquito.org)

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**Executive Committee Meeting Via Zoom  
Friday, June 26, 2020**

**11:00 a.m.**

**AGENDA**

**In the interest of maintaining appropriate social distancing and to comply with orders issued by Governor Newsom, the Board encourages the public to participate in this meeting via Zoom by calling 1-888-475-4499 (toll free), Meeting ID: [823 3706 8168](https://us02web.zoom.us/j/82337068168) or click this link to join: <https://us02web.zoom.us/j/82337068168>. If you would like to comment on the agenda item or subject matter within the jurisdiction of the Board, please email your public comment to the Clerk of the Board by 10:00 a.m. on June 26, 2020 at [gmorales@cvmvcd.org](mailto:gmorales@cvmvcd.org).**

Assistance for those with disabilities: If you have a disability and need accommodation to participate in the meeting, please call the Clerk of the Board at (760) 342-8287 for assistance so the necessary arrangement can be made.

**1. Call to Order - Franz de Klotz, President**

**2. Roll Call**

**3. Confirmation of Agenda**

**4. Public Comments**

Please see above regarding remote participation and public comments. Those wishing to address the Board should complete a Public Comment Card and email it to the Clerk of the Board by 10:00 a.m. on June 26, 2020 at [gmorales@cvmvcd.org](mailto:gmorales@cvmvcd.org).

- A. **PUBLIC Comments — AGENDA ITEMS:** Persons wishing to address the Board on agenda items are requested to do so at this time. When addressing the Board, please come to the podium and give your name and address for the record. In order to conduct a timely meeting, a three-minute time limit per person per item has been established.
- B. **PUBLIC Comments — NON-AGENDA ITEMS:** Persons wishing to address the Board on items not appearing on the agenda are requested to do so at this time. When addressing the Board, please come to the podium and give your name and address for the record. In order to conduct a timely

meeting, a three-minute time limit per person has been established. California Government Code Section 54950 prohibits the Executive Committee from taking action on a specific item until it appears on the agenda.

**5. Review of July 14, 2020 Draft Board Meeting Agenda**

**6. Review and discuss the results of the Board meeting time survey**

**7. Update on District Operations**

**8. Closed Session Public Comments**

Persons wishing to address the Board on closed session items are requested to do so at this time. When addressing the Board, please come to the podium and give your name and address for the record. In order to conduct a timely meeting, a three-minute time limit per person per item has been established.

**9. Closed Session:** Conference with Labor Negotiators pursuant to Government Code Section 54957.6

Agency Designated Representatives: Lena D. Wade, Anita Jones and David I' Anson.

Employee Organizations: California School Employees Association and Teamsters Local 911.

**10. Trustee/Staff Comments**

**11. Confirmation of Next Meeting Date**

**12. Adjournment**

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**Certification of Posting**

I certify that on June 23, 2020 I posted a copy of the foregoing agenda near the regular meeting place of the Board of Trustees of the Coachella Valley Mosquito & Vector Control District and on the District's website, said time being at least 72 hours in advance of the meeting of the Board of Trustees (Government Code Section 54954.2)

Executed at Indio, California, on June 23, 2020.

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Graciela Morales, Clerk of the Board

**Coachella Valley Mosquito & Vector Control District**

Public Comment / Request to Speak to the Board of Trustees

(Please Print)

Name: \_\_\_\_\_

Meeting Date: \_\_\_\_\_

Address (Street Address Optional\*):  
\_\_\_\_\_

City / State / Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Comment / Question:  
\_\_\_\_\_  
\_\_\_\_\_

**Please adhere to the following rules:**

- State your name and city in which you reside
- Address your comments to the Board of Trustees as a whole
- Limit your comment to no more than three (3) minutes

This form is not mandatory but please note that priority will be given to those speakers that have filled out the form and turned it into the Clerk of the Board.

This form is subject to public disclosure.

*The Coachella Valley Mosquito and Vector Control District welcomes your comments!*



**Coachella Valley Mosquito & Vector Control District**

Public Comment / Request to Speak to the Board of Trustees

(Please Print)

Name: \_\_\_\_\_

Meeting Date: \_\_\_\_\_

Address (Street Address Optional\*):  
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City / State / Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Comment / Question:  
\_\_\_\_\_  
\_\_\_\_\_

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## **Board of Trustees Meeting Via Zoom**

**Tuesday, July 14, 2020**

**6:00 p.m.**

### **AGENDA**

In the interest of maintaining appropriate social distancing and to comply with orders issued by Governor Newsom, the Board encourages the public to participate in this meeting via Zoom by calling 1-888-475-4499 (toll free), Meeting ID: **871 7226 8758** or click this link to join: <https://us02web.zoom.us/j/87172268758>. If you would like to comment on the agenda item or subject matter within the jurisdiction of the Board, please email your public comment to the Clerk of the Board by 3:00 p.m. on July 14, 2020 at [gmorales@cvmvcd.org](mailto:gmorales@cvmvcd.org).

Assistance for those with disabilities: If you have a disability and need accommodation to participate in the meeting, please call the Clerk of the Board at (760) 342-8287 for assistance so the necessary arrangements can be made.

- 1. Call to Order – Franz De Klotz, President**
- 2. Invocation and a Moment of Silence to Honor Fernando Fregoso**
- 3. Pledge of Allegiance**
- 4. Roll Call**
- 5. Motion to Excuse Absences**
- 6. Confirmation of Agenda**
- 7. Public Hearing for Benefit Assessment**

- A. Open Public Hearing – **Franz De Klotz, President**
- B. Resolution 2020-XX approving Engineer’s Report, Confirming Diagram and Assessment, and Ordering the Levy of Assessments for Fiscal Year 2020-21 for the Coachella Valley Mosquito and Vector Control District Mosquito, Fire Ant and Disease Control Assessment – **David l’Anson, Administrative Finance Manager (Pg. X)**
- C. Close Public Hearing – **Franz De Klotz, President**

## 8. Public Comments

Those wishing to address the Board should complete a Public Comment Card and provide it to the Clerk of the Board.

- A. **PUBLIC Comments — AGENDA ITEMS:** Persons wishing to address the Board on agenda items are requested to do so at this time. When addressing the Board, please come to the podium and give your name and address for the record. In order to conduct a timely meeting, a three-minute time limit per person per item has been established.
- B. **PUBLIC Comments — NON-AGENDA ITEMS:** Persons wishing to address the Board on items not appearing on the agenda are requested to do so at this time. When addressing the Board, please come to the podium and give your name and address for the record. In order to conduct a timely meeting, a three-minute time limit per person has been established. California Government Code Section 54950 prohibits the Executive Committee from taking action on a specific item until it appears on the agenda.

## 9. Board Reports

- A. President’s Report – **Franz De Klotz, President**  
Executive Committee oral report and Minutes for June 26, 2020 meeting **(Pg. X)**
- B. Finance Committee – **Clive Weightman, Treasurer**  
Finance Committee oral report and Minutes for June 9, 2020 meeting **(Pg. X)**

## 10. Items of General Consent

The following items are routine in nature and may be approved by one blanket motion upon unanimous consent. Any member of the Board or the public may request an item be pulled from Items of General Consent for separate discussion.

- A. Minutes for June 9, 2020 Board meeting **(Pg.X)**
- B. Correspondence **(Pg. X)**
- C. Approval of expenditures for June 5, 2020 to July 14, 2020 and Financial Reports **(Pg.X)**

D. Informational Items:

- Board Business Log **(Pg. X)**
- Department Reports **(Pg. X)**
- Treasurer to Approve Release of Payment to Vendors for August (Pg. X)
- Semi-annual research reports from the University of California, Riverside and USDA for 2020 – Jennifer A. Henke, M.S., Laboratory Manager (Pg. X)
- IVM Program Presentations & General Manager’s Report **(Pg. X)**
  - Surveillance and Quality Control Department – **Jennifer A. Henke, M.S., Laboratory Manager**
  - Operations Department – **Roberta Dieckmann, Operations Manager**
  - Public Outreach Department – **Tammy Gordon, M.A., Public Information Officer**
  - General Manager’s Report – **Jeremy Wittie, M.S., General Manager**

**11. Old Business**

A. Discussion and/or approval of Resolution 2020-XX, Adopting Employee Pay Schedule, in conformance with California Code of Regulations, Title 2, Sections 570.5 and 571 – **Crystal Moreno, M.S., Human Resources Specialist (Pg. X)**

**12. New Business**

A. Discussion and/or approval to purchase control products from the lowest responsible bidders or sole-source providers, in an amount not to exceed \$772,431 from fund 7800.01.500.028, Chemical Control – Budgeted; Funds available – **Roberta Dieckmann, Operations Manager (Pg. XX)**

B. Approval of Resolution 2020-XX Biennial Adoption of a Conflict of Interest Code – **Jeremy Wittie, M.S., General Manager (Pg. XX)**

C. Approval of Resolution 2020-XX Amending the CVMVCD Invasive Mosquito Management Program and Emergency Response Plan – **Jennifer A. Henke, M.S. Laboratory Manager (Pg. XX)**

**13. Closed Session Public Comments**

Persons wishing to address the Board on closed session items are requested to do so at this time. When addressing the Board, please come to the podium and give your name and address for the record. In order to conduct a timely meeting, a three-minute time limit per person per item has been established.

- A. **Closed Session:** Conference with Labor Negotiators pursuant to Government Code Section 54957.6

Agency Designated Representatives: *Lena D. Wade, Anita Jones and David I' Anson.*

Employee Organizations: California School Employees Association and Teamsters Local 911.

#### **14. Trustee Comments, Requests for Future Agendas Items, Travel, and/ or Staff Actions**

The Board may not legally take action on any item presented at this time other than to direct staff to investigate a complaint or place an item on a future agenda unless (1) by a majority vote, the Board determines that an emergency situation exists, as defined by Government Code Section 54956.5, or (2) by a two-thirds vote, the board determines that the need for action arose subsequent to the agenda being posted as required by Government Code Section 54954.2(a). Each presentation is limited to no more than three minutes.

#### **15. Adjournment**

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board. All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 43420 Trader Place, Indio, California.

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#### **Certification of Posting**

I certify that on July 10, 2020, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Trustees of the Coachella Valley Mosquito & Vector Control District and on the District's website, said time being at least 72 hours in advance of the meeting of the Board of Trustees (Government Code Section 54954.2)

Executed at Indio, California, on July 10, 2020.

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Graciela Morales, Clerk of the Board

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