



## Coachella Valley Mosquito and Vector Control District

43420 Trader Place, Indio, CA 92201 | (760) 342-8287 | [cvmosquito.org](http://cvmosquito.org)

### Board of Trustees Meeting

Tuesday, May 12, 2026

6:00 p.m.

### AGENDA

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Materials related to an agenda item that are submitted to the Board of Trustees after distribution of the agenda packets are available for public inspection in the Clerk of the Board's office during normal business hours and on the District's website.

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This meeting will be conducted by video and/or teleconference as well as in person at the District office located at the address listed above. To view/listen/participate in the meeting live, please join by calling 1-888-475-4499 (toll-free), meeting ID: [847 1941 0493](https://us02web.zoom.us/j/84719410493) or click this link to join: <https://us02web.zoom.us/j/84719410493>.

Assistance for those with disabilities: If you have a disability and need an accommodation to participate in the meeting, please contact the Clerk of the Board at (760) 342-8287 at least 48 hours prior to the meeting to inform us of your needs and to determine if accommodation is feasible. The District will attempt to accommodate you in every reasonable manner.

### Our Mission, Vision, and Values

**Mission Statement** We protect public health with our communities through proven scientific, educational, and sustainable vector control programs.

**Vision** We envision our communities free of mosquito and vector-borne disease.

**Values** Integrity and Trust | Collaboration | Dedication and Service | Respect

**1. Call to Order** — Benjamin Guitron, IV, President

**A. Roll Call**

**2. Pledge of Allegiance**

**3. Confirmation of Agenda**

**4. Public Comments**

Members of the public may provide comments in person or remotely at the time of the meeting as set forth in the agenda. Public comments may also be sent by E-mail to Interim Clerk of the Board by 2:00 p.m. on May 12, 2026, at [mscarboroughheckel@cvmosquito.org](mailto:mscarboroughheckel@cvmosquito.org). E-mails received prior to 2:00 p.m. on the day of the Board meeting will be made part of the record and distributed to the Board. This method is encouraged as it gives the Board of Trustees the opportunity to reflect upon your input. E-mails will not be read at the meeting.

**A. PUBLIC Comments — NON-AGENDA ITEMS:** This time is for members of the public to address the Board of Trustees on items of general interest (a non-agenda item) within the subject matter jurisdiction of the District. The District values your comments; however, pursuant to the Brown Act, the Board cannot take action on items not listed on the posted Agenda. **Comments are limited to a total of three (3) minutes per speaker for non-agenda items.**

**B. PUBLIC Comments — AGENDA ITEMS:** This time is for members of the public to address the Board of Trustees on agenda items (Open and Closed Sessions). **Comments are limited to three (3) minutes per speaker per agenda item.**

All comments are to be directed to the Board of Trustees and shall be devoid of any personal attacks. Members of the public are expected to maintain a professional, courteous decorum during public comments.

**5. Announcements, Presentations, and Written Communications**

**A. Arbovirus Review and Forecast — Jennifer A Henke, MS, BCE, Laboratory Manager**

**6. Items of General Consent**

The following items are routine in nature and may be approved by one blanket motion upon unanimous consent. The President or any member of the Board of Trustees may request an item be pulled from Items of General Consent for a separate discussion.

**A. Minutes for April 14, 2026, Board Meeting**

**B. Approval of expenditures for April 10, 2026, to May 7, 2026**

C. Informational Items:

- Financials — **David l'Anson, Administrative Finance Manager**
- Important Budget Meeting Dates
- National Pollutant Discharge Elimination System (NPDES) Annual Reports — **Jennifer A. Henke, M.S., BCE, Laboratory Manager**
- California Environmental Quality Act (CEQA) Mitigated Negative Declaration Annual Compliance Report — **Jennifer A. Henke, M.S., BCE, Laboratory Manager**
- Quarterly Department Reports: Human Resources; Operations; Information Technology; Fleet Services; Laboratory & Surveillance Control; and Public Outreach
- Mosquito and Vector Control Association of California Legislative Day and Spring Committee Meetings, March 10-11, 2026, Sacramento, CA — **Jeremy Wittie, MS, CSDM, General Manager, Robert C Gaona, MPA, Public Information Manager, Jennifer A Henke, MS, BCE, Laboratory Manager, and Kim Hung, PhD, BCE, Vector Ecologist**
- The American Mosquito Control Association Annual Meeting, March 23-27, 2026, Portland, OR
- Pacific Southwest Center of Excellence in Vector-Borne Diseases (PacVec) and Rockies and High Plains Vector-borne Diseases Center (RaHP VEC) Joint Annual Meeting, April 8-10, 2026, Salt Lake City, UT — **Jennifer A Henke, MS, BCE, Laboratory Manager and Kim Hung, PhD, BCE, Vector Ecologist**
- Pacific Branch of the Entomological Society of America Annual Meeting, April 12-15, 2026, Spokane, WA — **Jennifer A Henke, MS, BCE, Laboratory Manager**

D. Approval of Resolution 2026-03 Adopting Employee Pay Schedule, in conformance with California Code of Regulations, Title 2, Sections 570.5 and 571 — **Crystal Garcia Moreno, MSIOP, Human Resources Risk Manager**

*Staff recommends the Board approve Resolution No. 2026-03 Adopting the Employee Pay Schedule in conformance with California Code of Regulations, Title 2, Sections 570.5 and 571.*

E. Approval to continue subscribing to Microsoft M365 Services, in an amount not to exceed \$31,000.00 through Hypertec Solutions, from Cloud Services fund 7680.01.210.070 – **Budgeted; Funds Available** – Cloud Services — **Edward Prendez, Information Technology Manager**

*Staff recommends the Board approve the continuation of Microsoft M365 Services through Hypertec Solutions in an amount not to exceed \$31,000.00.*

- F. Approval of three-year contract with Willdan Financial Services for the Mosquito, Fire Ant, and Disease Control Assessment. — **David l'Anson, Administrative Finance Manager**

*Staff recommends the Board authorize the General Manager to execute a three-year agreement with Willdan Financial Services to provide annual assessment engineering services for the District's Mosquito, Fire Ant, and Disease Control Assessment Districts, in an amount not to exceed \$17,557 per year, with no change in annual cost over the term of the agreement.*

- G. Approval of Resolution 2026-04 and adoption of the CVMVCD Invasive Mosquito Species Response Plan — **Jennifer A Henke, MS, BCE, Laboratory Manager**

*Staff recommends the Board approve the adoption of the CVMVCD Invasive Mosquito Species Response Plan, which establishes current procedures for early detection, surveillance, containment, and control of invasive mosquito species to protect public health and support compliance with state and regulatory guidelines.*

- H. Approval of Resolution 2026-05 and adoption of the 2026 CVMVCD Mosquito-borne Virus Surveillance and Emergency Response Plan — **Jennifer A. Henke, MS, BCE, Laboratory Manager**

*Staff recommends the Board approve the adoption of the 2026 CVMVCD Mosquito-borne Virus Surveillance and Emergency Response Plan, which provides current protocols for surveillance, risk assessment, public notification, and response actions to protect public health and ensure compliance with state guidelines.*

## **7. Action Items**

- A. None

## **8. Committee and Trustee Reports**

- A. Executive Committee — **Benjamin Guitron, IV, Board President**

Executive Committee oral report

- B. Finance Committee — **Frank Figueroa, EdD, Board Treasurer**

Finance Committee oral report

- C. Trustee Comments, Requests for Future Agendas Items, Travel, and/ or Staff Actions

*The Board may not legally take action on any item presented at this time other than to direct staff to investigate a complaint or place an item on a future agenda unless (1) by a majority vote, the Board determines that an emergency exists, as defined by Government Code Section 54956.5, or (2) by a two-thirds vote, the board determines that the need for action arose*

*subsequent to the agenda being posted as required by Government Code Section 54954.2(a). Each presentation is limited to no more than three minutes.*

**9. Reports**

A. General Manager

i. General Manager’s Report — **Jeremy Wittie, MS, CSDM**

B. General Counsel

**10. Closed Session**

**Closed Session (s):**

A. **None**

**11. Adjournment**

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.
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**Certification of Posting**

I certify that on May 8, 2026, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Trustees of the Coachella Valley Mosquito & Vector Control District and on the District’s website, said time being at least 72 hours in advance of the meeting of the Board of Trustees (Government Code Section 54954.2)

Executed at Indio, California, on May 8, 2026

*Megan Scarborough-Eckel*  
Megan Scarborough-Eckel, Clerk of the Board