



**Coachella Valley Mosquito and Vector Control District**

**43420 Trader Place, Indio, CA 92201 | (760) 342-8287 | cvmosquito.org**

**Executive Committee Meeting**

**Friday, January 31, 2025**

**1:00 p.m.**

**AGENDA**

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Materials related to an agenda item that are submitted to the Executive Committee after distribution of the agenda packets are available for public inspection in the Clerk of the Board's office during normal business hours and on the District's website.

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This meeting will be conducted by video and/or teleconference as well as in person at the District office located at the address listed above. To view/listen/participate in the meeting live, please join by calling 1-888-475-4499 (toll-free), Webinar ID: [832 4954 4657](https://us02web.zoom.us/j/83249544657) or click this link to join: <https://us02web.zoom.us/j/83249544657>

Assistance for those with disabilities: If you have a disability and need accommodation to participate in the meeting, please contact the Clerk of the Board at (760) 342-8287 at least 48 hours prior to the meeting to inform us of your needs and to determine if accommodation is feasible. The District will attempt to accommodate you in every reasonable manner.

- 1. Call to Order** – John Peña, President
- 2. Roll Call**
- 3. Confirmation of Agenda**

#### 4. Public Comments

Members of the public may provide comments in person or remotely at the time of the meeting as set forth in the agenda. Public comments may also be sent by E-mail to the Clerk of the Board by 11:00 a.m. on January 31, 2025, at [mscarborougheckel@cvmosquito.org](mailto:mscarborougheckel@cvmosquito.org). E-mails received prior to 11:00 a.m. on the day of the Executive Committee meeting will be made part of the record and distributed to the Executive Committee. This method is encouraged as it gives the Executive Committee the opportunity to reflect upon your input. E-mails will not be read at the meeting.

**A. PUBLIC Comments — NON-AGENDA ITEMS:** This time is for members of the public to address the Executive Committee on items of general interest (a non-agenda item) within the subject matter jurisdiction of the District. The District values your comments; however, pursuant to the Brown Act, the Board cannot take action on items not listed on the posted Agenda. **Comments are limited to a total of three (3) minutes per speaker for non-agenda items.**

**B. PUBLIC Comments — AGENDA ITEMS:** This time is for members of the public to address the Executive Committee on agenda items (Open and Closed Sessions). **Comments are limited to three (3) minutes per speaker per agenda item.**

All comments are to be directed to the Executive Committee and shall be devoid of any personal attacks. Members of the public are expected to maintain a professional and courteous decorum during public comments.

#### 5. Review of February 11, 2025, Draft Board Meeting Agenda

#### 6. Old Business-

- A. Discussion and/or update regarding Energy Service Contract with Centrica Business Solutions. — **Jeremy Wittie, MS, CSDM, General Manager**
- B. Discussion and/or update regarding Strategic Business Plan with Pendoley Strategies + Communications. — **Jeremy Wittie, MS, CSDM, General Manager**

7. **New Business-** None

8. **Trustee/Staff comments**

9. **Confirmation of next meeting**

A. Friday, February 28, 2025, at 1:00 pm

10. **Adjournment**

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**Certification of Posting**

I certify that on January 28, 2025, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Trustees of the Coachella Valley Mosquito & Vector Control District and on the District’s website, said time being at least 72 hours in advance of the meeting of the Board of Trustees (Government Code Section 54954.2)

Executed at Indio, California, on January 28, 2025.

Megan Scarborough-Eckel  
Megan Scarborough-Eckel, Clerk of the Board



**Coachella Valley Mosquito and Vector Control District**

**43420 Trader Place, Indio, CA 92201 | (760) 342-8287 | [cvmosquito.org](http://cvmosquito.org)**

**Board of Trustees Meeting**

**Tuesday, February 11, 2025**

**6:00 p.m.**

**Draft- AGENDA**

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The Board of Trustees will take action on all items on the agenda.

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**1. Call to Order — John Peña, President**

**A. Roll Call**

**2. Pledge of Allegiance**

**3. Confirmation of Agenda**

#### 4. Public Comments

Members of the public may provide comments in person or remotely at the time of the meeting as set forth in the agenda. Public comments may also be sent by E-mail to the Clerk of the Board by 2:00 p.m. on February 11, 2025, at [mscarborougheckel@cvmosquito.org](mailto:mscarborougheckel@cvmosquito.org). E-mails received prior to 2:00 p.m. on the day of the Board meeting will be made part of the record and distributed to the Board. This method is encouraged as it gives the Board of Trustees the opportunity to reflect upon your input. E-mails will not be read at the meeting.

- A. **PUBLIC Comments — NON-AGENDA ITEMS:** This time is for members of the public to address the Board of Trustees on items of general interest (a non-agenda item) within the subject matter jurisdiction of the District. The District values your comments; however, pursuant to the Brown Act, the Board cannot take action on items not listed on the posted Agenda. **Comments are limited to a total of three (3) minutes per speaker for non-agenda items.**
- B. **PUBLIC Comments — AGENDA ITEMS:** This time is for members of the public to address the Board of Trustees on agenda items (Open and Closed Sessions). **Comments are limited to three (3) minutes per speaker per agenda item.**

All comments are to be directed to the Board of Trustees and shall be devoid of any personal attacks. Members of the public are expected to maintain a professional, courteous decorum during public comments.

#### 5. Continued Public Hearing for Energy Service Contract from January 14, 2025, Board of Trustees Meeting

- A. Open Public Hearing — **John Peña, Board President**
- B. Public Comments-Energy Service Contract
- C. Approval of Resolution 2025-01 Adopting Certain Findings Pursuant To Government Code section 4217.10 et seq. and Approving an Energy Service Contract For Energy-Related Improvements. — **ad hoc Building Committee, Jeremy Wittie, MS, CSDM, General Manager, and David I’Anson, Administrative Finance Manager**
- D. Close Public Hearing — **John Peña, Board President**

## 6. Announcements, Presentations, and Written Communications

- A. None

## 7. Items of General Consent

The following items are routine in nature and may be approved by one blanket motion upon unanimous consent. The President or any member of the Board of Trustees may request an item be pulled from Items of General Consent for a separate discussion.

- A. Minutes for January 14, 2025, Board Meeting
- B. Approval of expenditures for January 11, 2025, to February 10, 2025
- C. Annual Statement of Economic Interests/Form 700 Annual Filing for the filing period of 2024/2025 — **Megan Scarborough-Eckel, Executive Assistant/Clerk of the Board**
- D. Informational Items:
  - Financials — **David I'Anson, Administrative Finance Manager**
  - Important Budget Meeting Dates
  - Semi-annual research reports from the University of California, Davis, University of California, Riverside, Mount Sinai School of Medicine, and the USDA for 2024 — **Jennifer A. Henke, MS, BCE, Laboratory Manager**
  - Mosquito and Vector Control Association of California (MVCAC) Annual Conference, January 27-29, 2025, Oakland, CA
  - Approval for Biologist to attend the Pacific Branch of the Entomological Society of America Annual Conference, March 30-April 2, 2025, in an amount not to exceed \$2000.00 from fund #7600.01.400.027, Professional Development — **Jennifer A. Henke, M.S., BCE, Laboratory Manager**

## 8. Business Session

- A. Old Business- **None**
- B. New Business- **None**

## 9. Committee and Trustee Reports

### A. Executive Committee — **John Peña, Board President**

Executive Committee oral report and Executive Committee minutes from January 31, 2025

### B. Finance Committee — **Frank Figueroa, Board Treasurer**

Finance Committee oral report.

### C. Trustee Comments, Requests for Future Agendas Items, Travel, and/ or Staff Actions

*The Board may not legally take action on any item presented at this time other than to direct staff to investigate a complaint or place an item on a future agenda unless (1) by a majority vote, the Board determines that an emergency exists, as defined by Government Code Section 54956.5, or (2) by a two-thirds vote, the board determines that the need for action arose subsequent to the agenda being posted as required by Government Code Section 54954.2(a). Each presentation is limited to no more than three minutes.*

## 10. Reports

### A. General Manager and Staff

#### i. General Manager's Report — **Jeremy Wittie, MS, CSDM, General Manager**

*Questions and/or comments from Trustees regarding the report*

### B. General Counsel

## 11. Closed Session

### **Closed Session (s):**

#### A. **Public Employee Performance Evaluation pursuant to Government Code Section 54957 (b)(1)**

Title: General Manager

#### B. **Conference with Labor Negotiators pursuant to Government Code Section 54957.6**

Agency designated representatives: President John Peña, Vice President Benjamin Guitron, and Trustee Felipe Ortiz

Unrepresented employee: General Manager

#### C. **Liability Claim pursuant to Government Code §54961**

Claimant: Mecca Land Development

**D. Conference with Real Property Negotiators pursuant to Government Code section 54956.8.**

Property: 83733 Avenue 55, Thermal, California  
Agency Negotiator: Jeremy Wittie, General Manager  
Negotiating Party: Coachella Valley Unified School District  
Under Negotiation: Price and terms of payment

**12. Adjournment**

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated, and may be subject to action by the Board.

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**Certification of Posting**

I certify that on February 7, 2025, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Trustees of the Coachella Valley Mosquito & Vector Control District and on the District's website, said time being at least 72 hours in advance of the meeting of the Board of Trustees (Government Code Section 54954.2)

Executed at Indio, California, on February 7, 2025

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Megan Scarborough-Eckel, Clerk of the Board