



Coachella Valley Mosquito and Vector Control District

43420 Trader Place, Indio, CA 92201 | (760) 342-8287 | cvmosquito.org

Executive Committee Meeting Via Zoom

Friday, April 30, 2021

2:00 p.m.

AGENDA

Materials related to an agenda item that are submitted to the Executive Committee after distribution of the agenda packets are available for public inspection in the Clerk of the Board's office during normal business hours and on the District's website.

In the interest of maintaining appropriate social distancing and to comply with orders issued by Governor Newsom, the Board encourages the public to participate in this meeting via Zoom by calling 1-888-475-4499 (toll-free), Meeting ID: [893 5507 9845](https://us02web.zoom.us/j/89355079845) or click this link to join: <https://us02web.zoom.us/j/89355079845>. If you would like to comment on the agenda item or subject matter within the jurisdiction of the Board, please email your public comment to the Clerk of the Board by 1:00 p.m. on Friday, April 30, 2021, at mtallion@cvmvcd.org.

Assistance for those with disabilities: If you have a disability and need an accommodation to participate in the meeting, please call the Clerk of the Board at (760) 342-8287 for assistance so the necessary arrangement can be made.

1. Call to Order – Benjamin Guitron, President

2. Roll Call

3. Confirmation of Agenda

4. Public Comments

Please see the information above regarding remote participation and public comments. Those wishing to address the Board should send an email to the Clerk of the Board by 1:00 p.m. on Friday, April 30, 2021, at mtallion@cvmvcd.org.

- A. **PUBLIC Comments — AGENDA ITEMS:** Persons wishing to address the Board on agenda items are requested to do so at this time. When addressing the Board, please give your name and address for the record.

In order to conduct a timely meeting, a three-minute time limit per person per item has been established.

- B. **PUBLIC Comments — NON-AGENDA ITEMS:** Persons wishing to address the Board on items not appearing on the agenda are requested to do so at this time. When addressing the Board, please give your name and address for the record. In order to conduct a timely meeting, a three-minute time limit per person has been established. California Government Code Section 54950 prohibits the Executive Committee from taking action on a specific item until it appears on the agenda.

5. Review of May 11, 2021, draft Board meeting agenda

6. New Business:

- a. **Discuss Board Resolution 2020-05** – Proclamation and Ratification of the Board due to the Existence of a Local emergency Due to the Worldwide Spread of COVID-19 and District prospects for opening back up in the coming months.
- b. **Discussion of Staff Pre-recorded Presentations for Board Meetings**
- c. **Appointment of Trustee Bito Larson to MVCAC Drone Committee**

7. Trustee/staff comments

8. Confirmation of next meeting

9. Adjournment

Certification of Posting

I certify that on April 27, 2021, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Trustees of the Coachella Valley Mosquito & Vector Control District and on the District’s website, said time being at least 72 hours in advance of the meeting of the Board of Trustees (Government Code Section 54954.2)

Executed at Indio, California, on April 27, 2021.

Melissa Tallion, Clerk of the Board



Coachella Valley Mosquito and Vector Control District

43420 Trader Place, Indio, CA 92201 | (760) 342-8287 | cvmosquito.org

Board of Trustees Meeting Via Zoom

Tuesday, May 11, 2021

6:00 p.m.

The Board of Trustees will take action on all items on the agenda.

Materials related to an agenda item that are submitted to the Board of Trustees after distribution of the agenda packets are available for public inspection in the Clerk of the Board's office during normal business hours and on the District's website.

In the interest of maintaining appropriate social distancing and to comply with orders issued by Governor Newsom, the Board encourages the public to participate in this meeting via Zoom by calling 1-888-475-4499 (toll-free), Meeting ID: **884 4391 8892** or click this link to join: <https://us02web.zoom.us/j/88443918892>. If you would like to comment on the agenda item or subject matter within the jurisdiction of the Board, please send an email to the Clerk of the Board by 3:30 p.m. on May 11, 2021, at mtallion@cvmvcd.org.

Assistance for those with disabilities: If you have a disability and need an accommodation to participate in the meeting, please call the Clerk of the Board at (760) 342-8287 for assistance so the necessary arrangements can be made.

- 1. Call to Order** – Benjamin Guitron, President
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Confirmation of Agenda**

5. Public Comments

Those wishing to address the Board should send an email to the Clerk of the Board by 3:30 p.m. on May 11, 2021, at mtallion@cvmvcd.org.

A. **PUBLIC Comments — AGENDA ITEMS:** Persons wishing to address the Board on agenda items are requested to do so at this time. When addressing the Board, please state your name and address for the record. In order to conduct a timely meeting, a three-minute time limit per person per item has been established.

B. **PUBLIC Comments — NON-AGENDA ITEMS:** Persons wishing to address the Board on items not appearing on the agenda are requested to do so at this time. When addressing the Board, please state your name and address for the record. In order to conduct a timely meeting, a three-minute time limit per person has been established.

6. Recognition

A. Proclamation of the Board of Trustees in recognition of Jess Lucia for his 20 years of service to the District – **Jeremy Wittie, M.S., General Manager (Pg. X)**

7. Board Reports

A. President's Report – **Benjamin Guitron, President**
Executive Committee oral report and Executive Committee meeting Minutes for April 30, 2021 **(Pg. X)**

B. Finance Committee – **Clive Weightman, Treasurer**
Finance Committee oral report and Minutes for March 9, 2021 meeting **(Pg. X)**

8. Items of General Consent

The following items are routine in nature and may be approved by one blanket motion upon unanimous consent. The President or any member of the Board of Trustees may request an item be pulled from Items of General Consent for a separate discussion.

A. Minutes for March 9, 2021 Board Meeting **(Pg. X)**

B. Approval of expenditures for March 6, 2021 to May 11, 2021 **(Pg. X)**

C. Informational Items:

- Financials – **David l'Anson, MPA, MBA/ACC., Administrative Finance Manager (Pg. X)**
- Board Business Log **(Pg. X)**

- Correspondence (**Pg. X**)
- Important Budget Meeting Dates, **Finance Committee (Pg.X)**
Staff Reports:
 - AMCA 2021 Virtual Conference – **Jennifer Henke, Laboratory Manager (Pg. X)**

Live Report:

- General Manager's Report – **Jeremy Wittie, M.S., General Manager**

9. Old Business

A. Review and approve Resolution 2021- XX adopting the recommendation of the Ad Hoc Assessment Appeal Committee - **Ad hoc Assessment Appeal Committee and Chair Dr. Doug Kunz (Pg. X)**

B. Approval of Resolution 2021- XX and Adoption of the 2021 CVMVCD Mosquito-borne Virus Surveillance and Emergency Response Plan – (**Pg. X**)

C. Review and approve Resolution 2021-XX to adopt the amendments to Trustee Bylaws – **Lena Wade, General Counsel on behalf of the Executive Committee (Pg. X)**

10. New Business

A. Approval to enter into an agreement for the upgrade and replacement of the District's electronic door access, security alarm, and CCTV systems in an amount not to exceed \$___ from Fund XXXX.XX.XXX - *Budgeted, funds available*– **David I'Anson, Administrative Finance Manager (Pg. X)**

B. Appointment of ad hoc research committee – **Benjamin Guitron, Board President (Pg. X)**

C. Appointment of ad hoc Building Committee - **Benjamin Guitron, Board President (Pg. X)**

D. Discussion of Sterile Insect Technique – **Jennifer Henke, M.S., Laboratory Manager**

11. Closed Session Public Comments

Persons wishing to address the Board on closed session items are requested to do so at this time. When addressing the Board, please state your name and address for the record. In order to conduct a timely meeting, a three-minute time limit per person per item has been established.

Closed Session (s):

A. Conference with Labor Negotiators pursuant to Government Code Section 54957.6

Agency Designated Representatives: Lena D. Wade, Crystal Moreno, and David I' Anson.

Employee Organizations: California School Employees Association and Teamsters Local 911.

12. Comments by General Counsel

13. Trustee Comments, Requests for Future Agendas Items, Travel, and/ or Staff Actions

The Board may not legally take action on any item presented at this time other than to direct staff to investigate a complaint or place an item on a future agenda unless (1) by a majority vote, the Board determines that an emergency exists, as defined by Government Code Section 54956.5, or (2) by a two-thirds vote, the board determines that the need for action arose subsequent to the agenda being posted as required by Government Code Section 54954.2(a). Each presentation is limited to no more than three minutes.

14. Adjournment

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

Certification of Posting

I certify that on May 7, 2021, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Trustees of the Coachella Valley Mosquito & Vector Control District and on the District's website, said time being at least 72 hours in advance of the meeting of the Board of Trustees (Government Code Section 54954.2)

Executed at Indio, California, on May 7, 2021.

Melissa Tallion, Clerk of the Board

RESOLUTION NO. 2020-05

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE
COACHELLA VALLEY MOSQUITO AND VECTOR CONTROL
DISTRICT PROCLAIMING AND RATIFYING THE EXISTENCE OF A LOCAL
EMERGENCY DUE TO THE WORLDWIDE SPREAD OF COVID-19**

WHEREAS, the governing body of the Coachella Valley Mosquito and Vector Control District (“District”) has the authority to proclaim a local emergency; and

WHEREAS, California Government Code Section 3100 states that all public employees are declared to be disaster service workers subject to such disaster service activities as may be assigned to them by their superiors or by law, and the District needs to protect the public health within its boundaries through the control of vectors (such as mosquitoes) and vector-borne diseases which is deemed as an essential public service; and

WHEREAS, any actions that the District may take to ensure the continuation of critical services to protect the safety of staff, residents and visitors and to provide for immunities that will protect the District for actions taken, as covered under the California Emergency Services Act; and

WHEREAS, working with the County of Riverside, this proclamation authorizes the undertaking of powers and invoking and disseminating emergency orders (e.g., emergency orders, emergency spending authorities, emergency or pre-established contracting, order necessary Personal Protective Equipment, recovery, etc.) and regulations necessary to provide for the protection of life, property, and the environment; and

WHEREAS, this proclamation establishes that an emergency exists, and that if mutual aid of in-county resources are needed to assist the District, as covered under the California Master Mutual Aid Agreement and any local agreements to provide mutual aid should be sufficient to establish, and that the Emergency Services Act applies; and

WHEREAS, this proclamation establishes that an emergency exists, and if out-of-county assistance is needed, requests for mutual aid should follow procedures set forth by the Standardized Emergency Management System (SEMS) and the Governor’s Office of Emergency Services (CalOES), including obtaining mission numbers through the County of Riverside Emergency Management Department from CalOES for responding agencies. This is particularly important for possible reimbursement of extraordinary expenses in the event of a proclaimed “State of Emergency” or in the event of a presidential declaration of disaster when state or federal disaster relief funds become available; and

WHEREAS, conditions of disaster or of extreme peril to the health and safety of persons and property have arisen both internationally and within the United States as a

result of the introduction of the novel coronavirus (COVID-19), a novel communicable disease which led to California Governor Gavin Newsom, to proclaim a State of Emergency for California on March 4, 2020 and a Shelter in Place Order on March 19, 2020; and

WHEREAS, currently COVID-19 has spread globally to more than 70 countries, infecting more than 274,077 persons and causing more than 11,354 fatalities worldwide as of 2:25 p.m. on March 20, 2020. Due to the expanding list of countries with widespread transmission of COVID-19, and increasing travel alerts and warnings for countries experiencing sustained or uncontrolled community transmission issued by the Centers for Disease Control and Prevention (CDC), COVID-19 has created conditions that are likely to be beyond the control of local resources and require the combined forces of other political subdivisions to combat this virus; and

WHEREAS, the World Health Organization has confirmed that mosquitoes do not transmit COVID-19; and

WHEREAS, a Local Health Emergency was proclaimed by the County of Riverside Public Health Officer on March 8, 2020, and ratified by the Board of Supervisors on March 10, 2020; and

WHEREAS, a Local Emergency was proclaimed by the County of Riverside Board of Supervisors on March 10, 2020; and

WHEREAS, the CDC confirmed person-to-person transmission of COVID-19 in the United States, raising the possibility of community transmission occurring in the general public. This has resulted in a Federal Declaration of National Emergency as declared by President Donald Trump on March 13, 2020; and

WHEREAS, the District's ability to mobilize local resources, coordinate interagency response, accelerate procurement of vital supplies, use mutual aid, and seek future reimbursement by State and Federal governments will be critical to successfully responding to COVID-19; and

WHEREAS, these conditions warrant and necessitate that the District proclaim the existence of a local emergency; and

WHEREAS, on March 17, 2020, the General Manager of the District, following consultation with the Board President and Agency Counsel, determined the existence of a local emergency due to the escalating COVID-19 world-wide pandemic and commenced initial steps in an effort to control the spread of COVID-19 and minimize the risk to the public and District employees which included such steps as closing the District's lobby to visitors; and

WHEREAS, on March 23, 2020, the Board of Directors met to ratify and confirm the determination of the General Manager that a local emergency exists.

NOW, THEREFOR, IT IS HEREBY ORDERED that the Board of Directors of the District hereby proclaims the existence of a local emergency and directs the General Manager and staff to take the necessary steps for the protection of life, health and safety.

IT IS FURTHER PROCLAIMED AND ORDERED that during the existence of said local emergency, the powers, functions, and duties of the General Manager shall be those prescribed by state law and by ordinances and resolutions of the District Board.

IT IS FURTHER PROCLAIMED AND ORDERED that to keep the public and employees of the District safe from the COVID-19 virus, all non-essential programs and activities, as determined by the General Manager, are suspended until further notice. Effective immediately, the District will be closed to public access. Additional restrictions may take place if conditions are warranted.

IT IS FURTHER PROCLAIMED AND ORDERED that the local emergency shall be deemed to continue to exist until its termination is proclaimed by the Executive Board of the District; and

BE IT FURTHER RESOLVED THAT a copy of this proclamation shall be the Riverside County EMD to be forwarded to the Director of the California Governor's Office of Emergency Services; that the Governor of California waive regulations that may hinder response and recovery efforts; that recovery assistance be made available under the California Disaster Assistance Act; and that the State expedite access to State and Federal resources and any other appropriate federal disaster relief programs.

IT IS FURTHER RESOLVED that this Resolution shall take effect immediately and that widespread publicity and notice shall be given said Proclamation through the most feasible and adequate means of disseminating such notice throughout the District.

WE HEREBY CERTIFY that the foregoing is a true copy of the resolution adopted by the Executive Board of the Coachella Valley Mosquito and Vector Control District in a meeting thereof held on the 23 day of March, 2020, by the following vote.

AYES: President De Klotz, Trustees Espericueta, Gardner, Kunz, Larson, Walker, and Weightman.

NOES: None.

ABSTAIN: None.

ABSENT: Trustees Bautista, Guitron, Hagerman, and Hassett.




Franz De Klotz, President
Board of Trustees

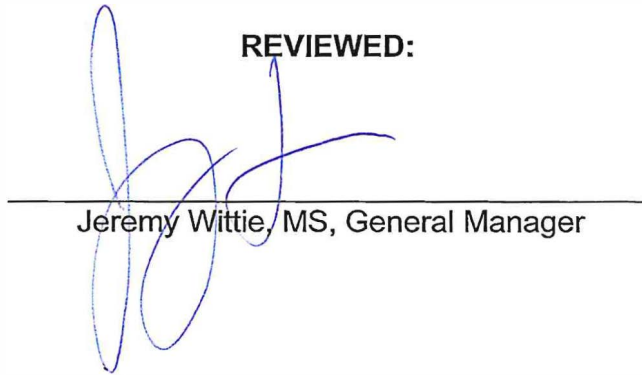
ATTEST:


Graciela Morales, Clerk of the Board

APPROVED AS TO FORM:


Lena D. Wade, General Counsel

REVIEWED:


Jeremy Wittie, MS, General Manager

CERTIFICATION

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) ss.
CITY OF INDIO)

I, GRACIELA MORALES, Clerk of the Board of Trustees of the Coachella Valley Mosquito and Vector Control District, hereby certify that **Resolution No. 2020-05** is a full, true and correct copy, and was duly adopted at a special meeting of the Board of Trustees on this 23rd day of March 2020, by the following vote:

AYES: President De Klotz, Trustees Espericueta, Gardner, Kunz, Larson, Walker, and Weightman.

NOES: None.

ABSTAIN: None.

ABSENT: Trustees Bautista, Guitron, Hagerman, and Hassett



Graciela Morales, Clerk of the Board