



Coachella Valley Mosquito and
Vector Control District

43420 Trader Place
Indio, CA 92201
Phone (760) 342-8287
www.cvmvcd.org

Finance Committee Meeting

Tuesday, June 11, 2019

3:30 p.m.

AGENDA

Assistance for those with disabilities: If you have a disability and need accommodation to participate in the meeting, please call the Clerk of the Board at (760) 342-8287 for assistance so the necessary arrangement can be made.

- 1. Call to Order** – Clive Weightman, Treasurer
- 2. Roll Call**
- 3. Confirmation of Agenda**
- 4. Public Comments**
- 5. Items of General Consent**
Approval of Minutes from May 14, 2019, Finance Committee Meeting
- 6. Discussion and/or Review:**
 - A. Review of Check Report from Abila MIP for the period of May 15, 2019 to June 7, 2019.
 - B. CalCard Charges May 2019
 - C. Review of May 2019 Financials and Treasurer's Report
- 7. Old Business**
 - a) Draft FY2019-20 Budget

8. New Business

None

9. Schedule Next Meeting

10. Trustee and/or Staff Comments/Future Agenda Items

11. Adjournment

Certification of Posting

I certify that on June 7, 2019 I posted a copy of the foregoing agenda near the regular meeting place of the Board of Trustees of the Coachella Valley Mosquito & Vector Control District and the District's website, said time being at least 72 hours in advance of the meeting of the Board of Trustees (Government Code Section 54954.2)

Executed at Indio, California, on June 7, 2019

Graciela Morales, Clerk of the Board

COACHELLA VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT

Finance Committee Meeting Minutes

TIME: 3:30 P.M. MAY 14, 2019

LOCATION: 43420 Trader Place, Indio, CA 92201

TRUSTEES PRESENT:

Indian Wells Clive Weightman
La Quinta Doug Hassett (alternate member)

TRUSTEES ABSENT: County at Large, Bito Larson; Rancho Mirage, Isaiah Hagerman

STAFF PRESENT:

Jeremy Wittie, General Manager
David I'Anson, Administrative Finance Manager
Grace Morales, Clerk of the Board
Brad Anderson (member of the public)

1. Call to Order: *Treasurer Weightman called the meeting to order at 3:32 p.m.*

2. Roll Call: *Roll call indicated two (1) committee member out of three (3) were present. President Doug Hassett served as an alternate member of this Committee.*

3. Confirmation of Agenda: *The Agenda was confirmed as presented.*

4. Public Comments: *Mr. Anderson commented he has communicated with Public Outreach Department staff regarding the pesticide applications taking place in the east Valley. He also suggested the District should hire an outside agency help recruit for the Finance Department position.*

5. Items of General Consent:

Approval of Minutes from May 1, 2019, Finance Committee Meeting: *On motion from Treasurer Weightman, seconded by President Hassett the Committee approved item 5.*

Ayes: Treasurer Weightman and President Hassett.

Noes: None.

Abstained: None.

Absent: Trustee Larson and Trustee Hagerman.

6. Discussion and/or Review:

- A. Review of Check Report from Abila MIP for the period of April 10, 2019 to May 9, 2019.

The Committee reviewed the check report and asked questions regarding a few checks and expenses. Administrative Finance Manager, David I'Anson provided information.

B. CalCard Charges April 2019

The Calcard transaction log was reviewed by the Committee and questions regarding a few charges were clarified by Administrative Finance Manager, David I'Anson.

C. Review of April 2019 Financials and Treasurer's Report

The District's Financials and Treasurer's Report were reviewed. The weighted yield of the District's investments was discussed. Treasurer Weightman indicated he would like to see a meeting take place between the Indian Wells Finance Director, Kevin McCarthy and David I'Anson prior to August, 2019.

7. Old Business: a) Draft FY2019-20 Budget

CalPERS Unfunded Liability scenarios were reviewed by the Committee. The Committee mentioned they would like to recommend option #2: paying a \$600,000 lump sum payment from the FY2018-19 Operating Budget surplus plus \$155,000, and amortizing the balance of over five years. This would net a savings of approximately \$800,340 in interest payments.

Other items discussed included: Cafeteria Plan YTD budget variance amount, the Utilities, Uniform Expense, Aerial Applications, Contingency Expense line items, the Capital Project in Thermal (paving) project duration and cost, the lab exhaust project and cost, the District headquarters paving project, total cash balances and the General Fund Operational Cash Flow chart.

8. New Business: None.

9. Confirmation of Next Meeting: *The next Finance Committee meeting was scheduled for Tuesday, June 11, 2019 at (tentatively) 4:00 p.m. This meeting will be combined with the Budget Workshop.*

10. Trustee and/or Staff Comments/Future Agenda Items: None.

11. Adjournment: *The meeting was adjourned by Treasurer Weightman at 4:10 p.m.*

CVMVCD
Check/Voucher Register - checkreportforFC
1025 - First Foundation - General
From 5/15/2019 Through 6/7/2019

Check Number	Vendor Name	PO# / Invoice#	Transaction Description	Check Amount
42256	CalPERS-HEALTHCARE ACCT	100000015587631-3	Professional Services	80.55
	CalPERS-HEALTHCARE ACCT	100000015676139	Cafeteria Expense	80,198.81
Total 42256				80,279.36
42257	CalPERS-OPEB Contributions	2019-05-18	Retiree Healthcare	286,385.00
Total 42257				286,385.00
42258	CalPERS-RETIREMENT ACCT	100000015637828	Invoice for 17-EN-2634 Retirement Expense	22,611.49
	CalPERS-RETIREMENT ACCT	100000015637851	Retirement Expense	22,460.50
	CalPERS-RETIREMENT ACCT	100000015637891	Retirement Expense	6,632.34
	CalPERS-RETIREMENT ACCT	100000015676880	Professional Fees	200.00
Total 42258				51,904.33
42259	ICMA Retirement Trust	133955	Deferred Compensation	10,027.32
	ICMA Retirement Trust	139651	Deferred Compensation	10,048.92
Total 42259				20,076.24
42260	Principal Life Insurance Co.	2019-05-18	Cafeteria Plan	11,068.71
Total 42260				11,068.71
42261	Standard Insurance Company	2019-05-20	Cafeteria Plan	3,153.11
Total 42261				3,153.11
42262	Verizon Connect	17038880	IT Communications	1,102.00
Total 42262				1,102.00
42263	Vision Service Plan (CA)	806903702	Cafeteria Plan	955.01
Total 42263				955.01
42264	Abila	Q-35779	Maintenance Contracts	5,267.00

CVMVCD
Check/Voucher Register - checkreportforFC
1025 - First Foundation - General
From 5/15/2019 Through 6/7/2019

Check Number	Vendor Name	PO# / Invoice#	Transaction Description	Check Amount
Total 42264				5,267.00
42265	Advance Imaging Systems	IN572495	Office Supplies	27.82
	Advance Imaging Systems	IN576670	Contract Services	414.36
Total 42265				442.18
42266	Airgas Safety Inc.	124385276	Operating Supplies	222.70
	Airgas Safety Inc.	124395374	Operating Suppleis	265.17
	Airgas Safety Inc.	124405404	Operating Supplies	265.17
Total 42266				753.04
42267	Cintas Corporation #3	4022014649	Uniform Expense	592.52
	Cintas Corporation #3	4022512763	Uniform Expense	593.53
	Cintas Corporation #3	4022983412	Uniform Expenses	585.93
Total 42267				1,771.98
42268	CleanExcel	061958	Contract Services	3,496.00
Total 42268				3,496.00
42269	C&R Wellness Works	18-074	Employee Assistance Program	276.00
Total 42269				276.00
42270	CSI Ceja Security Intl.	050119CV	Contract Services	975.00
	CSI Ceja Security Intl.	051419CV	Trustee Support	480.00
	CSI Ceja Security Intl.	060119CV	Contract Services	975.00
Total 42270				2,430.00
42271	Desert Air Conditioning	195324	Repair& Maintenace - Bio/Lab/Tankroom	196.00
Total 42271				196.00
42272	Desert Fire Extinguisher Co., Inc.	259175	Repair & Maintenance - Shop/Grounds	1,602.44

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1025 - First Foundation - General
From 5/15/2019 Through 6/7/2019

Check Number	Vendor Name	PO# / Invoice#	Transaction Description	Check Amount
Total 42272				1,602.44
42273	Desert Sun Publishing Co	0002443405	Public Outreach Advertising	798.01
Total 42273				798.01
42274	Dudek & Associates	20191907	Professional Fees	2,000.00
Total 42274				2,000.00
42275	Employee Relations Inc.	85194	Recruitment/Advertising	45.65
Total 42275				45.65
42276	Entravision Communications Corporation	460724-2	Public Outreach Advertising	1,265.00
	Entravision Communications Corporation	460748-2	Public Outreach Advertising	1,410.00
	Entravision Communications Corporation	460780-2	Public Outreach Advertising	1,000.00
Total 42276				3,675.00
42277	Environmental Systems Research Inst	93621559	Maintenance Contracts	17,400.00
Total 42277				17,400.00
42278	Equipment Direct, Inc.	450255	Safety Expense	540.28
Total 42278				540.28
42279	Fedak & Brown, LLP	20190531	Auditing Services	475.00
Total 42279				475.00
42280	Gulf California Broadcast Company	468110-2	Public Outreach Advertising	940.00
	Gulf California Broadcast Company	468259-2	Public Outreach Advertising	950.00
	Gulf California Broadcast Company	468273-2	Public Outreach Advertising	730.00
	Gulf California Broadcast Company	468280-2	Public Outreach Advertising	150.00
	Gulf California Broadcast Company	468681-2	Public Outreach Advertising	1,800.00
	Gulf California Broadcast Company	468812-2	Public Outreach Advertising	1,500.00
	Gulf California Broadcast Company	469080-2	Public Outreach Advertising	1,725.00

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Check Number	Vendor Name	PO# / Invoice#	Transaction Description	Check Amount
Total 42280				7,795.00
42281	Jennifer Henke	20190403	Professional Development	597.74
	Jennifer Henke	20190408	Professional Development	59.74
Total 42281				657.48
42282	Hot Purple Energy	14021-10	Repair & Maintenance	150.00
Total 42282				150.00
42283	Jernigan's Sporting Goods, Inc.	14756	Safety Expense	132.66
	Jernigan's Sporting Goods, Inc.	14762	Safety Expense	168.55
Total 42283				301.21
42284	Johnson Controls, Inc.	1-86745957118	Repair & Maintenance	2,616.16
Total 42284				2,616.16
42285	MAAS Companies, Inc.	053119-03	Professional Fees-Thermal	2,805.00
Total 42285				2,805.00
42286	MarketLab, Inc.	IN00645351	Internal Mosquito PCR	73.74
	MarketLab, Inc.	IN00649887	Internal Mosquito PCR	632.54
Total 42286				706.28
42287	Graciela Morales	20190528	Tuition Reimbursement	633.91
Total 42287				633.91
42288	NAPA Auto & Truck Parts	855783	Specialty Vehicle Parts and Supplies	51.26
Total 42288				51.26
42289	Norman A. Traub Associates LLC	19020-1	Attorney Fees	14,923.58
Total 42289				14,923.58

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Check Number	Vendor Name	PO# / Invoice#	Transaction Description	Check Amount
42290	Norman's Nursery, Inc.	747199	Repair & Maintenance - Shop/Grounds	1,672.82
Total 42290				1,672.82
42291	NSWC Mechanical Service	0524140-IN	Repair & Maintenance	10,397.00
Total 42291				10,397.00
42292	Jill Oviatt	20190524	MVCAC Committee Assignments	276.62
Total 42292				276.62
42293	Pitney Bowes Global Financial Svcs	20190530	Contract Service	305.43
Total 42293				305.43
42294	Pitney Bowes Purchase Power	20190526	Postage	500.00
Total 42294				500.00
42295	Praxair Distribution, Inc.	89519967	Equipment Parts & Supplies	47.65
Total 42295				47.65
42296	Salton Sea Air Service	20190602	Aerial Application Rural	8,450.00
Total 42296				8,450.00
42297	Slovak Baron Empey Murphey & Pinkney LLP	53265	Attorney Fees - General	4,000.50
Total 42297				4,000.50
42298	SoCo Group Inc., The	0676141-IN	Motor Fuel & Oil	6,486.89
Total 42298				6,486.89
42299	TCI Thermal Combustion Innovators, Inc.	500039	Operating Supplies	406.02

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1025 - First Foundation - General
From 5/15/2019 Through 6/7/2019

Check Number	Vendor Name	PO# / Invoice#	Transaction Description	Check Amount
Total 42299				406.02
42300	Thermo Fisher Scientific LLC	SLS25442723	Internal Mosquito PCR	618.55
Total 42300				618.55
42301	Tops N Barricades, Inc.	20190514	Repair & Maintenance - Special Projects	1,023.77
Total 42301				1,023.77
42302	UPS	0000Y841R0209	Postage Lab	70.42
	UPS	0000Y841R0219	UPS-Delivery servce fee	252.12
	UPS	0000Y841R0229	Postage	300.67
Total 42302				623.21
42303	Vector-Borne Disease Account	20190531	State Required CEU	286.00
Total 42303				286.00
42304	Waterlogic Americas LLC	172647	Employee Support	213.15
Total 42304				213.15
42305	Waxie Sanitary Supply	78292966	Janitorial Supplies	184.31
	Waxie Sanitary Supply	78300903	Repair & Maintenance	118.76
	Waxie Sanitary Supply	78315622	Maintenace & Supplies	246.28
Total 42305				549.35
42306	U.S. Bank		Calcard	50,680.24
Total 42306				50,680.24
42307	Winner Chevrolet	10990	Capital Equipment Replacement	28,145.31
	Winner Chevrolet	10991	Capital Equipment Replacement	28,145.31
	Winner Chevrolet	10992	Capital Equipment Replacement	28,145.31
	Winner Chevrolet	10993	Capital Equipment Replacement	28,145.31

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Check/Voucher Register - checkreportforFC
1025 - First Foundation - General
From 5/15/2019 Through 6/7/2019

Check Number	Vendor Name	PO# / Invoice#	Transaction Description	Check Amount
Total 42307				112,581.24
			Total 1025 - First Foundation - General	725,850.66
Report Total				725,850.66

CVMVCD
Expenditure Journal - US Bank - Calcard Finance Committee Report

01 - General Fund
From 4/23/2019 Through 5/22/2019

Object Code	Object Title	Dept Title	Vendor	Expenditures	Transaction Description	Invoice#
5301	Employee Support	Administration	Staples Business Advantage	9.40	Coffee Mate Canister	AP-2085
5301	Employee Support	Administration	Staples Business Advantage	8.35	Coffee Mate Singles	AP-2085
5301	Employee Support	Administration	Staples Business Advantage	143.80	Foldgers Coffee Singles	AP-2085
5301	Employee Support	Administration	Staples Business Advantage	11.90	Tax	AP-2085
Total 5301	Employee Support			173.45		
6060	Reproduction & Printing	Information Systems	ID Ville	115.35	PRINTER RIBBON - ID MAKER	AP-2037
6060	Reproduction & Printing	Information Systems	ID Ville	10.50	SHIPPING AND HANDLING	AP-2037
6060	Reproduction & Printing	Information Systems	ID Ville	10.09	TAX CHARGE	AP-2037
Total 6060	Reproduction & Printing			135.94		
6070	Office Supplies	Human Resources	Aladdin's Florist	53.95	FLORAL ARRANGEMENT	AP-2082
6070	Office Supplies	Human Resources	Amazon	25.49	Adir Wall Mountable Steel Suggestion ...	AP-2080
6070	Office Supplies	Human Resources	Amazon	43.35	Brother TZe2312PK Laminated	AP-2132
6070	Office Supplies	Human Resources	Amazon	29.79	Dry Erase Board	AP-2086
6070	Office Supplies	Human Resources	Amazon	6.93	Dry Erase Markers	AP-2086
6070	Office Supplies	Human Resources	Amazon	8.29	Entered Stamp	AP-2086
6070	Office Supplies	Human Resources	Amazon	13.32	Invisible Tape - 10pk	AP-2132
6070	Office Supplies	Administration	Amazon	89.84	Mastering Civility	AP-2146
6070	Office Supplies	Control Operations	Amazon	110.90	Office Supplies - Ops Dept. Please see...	AP-2090
6070	Office Supplies	Human Resources	Amazon	4.29	Paper Clips	AP-2086
6070	Office Supplies	Human Resources	Amazon	7.25	Scanned Stamp	AP-2086
6070	Office Supplies	Human Resources	Amazon	11.27	Shipping	AP-2086
6070	Office Supplies	Human Resources	Amazon	2.46	Taxes	AP-2086
6070	Office Supplies	Human Resources	Amazon	4.96	Taxes	AP-2132
6070	Office Supplies	Administration	Amazon	7.84	Taxes	AP-2146
6070	Office Supplies	Surveillance & Quality Control	Avery Products Corporation	19.00	labels - 2/3 x 3-7/16 blank labels with ...	AP-2136
6070	Office Supplies	Surveillance & Quality Control	Avery Products Corporation	3.00	Shipping	AP-2136
6070	Office Supplies	Surveillance & Quality Control	Avery Products Corporation	1.66	Taxes	AP-2136
6070	Office Supplies	Human Resources	Plum Paper	37.25	2019-20 Planner for HR Specialist	AP-2121
6070	Office Supplies	Human Resources	Plum Paper	8.75	Shipping	AP-2121

CVMVCD
Expenditure Journal - US Bank - Calcard Finance Committee Report

01 - General Fund
From 4/23/2019 Through 5/22/2019

Object Code	Object Title	Dept Title	Vendor	Expenditures	Transaction Description	Invoice#
6070	Office Supplies	Human Resources	Plum Paper	2.70	Tax	AP-2121
6070	Office Supplies	Administration	Staples Business Advantage	21.96	Coffee Creamer	AP-2113
6070	Office Supplies	Administration	Staples Business Advantage	15.14	Coffee Filters	AP-2113
6070	Office Supplies	Control Operations	Staples Business Advantage	68.02	Copy Paper	AP-2072
6070	Office Supplies	Control Operations	Staples Business Advantage	5.95	Estimated Tax	AP-2072
6070	Office Supplies	Control Operations	Staples Business Advantage	35.79	Name Tent Holders for G.Ginn	AP-2141
6070	Office Supplies	Control Operations	Staples Business Advantage	235.03	Office Supplies for Ops Dept. Please s...	AP-2088
6070	Office Supplies	Administration	Staples Business Advantage	136.04	Paper	AP-2085
6070	Office Supplies	Administration	Staples Business Advantage	70.25	Personalized District Envelopes (1,000)	AP-2039
6070	Office Supplies	Administration	Staples Business Advantage	75.66	Personalized District Window Envelope...	AP-2039
6070	Office Supplies	Public Outreach	Staples Business Advantage	18.57	Staples Thermal Pouches 25PK	AP-2087
6070	Office Supplies	Public Outreach	Staples Business Advantage	1.62	Tax	AP-2087
6070	Office Supplies	Administration	Staples Business Advantage	1.33	Tax	AP-2113
6070	Office Supplies	Control Operations	Staples Business Advantage	3.13	Tax	AP-2141
6070	Office Supplies	Administration	Staples Business Advantage	12.77	Taxes	AP-2039
6070	Office Supplies	Finance	Staples Business Advantage	1.18	Taxes	AP-2050
6070	Office Supplies	Finance	Staples Business Advantage	13.49	Telephone Shoulder Rest	AP-2050
Total 6070	Office Supplies			1,208.22		
6080	Computer & Network Systems	Information Systems	Amazon	63.58	EIKI LC-XG300 PROJECTOR LAMP RE...	AP-2084
6080	Computer & Network Systems	Information Systems	Amazon	17.99	iPhone 8 Screen Protector	AP-2053
6080	Computer & Network Systems	Information Systems	Amazon	11.99	Memory Foam Mouse Pad Keyboard W...	AP-2053
6080	Computer & Network Systems	Information Systems	Amazon	24.90	OtterBox Defender Series iPhone 8	AP-2053
6080	Computer & Network Systems	Information Systems	Amazon	3.89	Tax	AP-2053
6080	Computer & Network Systems	Information Systems	Amazon	5.56	TAX 8.75%	AP-2084
6080	Computer & Network Systems	Information Systems	Connection	404.06	19 EA193MI-BK Desktop Monitor	AP-2054
6080	Computer & Network Systems	Information Systems	Connection	0.00	Shipping and Handling	AP-2054

CVMVCD
Expenditure Journal - US Bank - Calcard Finance Committee Report

01 - General Fund
From 4/23/2019 Through 5/22/2019

Object Code	Object Title	Dept Title	Vendor	Expenditures	Transaction Description	Invoice#
6080	Computer & Network Systems	Information Systems	Connection	12.00	State Environmental Fee	AP-2054
6080	Computer & Network Systems	Information Systems	Connection	44.37	Tax	AP-2054
6080	Computer & Network Systems	Information Systems	Connection	102.94	Wireless Sculpt Ergonomic Desktop Kit	AP-2054
6080	Computer & Network Systems	Information Systems	Office Max / Office Depot	9.99	50 CARD READER DEVICE	AP-2126
6080	Computer & Network Systems	Information Systems	Office Max / Office Depot	0.77	TAX @ 7.75%	AP-2126
Total 6080	Computer & Network Systems			702.04		
6095	Professional Fees	Information Systems	Micosoft	499.00	MICROSOFT TECHNICIAL SUPPORT	AP-2191
Total 6095	Professional Fees			499.00		
6110	Conference Expense	Trustee Support	AMCA Conference Expense	7.05	Enterprise Car Tolls - Transportation 2...	AP-2177
6110	Conference Expense	Trustee Support	AMCA Conference Expense	1.95	Enterprise Car Tolls - Transportation 3/3	AP-2177
Total 6110	Conference Expense			9.00		
6120	Trustee Support	Trustee Support	Office Express - Cloudbase	367.96	Dinner for May 14, 2019 Board meeting	AP-2119
6120	Trustee Support	Trustee Support	Walmart Stores	27.21	Refreshments and Snacks for Finance ...	AP-2062
6120	Trustee Support	Trustee Support	Walmart Stores	35.18	Refreshments, utencils, napkins, plate...	AP-2118
Total 6120	Trustee Support			430.35		
6200	Meetings Expense	Administration	Postmates	31.65	Lunch for Meeting on 5/17/19	AP-2142
6200	Meetings Expense	Administration	Walgreens Stores	12.29	Items for May 3 2019 Staff Event	AP-2073
6200	Meetings Expense	Administration	Walmart Stores	35.22	Pastries, fruit tray for 5/14/19 code e...	AP-2134
6200	Meetings Expense	Administration	Walmart Stores	20.66	Refreshments and Snacks for 4/26/19 ...	AP-2068
6200	Meetings Expense	Administration	Walmart Stores	20.82	Refreshments and Snacks for Staff Ev...	AP-2061

CVMVCD
Expenditure Journal - US Bank - Calcard Finance Committee Report

01 - General Fund
From 4/23/2019 Through 5/22/2019

Object Code	Object Title	Dept Title	Vendor	Expenditures	Transaction Description	Invoice#
Total 6200	Meetings Expense			120.64		
6400	Utilities	Buildings & Grounds Maintenance	Burrtec Waste & Recycling S...	385.90	Waste & Recycling Services: April 2019	20190401
6400	Utilities	Buildings & Grounds Maintenance	Burrtec Waste & Recycling S...	385.90	Waste & Recycling Services: May 2019	20190501
6400	Utilities	Buildings & Grounds Maintenance	Gas Co.	1.50	CC Processing Fee	20190401
6400	Utilities	Buildings & Grounds Maintenance	Gas Co.	1.50	CC Processing Fee	20190430
6400	Utilities	Buildings & Grounds Maintenance	Gas Co.	240.64	Gas Services: 2/27 - 3/28/2019	20190401
6400	Utilities	Buildings & Grounds Maintenance	Gas Co.	99.88	Gas Services: 3/28 - 4/26/2019	20190430
6400	Utilities	Buildings & Grounds Maintenance	Imperial Irrigation Dist-Lab ...	7.35	CC Processing Fees	2019-05-0
6400	Utilities	Buildings & Grounds Maintenance	Imperial Irrigation Dist-Lab ...	7.35	CC Processing Fees	20190408
6400	Utilities	Buildings & Grounds Maintenance	Imperial Irrigation Dist-Lab ...	3,072.21	Electric Service Fees - Lab Acct: 3/6 - ...	20190408
6400	Utilities	Buildings & Grounds Maintenance	Imperial Irrigation Dist-Lab ...	4,446.86	Electric Service Fees - Lab Meter: 4/4 ...	2019-05-0
6400	Utilities	Buildings & Grounds Maintenance	Imperial Irrigation Dist-Lab ...	0.79	Utilities Fee	2019-05-1
6400	Utilities	Buildings & Grounds Maintenance	Imperial Irrigation District	2.45	CC Processing Fees	2019-05-0
6400	Utilities	Buildings & Grounds Maintenance	Imperial Irrigation District	2.45	CC Processing Fees	20190408
6400	Utilities	Buildings & Grounds Maintenance	Imperial Irrigation District	854.25	Electric Service Fees: 3/6 - 4/3/2019	20190408
6400	Utilities	Buildings & Grounds Maintenance	Imperial Irrigation District	1,118.53	Utilities	2019-05-0
6400	Utilities	Buildings & Grounds Maintenance	Indio Water Authority	560.77	Water Service Fees - Bldg 01: 4/3 - 5/...	2019-05-1
6400	Utilities	Buildings & Grounds Maintenance	Indio Water Authority	182.26	Water Service Fees - Bldg 02: 4/3 - 5/...	2019-05-1

CVMVCD
Expenditure Journal - US Bank - Calcard Finance Committee Report

01 - General Fund
From 4/23/2019 Through 5/22/2019

Object Code	Object Title	Dept Title	Vendor	Expenditures	Transaction Description	Invoice#
6400	Utilities	Buildings & Grounds Maintenance	Indio Water Authority	367.59	Water Service Fees - Bldg 03: 4/2 - 5/...	2019-05-1
6400	Utilities	Buildings & Grounds Maintenance	Indio Water Authority	212.10	Water Service Fees: 3/4 - 4/2/2019 (B...	20190410I
6400	Utilities	Buildings & Grounds Maintenance	Indio Water Authority	540.36	Water Service Fees: 3/4 - 4/3/2019 (B...	20190410I
6400	Utilities	Buildings & Grounds Maintenance	Indio Water Authority	182.26	Water Service Fees: 3/7 - 4/3/2019 (B...	20190410I
6400	Utilities	Information Systems	Verizon Wireless	<u>2,220.88</u>	Cellular Service Fees: 3/8 - 4/7/2019	98276604I
Total 6400	Utilities			14,893.78		
6410	Telecommunications	Information Systems	Frontier Communications-To...	152.72	Landline, Toll-Free & POTS Services: 3...	20190328
6410	Telecommunications	Information Systems	Frontier Communications-To...	160.73	Landline, Toll-Free & POTS Services: 4...	20190428
6410	Telecommunications	Information Systems	Verizon Wireless	<u>1,953.19</u>	Cellular Service Fees: 2/8 - 3/7/2019	98256597I
Total 6410	Telecommunications			2,266.64		
7000	Uniform Expense	Public Outreach	Lands End Business Outfitters	16.31	Tax	AP-2056
7000	Uniform Expense	Public Outreach	Lands End Business Outfitters	<u>231.60</u>	Uniform Expense - 4 branded shirts fo...	AP-2056
Total 7000	Uniform Expense			247.91		
7050	Safety Expense	Control Operations	Amazon	55.05	Baffin Rain Boot (size 12)	AP-2125
7050	Safety Expense	Control Operations	Amazon	34.99	FroggToggs Hip Wader(size 12)	AP-2125
7050	Safety Expense	Control Operations	Amazon	<u>7.88</u>	Tax	AP-2125
Total 7050	Safety Expense			97.92		
7150	IT Communications	Information Systems	Arkadin Inc.	15.43	253 MINUTES / 7 CALLS	AP-2129
7150	IT Communications	Information Systems	Arkadin Inc.	3.10	FED UNIVERSAL SERVICE FUND	AP-2129
7150	IT Communications	Information Systems	Arkadin Inc.	1.18	LOCAL TAX	AP-2129
7150	IT Communications	Information Systems	Arkadin Inc.	1.13	TELECOM SURCHARGE & FEES	AP-2129
7150	IT Communications	Information Systems	Constant Contact	154.00	ANNUAL SUBSCRIPTION	AP-2190
7150	IT Communications	Information Systems	Frontier Communications-Int...	456.84	FIOS Internet Services: 3/25 - 4/24/2...	20190325

CVMVCD
Expenditure Journal - US Bank - Calcard Finance Committee Report

01 - General Fund
From 4/23/2019 Through 5/22/2019

Object Code	Object Title	Dept Title	Vendor	Expenditures	Transaction Description	Invoice#
7150	IT Communications	Information Systems	Frontier Communications-Int...	464.12	FIOS Internet Services: 4/25 - 5/24/2...	20190425
7150	IT Communications	Information Systems	Verizon Business	5.00	CC Processing Fees	71080697
7150	IT Communications	Information Systems	Verizon Business	<u>1,200.68</u>	VOIP Phone Services: April 2019	71080697
Total 7150	IT Communications			2,301.48		
7300	Repair & Maintenance	Buildings & Grounds Maintenance	CED Palm Desert	31.92	2GX7 Single Tube 4 pin 13 watt Cam li...	AP-2114
7300	Repair & Maintenance	Buildings & Grounds Maintenance	CED Palm Desert	19.56	Long Neck 130 volt ---	AP-2114
7300	Repair & Maintenance	Buildings & Grounds Maintenance	CED Palm Desert	4.50	Taxes	AP-2114
7300	Repair & Maintenance	Buildings & Grounds Maintenance	Desert Feed Bag	(59.75)	Refund for unused items	AP-2180
7300	Repair & Maintenance	Buildings & Grounds Maintenance	High Tech Irrigation, Inc.	36.00	bubbler	AP-2173
7300	Repair & Maintenance	Buildings & Grounds Maintenance	High Tech Irrigation, Inc.	(0.60)	Credit adjustment for Rounding	AP-2173
7300	Repair & Maintenance	Buildings & Grounds Maintenance	High Tech Irrigation, Inc.	19.76	riser adapter	AP-2173
7300	Repair & Maintenance	Buildings & Grounds Maintenance	High Tech Irrigation, Inc.	6.72	tax	AP-2173
7300	Repair & Maintenance	Buildings & Grounds Maintenance	High Tech Irrigation, Inc.	5.44	tubing plugs 80 per pack	AP-2173
7300	Repair & Maintenance	Buildings & Grounds Maintenance	High Tech Irrigation, Inc.	16.24	victor blade	AP-2173
7300	Repair & Maintenance	Buildings & Grounds Maintenance	Home Depot Stores	4.16	3/4 adptr	AP-2148
7300	Repair & Maintenance	Buildings & Grounds Maintenance	Home Depot Stores	100.00	auger rental, Vacant lot signs	AP-2172
7300	Repair & Maintenance	Buildings & Grounds Maintenance	Home Depot Stores	7.48	no kink bibb	AP-2148
7300	Repair & Maintenance	Buildings & Grounds Maintenance	Home Depot Stores	210.89	Repairs	AP-2181
7300	Repair & Maintenance	Buildings & Grounds Maintenance	Home Depot Stores	(27.54)	Return on Rental	AP-2183

CVMVCD
Expenditure Journal - US Bank - Calcard Finance Committee Report
01 - General Fund
From 4/23/2019 Through 5/22/2019

Object Code	Object Title	Dept Title	Vendor	Expenditures	Transaction Description	Invoice#
7300	Repair & Maintenance	Buildings & Grounds Maintenance	Home Depot Stores	18.47	solder kit	AP-2148
7300	Repair & Maintenance	Buildings & Grounds Maintenance	Home Depot Stores	2.63	tax	AP-2148
7300	Repair & Maintenance	Buildings & Grounds Maintenance	Mariscal Cactus & Succulents	577.80	Cactus	AP-2182
Total 7300	Repair & Maintenance			973.68		
7400	Vehicle Parts & Supplies	Fleet Maintenance	Jacobsen, A Textron Company	8.70	Cap, Dust, Molded	AP-2065
7400	Vehicle Parts & Supplies	Fleet Maintenance	Jacobsen, A Textron Company	10.10	Cap-Spindle	AP-2065
7400	Vehicle Parts & Supplies	Fleet Maintenance	Jacobsen, A Textron Company	406.47	Clear Fold Down Windshield Kit	AP-2065
7400	Vehicle Parts & Supplies	Fleet Maintenance	Jacobsen, A Textron Company	7.00	Shipping	AP-2065
7400	Vehicle Parts & Supplies	Fleet Maintenance	Jacobsen, A Textron Company	37.21	Taxes	AP-2065
Total 7400	Vehicle Parts & Supplies			469.48		
7420	Offsite Vehicle Maint & Repair	Fleet Maintenance	Hawk Designs	80.00	14 DIAMETER, .040 ROUND ALUMINU...	AP-2046
7420	Offsite Vehicle Maint & Repair	Fleet Maintenance	Safelite Autoglass Corp	9.99	Disposal	AP-2094
7420	Offsite Vehicle Maint & Repair	Fleet Maintenance	Safelite Autoglass Corp	29.99	Mobile Service	AP-2094
7420	Offsite Vehicle Maint & Repair	Fleet Maintenance	Safelite Autoglass Corp	379.99	Parts & Labor	AP-2094
7420	Offsite Vehicle Maint & Repair	Fleet Maintenance	Safelite Autoglass Corp	28.00	Sales Tax	AP-2094
Total 7420	Offsite Vehicle Maint & Repair			527.97		

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Expenditure Journal - US Bank - Calcard Finance Committee Report

01 - General Fund
From 4/23/2019 Through 5/22/2019

Object Code	Object Title	Dept Title	Vendor	Expenditures	Transaction Description	Invoice#
7450	Equipment Parts & Supplies	Surveillance & Quality Control	Home Depot Stores	11.07	#8-32 x 1/2 in thumb screw 10-pk. ht...	AP-2060
7450	Equipment Parts & Supplies	Surveillance & Quality Control	Home Depot Stores	8.97	30 in continuous hinge	AP-2057
7450	Equipment Parts & Supplies	Surveillance & Quality Control	Home Depot Stores	2.24	frame corners	AP-2057
7450	Equipment Parts & Supplies	Surveillance & Quality Control	Home Depot Stores	8.97	metal sheet	AP-2057
7450	Equipment Parts & Supplies	Surveillance & Quality Control	Home Depot Stores	10.94	rivets	AP-2057
7450	Equipment Parts & Supplies	Surveillance & Quality Control	Home Depot Stores	31.22	screen frame	AP-2057
7450	Equipment Parts & Supplies	Surveillance & Quality Control	Home Depot Stores	4.58	spline	AP-2057
7450	Equipment Parts & Supplies	Surveillance & Quality Control	Home Depot Stores	0.97	Tax	AP-2060
7450	Equipment Parts & Supplies	Surveillance & Quality Control	Home Depot Stores	7.50	Taxes	AP-2057
7450	Equipment Parts & Supplies	Surveillance & Quality Control	Home Depot Stores	18.78	window screen	AP-2057
7450	Equipment Parts & Supplies	Surveillance & Quality Control	Jo-Ann Fabric Stores LLC	3.10	Taxes	AP-2117
7450	Equipment Parts & Supplies	Surveillance & Quality Control	Jo-Ann Fabric Stores LLC	40.00	Tulle Mesh	AP-2117
Total 7450	Equipment Parts & Supplies			148.34		
7550	Lab Supplies & Expense	Surveillance & Quality Control	Ace Hardware	47.94	soldering tips - weller soldering gun	AP-2079
7550	Lab Supplies & Expense	Surveillance & Quality Control	Ace Hardware	3.72	Taxes	AP-2079
7550	Lab Supplies & Expense	Surveillance & Quality Control	BulbConnection.com / Com...	16.58	6.5MR16/LED/F25/930/D/EC/12V T20	AP-2078
7550	Lab Supplies & Expense	Surveillance & Quality Control	BulbConnection.com / Com...	11.66	7MR16 ExpertColor F35 930 D	AP-2078
7550	Lab Supplies & Expense	Surveillance & Quality Control	BulbConnection.com / Com...	14.58	7MR16 ExpertColor S10 930 D	AP-2078

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Expenditure Journal - US Bank - Calcard Finance Committee Report

01 - General Fund
From 4/23/2019 Through 5/22/2019

Object Code	Object Title	Dept Title	Vendor	Expenditures	Transaction Description	Invoice#
7550	Lab Supplies & Expense	Surveillance & Quality Control	BulbConnection.com / Com...	9.99	Shipping	AP-2078
7550	Lab Supplies & Expense	Surveillance & Quality Control	Colorado Serum Company	150.00	500 mL defibrinated calf blood	AP-2067
7550	Lab Supplies & Expense	Surveillance & Quality Control	Colorado Serum Company	59.00	Overnight shipping & handling	AP-2067
7550	Lab Supplies & Expense	Surveillance & Quality Control	Home Depot Stores	14.40	6 in. clear plastic plant saucer. https://...	AP-2075
7550	Lab Supplies & Expense	Surveillance & Quality Control	Home Depot Stores	1.26	Tax	AP-2075
7550	Lab Supplies & Expense	Surveillance & Quality Control	Radio Shack	1.99	fuses	AP-2069
7550	Lab Supplies & Expense	Surveillance & Quality Control	Radio Shack	3.00	Shipping	AP-2069
7550	Lab Supplies & Expense	Surveillance & Quality Control	Radio Shack	0.14	Taxes	AP-2069
7550	Lab Supplies & Expense	Surveillance & Quality Control	Staples Business Advantage	37.98	Paper Towels	AP-2071
7550	Lab Supplies & Expense	Surveillance & Quality Control	Staples Business Advantage	3.32	Shipping & Tax	AP-2071
7550	Lab Supplies & Expense	Surveillance & Quality Control	Walmart Stores	9.43	Ball Glass Mason Jar, 16 oz, 12 ct	AP-2066
7550	Lab Supplies & Expense	Surveillance & Quality Control	Walmart Stores	5.00	Hot Hands Hand Warmers 10 ct	AP-2066
7550	Lab Supplies & Expense	Surveillance & Quality Control	Walmart Stores	5.99	Shipping	AP-2066
7550	Lab Supplies & Expense	Surveillance & Quality Control	Walmart Stores	1.26	Taxes	AP-2066
7550	Lab Supplies & Expense	Surveillance & Quality Control	Walmart Stores	7.99	The Sausage Maker Natural Hog Casings	AP-2066
Total 7550	Lab Supplies & Expense			405.23		
7575	Surveillance	Surveillance & Quality Control	Allied Electronics, Inc.	510.00	6 volt battery	AP-2051
7575	Surveillance	Surveillance & Quality Control	Allied Electronics, Inc.	15.09	Shipping	AP-2051
7575	Surveillance	Surveillance & Quality Control	Allied Electronics, Inc.	44.63	Taxes	AP-2051
7575	Surveillance	Surveillance & Quality Control	Home Depot Stores	95.04	Alligator clips	AP-2049

CVMVCD
Expenditure Journal - US Bank - Calcard Finance Committee Report

01 - General Fund
From 4/23/2019 Through 5/22/2019

Object Code	Object Title	Dept Title	Vendor	Expenditures	Transaction Description	Invoice#
7575	Surveillance	Surveillance & Quality Control	Home Depot Stores	9.87	estimated tax	AP-2049
7575	Surveillance	Surveillance & Quality Control	Home Depot Stores	<u>19.54</u>	Zip ties. 8 in	AP-2049
Total 7575	Surveillance			694.17		
7600	Staff Training	Public Outreach	Greater LA Emergency Dise...	10.10	McDonalds - Meal 5/18	AP-2122
7600	Staff Training	Public Outreach	Greater LA Emergency Dise...	34.41	Olive Garden - Meal 5/17	AP-2122
7600	Staff Training	Public Outreach	Greater LA Emergency Dise...	163.70	Quality Inn - Lodging	AP-2122
7600	Staff Training	Public Outreach	Greater LA Emergency Dise...	10.20	Starbucks - Meal 5/18	AP-2122
7600	Staff Training	Public Outreach	Greater LA Emergency Dise...	24.71	The Barkley - Meal 5/17	AP-2123
7600	Staff Training	Human Resources	National Notary Association	98.00	Notary E&O Insurance - 4 year policy	AP-2070
7600	Staff Training	Human Resources	New Horizons Computer Lea...	<u>3,100.00</u>	Onsite Class - Applications - Microsoft ...	AP-2120
Total 7600	Staff Training			3,441.12		
7675	Contract Services	Fleet Maintenance	Alldata LLC	125.00	AD GEN3 REPAIR	AP-2192
7675	Contract Services	Information Systems	MSDSonline, Inc.	<u>2,999.00</u>	MSDS Online HQ Account Renewal	AP-2203
Total 7675	Contract Services			3,124.00		
7750	Field Supplies	Control Operations	Amazon	(162.32)	Refund for return	AP-2175
7750	Field Supplies	Control Operations	Harbor Freight Tools	39.96	FLASHLIGHT HOLSTER	AP-2112
7750	Field Supplies	Control Operations	Harbor Freight Tools	3.48	SALES TAX	AP-2112
7750	Field Supplies	Control Operations	Widget Co., Inc.	<u>225.00</u>	Used Wine Corks	AP-2077
Total 7750	Field Supplies			106.12		
7800	Control Products	Control Operations	Adapco, Inc.	1,398.07	Sales Tax	119423
7800	Control Products	Control Operations	Adapco, Inc.	2,200.00	Vectobac G (40 lb bag)	119423
7800	Control Products	Control Operations	Adapco, Inc.	(66.00)	Vectobac G: Early Discount	119423
7800	Control Products	Control Operations	Adapco, Inc.	14,272.00	VectoMAX FG (40 lb bag)	119423
7800	Control Products	Control Operations	Adapco, Inc.	<u>(428.00)</u>	VectoMAX FG: Early Discount	119423
Total 7800	Control Products			17,376.07		

CVMVCD
Expenditure Journal - US Bank - Calcard Finance Committee Report
01 - General Fund
From 4/23/2019 Through 5/22/2019

<u>Object Code</u>	<u>Object Title</u>	<u>Dept Title</u>	<u>Vendor</u>	<u>Expenditures</u>	<u>Transaction Description</u>	<u>Invoice#</u>
			Total 01 - General Fund	50,352.55		

CVMVCD
Expenditure Journal - US Bank - Calcard Finance Committee Report
13 - Capital Replacements Internal
From 4/23/2019 Through 5/22/2019

Object Code	Object Title	Dept Title	Vendor	Expenditures	Transaction Description	Invoice#
8415	Capital Outlay	Information Systems	Connection	301.32	Replacement Battery Cartridge # 24 (...)	AP-2115
8415	Capital Outlay	Information Systems	Connection	<u>26.37</u>	TAX	AP-2115
Total 8415	Capital Outlay			327.69		
				<hr/>		
			Total 13 - Capital Replacements Internal	327.69		
				<hr/>		
Report Total				50,680.24		
				<hr/> <hr/>		

Coachella Valley Mosquito and Vector Control District
FINANCES AT A GLANCE
ALL FUNDS COMBINED
For the Month Ended May 31, 2019

	Beginning of the Month	Change During the Month	End of the Month
INVESTMENTS	11,142,451	3,147,968	14,290,419
CASH	(42,876)	242,516	199,640
INVESTMENTS & CASH	11,099,575	3,390,484	14,490,059
CURRENT ASSETS	1,754,885	(29,151)	1,725,734
FIXED ASSETS	10,725,824	-	10,725,824
OTHER ASSETS	5,111,294	-	5,111,294
TOTAL ASSETS	28,691,578	3,361,333	32,052,911
TOTAL LIABILITIES	5,733,963	(154,716)	5,579,247
TOTAL DISTRICT EQUITY	22,954,436	3,519,227	26,473,664
TOTAL LIABILITIES & EQUITY	28,688,400	3,364,511	32,052,911
RECEIPTS		\$ 4,261,680	
CASH DISBURSEMENTS			
Payroll	\$ 560,771		
General Admin	\$ 310,425		
Total Cash Disbursements		\$ (871,196)	
NON-CASH ENTRIES:		\$ (29,151)	
Accrual Modifications -			
Changes in A/P, A/R & Pre-paid insurance			
Change during Month - Excess of Cash over Receipts & Non-Cash Adjustments		\$ 3,361,333	

CVMVCD
Revenue Journal
From 5/1/2019 Through 5/31/2019

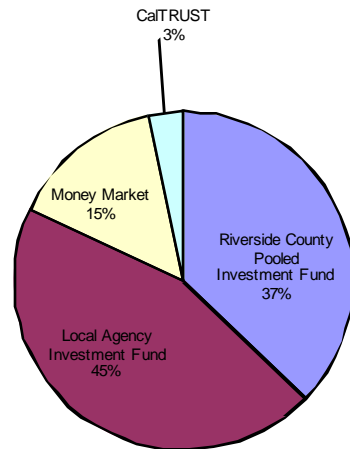
Object Code	Object Title	Name	Transaction Description	Effective ...	General Ledger Reven...
4000	Property Tax - Current Secured	Riverside County	May Receipts	5/31/2019	1,237,241.36
4010	Property Tax - Curr. Supplmntl	Riverside County	May Receipts	5/31/2019	10,878.04
4030	Homeowners Tax Relief	Riverside County	May Receipts	5/31/2019	14,006.25
4090	Redevelopment Pass-Thru	Riverside County	May Receipts - Pass Through Increment	5/31/2019	2,156,271.78
4520	Interest Income - LAIF/CDs	First Foundation Bank	May Receipts - Bank Interest	5/31/2019	121.60
4530	Other Miscellaneous Receipts		May Deposit - Refund	5/31/2019	1.73
4551	Benefit Assessment Income	Riverside County	May Receipts	5/31/2019	<u>843,159.10</u>
Report Total					<u><u>4,261,679.86</u></u>

COACHELLA VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT
INVESTMENT FUND BALANCES AS OF MAY 31, 2019

INSTITUTION	IDENTIFICATION	Issue Date	Maturity Date	YIELD	General Fund	Thermal Capital Fund	Capital Equipment Replacement Fund	Capital Facility Replacement Fund	BALANCE
	Investment Fund Balance				10,306,455	484,712	1,724,922	1,774,331	\$ 14,290,419
LAIF	Common Investments			2.45%	4,605,773	216,609	770,837	792,917	\$ 6,386,136
Riverside County	Funds 51105 & 51115			2.36%	3,845,364	180,847	643,573	662,007	\$ 5,331,791
CalTRUST	Medium Term Fund			2.33%	354,553	16,675	59,339	61,039	\$ 491,606
First Foundation	Market Rate			0.25%	1,500,764	70,581	251,173	258,367	\$ 2,080,885
	Total Investments				10,306,455	484,712	1,724,922	1,774,331	\$ 14,290,419

PORTFOLIO COMPOSITION AS OF MAY 31, 2019

WEIGHTED YIELD 2.09%



In compliance with the California Code Section 53646; the Finance Administrator of the Coachella Valley Mosquito and Vector Control District hereby certifies that sufficient liquidity and anticipated revenue are available to meet the District's budgeted expenditure requirements for the next six months.

Investments in the report meet the requirements of the Coachella Valley Mosquito and Vector Control District's adopted investment policy

Respectfully submitted

NOTED AND APPROVED

CVMVCD
Statement of Revenue and Expenditures
From 5/1/2019 Through 5/31/2019

Finance Committee Meeting June 11, 2019
Page 27 of 37

		Budget -			YTD Budget	Current	Current		Percent	
		Original	YTD Budget	YTD Actual	Variance	Period	Period	Total Budget	Total Budget	
						Budget	Actual	Remaining	Remaining -	
									Original	
Revenues										
4000	Property Tax - Current Secured	3,733,045	3,445,960	3,591,197	145,237	1,163,014	1,237,241	74,227	(141,848)	(4)%
4010	Property Tax - Curr. Supplmntl	72,202	49,965	28,946	(21,019)	18,395	10,878	(7,517)	(43,256)	(60)%
4020	Property Tax - Curr. Unsecured	161,854	145,599	156,827	11,228	0	0	0	(5,027)	(3)%
4030	Homeowners Tax Relief	42,732	42,062	34,015	(8,047)	6,309	14,006	7,697	(8,717)	(20)%
4070	Property Tax - Prior Supp.	28,660	24,748	0	(24,748)	1,522	0	(1,522)	(28,660)	(100)%
4080	Property Tax - Prior Unsecured	9,902	0	0	0	0	0	0	(9,902)	(100)%
4090	Redevelopment Pass-Thru	4,275,025	4,275,025	4,399,373	124,348	2,175,696	2,156,272	(19,424)	124,348	3 %
4520	Interest Income - LAIF/CDs	100,000	75,203	158,672	83,469	101	122	21	58,672	59 %
4530	Other Miscellaneous Receipts	63,000	57,750	28,464	(29,288)	5,250	2	(5,250)	(34,536)	(55)%
4551	Benefit Assessment Income	1,996,366	1,909,821	1,907,534	(2,287)	831,783	843,159	11,376	(88,832)	(4)%
Total Revenues		10,482,786	10,026,133	10,305,027	278,893	4,202,071	4,261,680	59,608	(177,759)	(2)%
Expenditures										
Payroll Expenses										
5101	Payroll - FT	4,686,031	4,295,533	4,142,410	153,123	390,503	354,533	35,970	543,621	12 %
5102	Payroll Seasonal	208,460	185,296	169,415	15,881	23,162	16,273	6,889	39,045	19 %
5103	Temporary Services	6,900	6,900	6,900	0	0	0	0	0	0 %
5105	Payroll - Overtime Expense	41,700	38,225	10,340	27,885	3,475	2,187	1,288	31,360	75 %
5150	CalPERS State Retirement	566,460	530,306	469,021	61,285	36,158	32,322	3,836	97,439	17 %
5155	Social Security Expense	302,827	277,596	269,139	8,457	25,236	23,769	1,467	33,688	11 %
5165	Medicare Expense	70,821	64,922	64,267	655	5,902	5,559	343	6,554	9 %
5170	Cafeteria Plan	1,031,051	945,131	979,705	(34,574)	85,921	4,838	81,083	51,346	5 %
5172	Retiree Healthcare	342,420	313,885	77,663	236,222	28,535	0	28,535	264,757	77 %
5180	Deferred Compensation	101,030	92,609	72,188	20,421	8,419	7,079	1,340	28,842	29 %
5195	Unemployment Insurance	36,405	33,374	34,045	(671)	3,034	1,206	1,828	2,360	6 %
Total Payroll Expenses		7,394,105	6,783,777	6,295,094	488,683	610,345	447,766	162,579	1,099,011	15 %

CVMVCD
Statement of Revenue and Expenditures
From 5/1/2019 Through 5/31/2019

Finance Committee Meeting June 11, 2019
Page 28 of 37

		Budget -			YTD Budget	Current Period	Current	Current	Total Budget	Percent
		Original	YTD Budget	YTD Actual	Variance	Budget	Period	Period	Total Budget	Remaining -
							Actual	Variance	Remaining	Original
Administrative Expenses										
5250	Tuition Reimbursement	15,000	13,750	11,295	2,455	1,250	2,287	(1,037)	3,705	25 %
5300	Employee Incentive	6,000	5,500	5,007	493	500	0	500	993	17 %
5301	Employee Support	4,000	3,666	2,698	968	334	387	(53)	1,302	33 %
5302	Wellness	600	0	0	0	0	0	0	600	100 %
5305	Employee Assistance Program	3,200	2,934	2,872	62	266	0	266	328	10 %
6000	Property & Liability Insurance	79,895	68,238	103,998	(35,760)	11,658	11,203	455	(24,103)	(30)%
6001	Workers' Compensation Insurance	85,730	67,758	104,904	(37,146)	17,978	17,948	30	(19,174)	(22)%
6050	Dues & Memberships	25,480	25,069	25,085	(16)	407	0	407	396	2 %
6060	Reproduction & Printing	21,750	19,943	5,023	14,920	1,813	136	1,677	16,727	77 %
6065	Recruitment/Advertising	6,500	5,962	8,114	(2,152)	542	1,126	(584)	(1,614)	(25)%
6070	Office Supplies	14,980	13,728	17,467	(3,739)	1,248	1,865	(617)	(1,869)	(12)%
6075	Postage	8,500	7,788	3,344	4,444	708	833	(125)	5,156	61 %
6080	Computer & Network Systems	5,000	4,587	4,749	(162)	417	622	(205)	251	5 %
6085	Bank Service Charges	200	187	43	144	17	0	17	157	78 %
6090	Local Agency Formation Comm.	1,200	1,200	1,129	71	0	0	0	71	6 %
6095	Professional Fees	53,000	48,587	37,826	10,761	4,417	4,077	340	15,174	29 %
6100	Attorney Fees	90,000	82,500	99,046	(16,546)	7,500	6,658	842	(9,046)	(10)%
6105	Legal Services / Filing Fees	1,000	0	0	0	0	0	0	1,000	100 %
6106	HR Risk Management	4,500	4,500	4,500	0	0	0	0	0	0 %
6110	Conference Expense	48,800	48,800	33,140	15,660	0	286	(286)	15,660	32 %
6115	In-Lieu	13,200	12,100	11,400	700	1,100	0	1,100	1,800	14 %
6120	Trustee Support	4,000	3,666	5,018	(1,352)	334	910	(576)	(1,018)	(25)%
6200	Meetings Expense	2,000	1,834	1,860	(26)	166	121	45	140	7 %
6210	Promotion & Education	26,000	22,000	4,363	17,637	5,000	0	5,000	21,637	83 %
6220	Public Outreach Advertising	46,000	36,000	16,078	19,922	8,000	7,548	452	29,922	65 %
6500	Benefit Assessment Expenses	96,000	96,000	91,146	4,855	0	0	0	4,855	5 %
Total Administrative Expenses		662,535	596,297	600,105	(3,806)	63,655	56,007	7,649	63,655	10 %
Utilities										
6400	Utilities	105,000	96,250	80,283	15,967	8,750	8,207	543	24,717	24 %
6410	Telecommunications	11,000	10,084	17,536	(7,452)	916	2,267	(1,351)	(6,536)	(59)%
Total Utilities		116,000	106,334	97,819	8,515	9,666	10,474	(808)	18,181	16 %

CVMVCD
Statement of Revenue and Expenditures
From 5/1/2019 Through 5/31/2019

Finance Committee Meeting June 11, 2019
Page 29 of 37

		Budget -			YTD Budget	Current Period	Current	Current	Percent
		Original	YTD Budget	YTD Actual	Variance	Budget	Period	Total Budget	Total Budget
							Actual	Remaining -	Remaining -
							Variance	Original	Original
Operating									
7000	Uniform Expense	26,650	24,431	28,918	(4,487)	2,221	2,676	(2,268)	(9)%
7050	Safety Expense	23,350	21,406	19,733	1,673	1,946	4,288	3,617	15 %
7100	Physican Fees	4,000	3,663	5,380	(1,717)	333	595	(1,380)	(35)%
7150	IT Communications	40,000	36,663	28,610	8,053	3,333	4,365	11,390	28 %
7200	Household Supplies	4,000	3,663	2,472	1,191	333	184	1,528	38 %
7300	Repair & Maintenance	42,000	38,500	24,868	13,632	3,500	1,710	17,132	41 %
7310	Maintenance & Calibration	6,000	5,500	4,826	674	500	0	1,174	20 %
7350	Permits, Licenses & Fees	10,850	9,944	3,807	6,137	904	0	7,043	65 %
7400	Vehicle Parts & Supplies	32,000	29,337	25,298	4,039	2,667	584	6,702	21 %
7420	Offsite Vehicle Maint & Repair	12,500	11,462	11,349	113	1,042	0	1,151	9 %
7450	Equipment Parts & Supplies	16,500	15,125	12,823	2,302	1,375	196	3,677	22 %
7500	Small Tools Furniture & Equip	1,700	1,562	1,538	24	142	0	162	10 %
7550	Lab Supplies & Expense	30,500	27,962	23,941	4,022	2,542	2,034	6,560	22 %
7570	Aerial Pool Surveillance	25,000	25,000	17,496	7,504	25,000	0	7,504	30 %
7575	Surveillance	45,500	41,712	35,945	5,767	3,792	1,313	9,555	21 %
7600	Staff Training	72,000	66,643	57,259	9,627	6,188	4,099	14,984	21 %
7650	Equipment Rental	1,000	913	669	244	83	0	331	33 %
7675	Contract Services	131,232	120,296	125,537	(5,241)	10,936	23,912	5,695	4 %
7700	Motor Fuel & Oils	73,200	67,100	66,548	552	6,100	7,270	6,652	9 %
7750	Field Supplies	9,400	8,613	6,414	2,199	783	106	2,986	32 %
7800	Control Products	785,000	719,576	524,295	195,281	65,416	0	260,705	33 %
7850	Aerial Applications	114,500	95,415	73,675	21,740	19,083	6,125	40,825	36 %
8415	Capital Outlay	20,650	18,931	9,669	9,262	1,721	0	10,981	53 %
8510	Research Projects	150,000	150,000	85,917	64,083	0	0	64,083	43 %
9000	Contingency Expense	150,000	137,500	0	137,500	12,500	0	150,000	100 %
Total Operating		1,827,532	1,680,917	1,196,987	483,932	172,440	59,457	630,790	35 %
Contribution to Capital Reserves									
8900	Transfer to other funds	482,614	442,398	442,396	2	40,218	40,218	40,218	8 %
Total Contribution to Capital Reserves		482,614	442,398	442,396	2	40,218	40,218	40,218	8 %
Total Expenditures		10,482,786	9,609,723	8,632,397	977,326	896,324	613,920	1,851,249	18 %
Net revenue over/(under) expenditu		0	416,410	1,672,630	1,256,220	3,305,747	3,647,759		

CVMVCD
Balance Sheet
As of 5/31/2019

		Current Year
<hr/>		
Assets		
Cash and Investments		
1000	Cash - Investments	14,290,419.14
1016	Petty Cash	500.00
1017	Petty Cash Checking	1,500.00
1025	First Foundation - General	133,321.04
1026	First Foundation - Payroll	64,318.52
	Total Cash and Investments	<hr/> 14,490,058.70
Current Assets		
1050	Accounts Receivable	24,614.83
1085	Inventory	632,698.98
1168	Prepaid Insurance	29,151.20
1169	Deposits	1,039,269.00
	Total Current Assets	<hr/> 1,725,734.01
Fixed Assets		
1300	Equipment/Vehicles	1,870,815.56
1310	Computer Equipment	417,110.72
1311	GIS Computer Systems	301,597.91
1320	Office Furniture & Equipment	1,218,124.91
1330	Land	417,873.30
1335	Oleander Building	5,665,861.83
1336	Signage	23,651.39
1340	Structures & Improvements	3,026,125.52
1341	Bio Control Building	6,963,767.95
1342	Bio Control Equip/Furn	32,034.05
1399	Accumulated Depreciation	(9,211,139.61)
	Total Fixed Assets	<hr/> 10,725,823.53
Other Assets		
1520	Resources to Be Provided	3,514,102.32
1525	Deferred Outflows of Resources	1,284,772.00
1530	Deferred Outflows of Resources - OPEB	312,420.00
1900	Due to/from	0.11
	Total Other Assets	<hr/> 5,111,294.43
	Total Assets	<hr/> <hr/> 32,052,910.67
Liabilities		
Short-term Liabilities		
Accounts Payable		
2015	Credit Card Payable	16,000.07
2020	Accounts Payable	35,110.40
2030	Accrued Payroll	(4,276.16)
2040	Payroll Taxes Payable	(1,292.51)
2175	Claims/Judgements Payable	(441.93)
2185	Employee Dues	(102.61)

CVMVCD
Balance Sheet
As of 5/31/2019

		Current Year
		<hr/>
	Total Accounts Payable	44,997.26
	Total Short-term Liabilities	<hr/> 44,997.26
	Long-term Liabilities	
2100	Pollution Remediation Obligation	2,100,000.00
2200	Net Pension Liability	1,763,285.00
2210	Deferred Inflows of Resources	131,145.00
2300	Net OPEB Liability	877,253.36
2500	Compensated Absences Payable	662,566.53
	Total Long-term Liabilities	<hr/> 5,534,249.89
	Total Liabilities	<hr/> 5,579,247.15
Fund Balance		
	Non Spendable Fund Balance	
3920	Investment in Fixed Assets	10,698,793.35
3945	Reserve for Prepaids & Deposit	1,373,799.43
3960	Reserve for Inventory	532,128.63
	Total Non Spendable Fund Balance	<hr/> 12,604,721.41
	Committed Fund Balance	
3965	Public Health Emergency	4,103,640.00
	Total Committed Fund Balance	<hr/> 4,103,640.00
	Assigned Fund Balance	
3910	Reserve for Operations	4,500,000.00
3925	Reserve for Future Healthcare Liabilities	877,253.00
3955	Thermal Remediation Fund	463,724.00
3970	Reserve for IT Replacement	277,991.00
3971	Reserve for Vehicle Replacement	344,376.00
	Total Assigned Fund Balance	<hr/> 6,463,344.00
	Unassigned Fund Balance	
3900	Fund Equity	1,513,538.30
3999	P&L Summary	(499.17)
	Total Unassigned Fund Balance	<hr/> 1,513,039.13
	Current YTD Net Income	
		1,788,918.98
	Total Current YTD Net Income	<hr/> 1,788,918.98
	Total Fund Balance	<hr/> 26,473,663.52
		<hr/>
	Total Liabilities and Net Assets	<hr/> <hr/> 32,052,910.67

FINANCE

The financial reports show the balance sheet, receipts, and the revenue and expenditure reports for the month ending May 31, 2019. The revenue and expenditure report shows that the operating budget expenditure for July 1, 2018 to May 31, 2019 is \$8,632,401; total revenue is \$10,305,027 resulting in excess revenue over (under) expenditure for the year to May 31, 2019 of \$1,672,626.

THREE YEAR FINANCIALS

	5/31/2019	5/31/2018	5/31/2017
Total Revenue	10,305,027	9,543,570	9,092,342
Expenses			
Payroll	6,295,094	6,193,465	6,125,974
Administrative Expense	600,105	557,458	545,056
Utility	97,819	88,031	103,113
Operating Expense	1,196,987	1,188,204	1,537,846
Contribution to Capital Reserves	442,396		
Total Expenses	8,632,401	8,027,158	8,311,989
Profit (Loss)	1,672,626	1,516,412	780,353

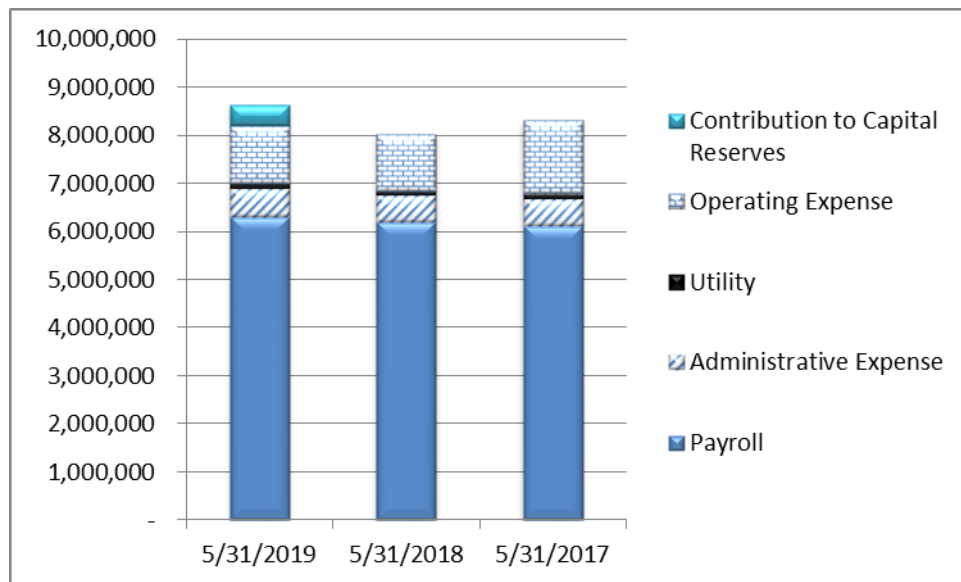


Figure 1 Three Year Expenditure

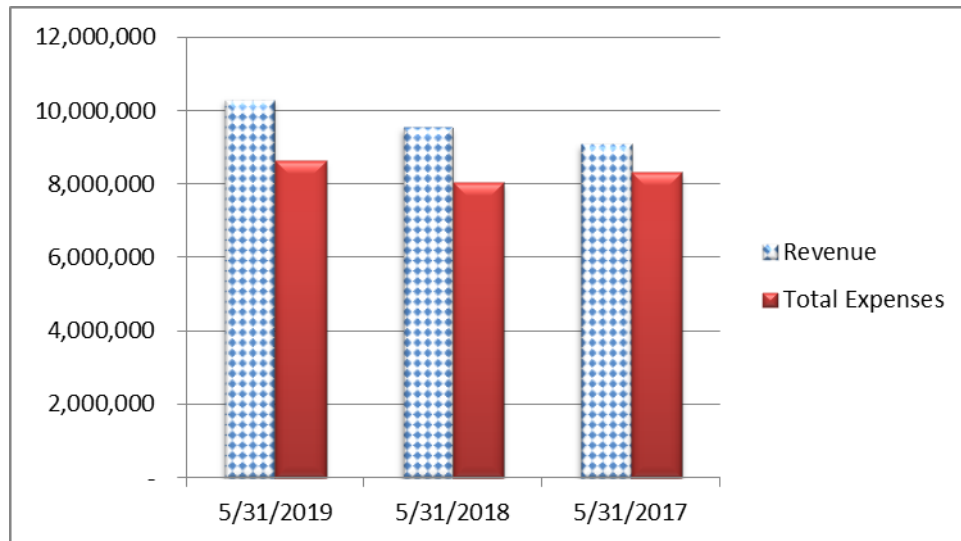


Figure 2 Three Year Revenue & Expenditure

THREE YEAR CASH BALANCE

CASH BALANCES	5/31/2019	5/31/2018	5/31/2017
Investment Balance	14,290,419	13,592,292	13,508,966
Checking Accounting	133,321	11,049	11,967
Payroll Account	64,319	301,393	281,833
Petty Cash	2,000	2,000	2,000
TOTAL CASH BALANCES	14,490,059	13,906,734	13,804,766

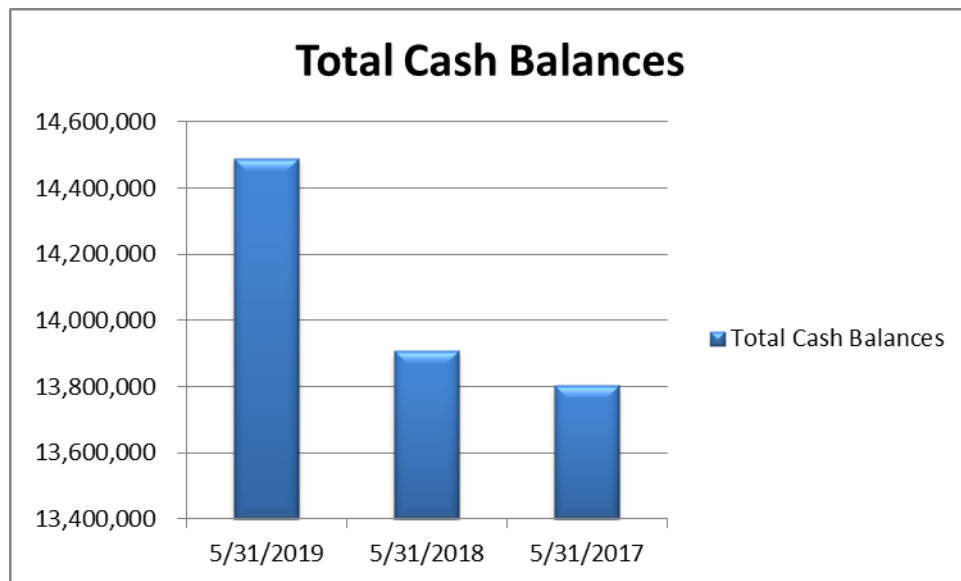


Figure 3 Cash Balances

DISTRICT INVESTMENT PORTFOLIO 5/31/2019

The District's investment fund balance for the period ending May 31, 2019 is \$14,290,419. The portfolio composition is shown in the pie chart. Local Agency Investment Fund (LAIF) accounts for

45% of the District's investments; the Riverside County Pooled Investment Fund is 37% of the total. The LAIF yield for the end of December was 2.45% and the Riverside County Pooled Investment Fund was 2.36%; this gives an overall weighted yield for District investments of 2.09%.

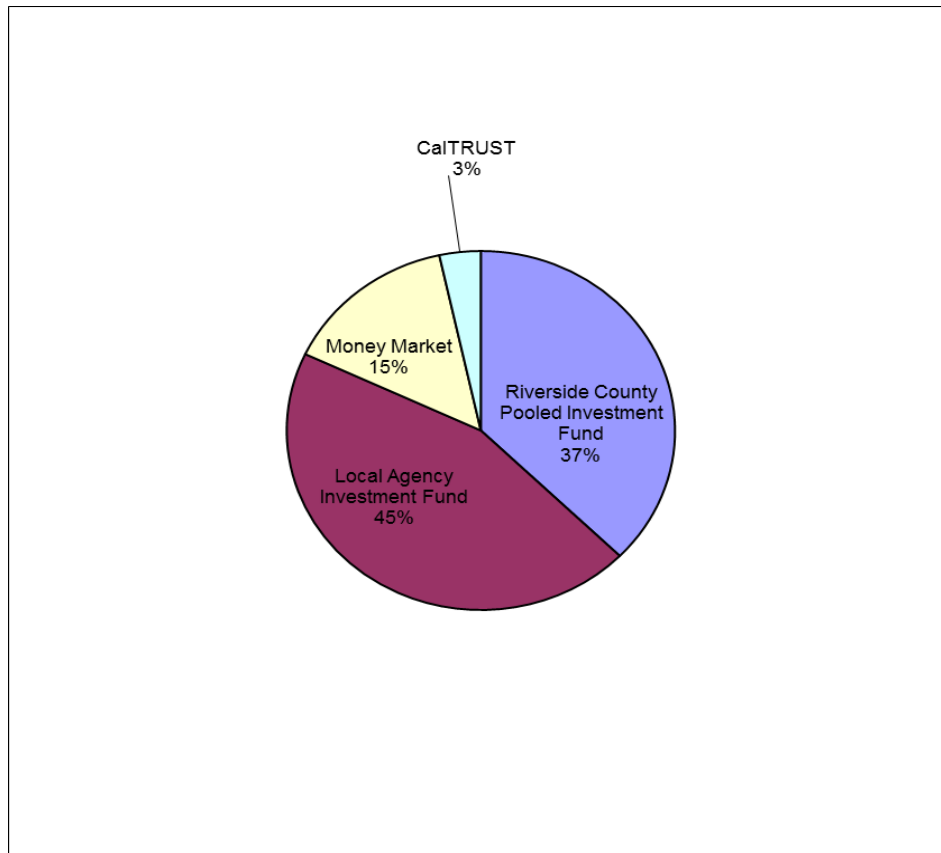


Figure 4 Investment Portfolio 5-31-19

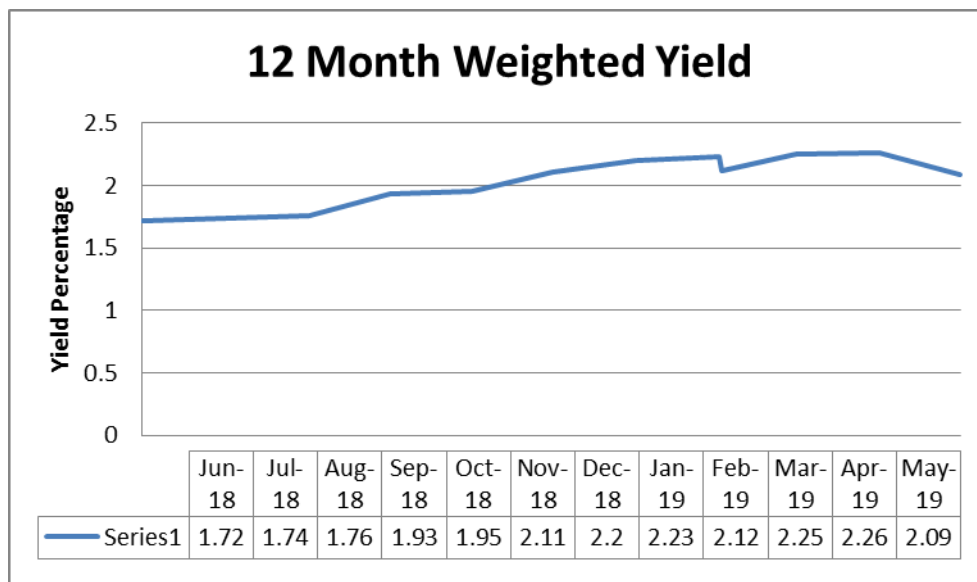


Figure 5 District Investments Weighted Yield

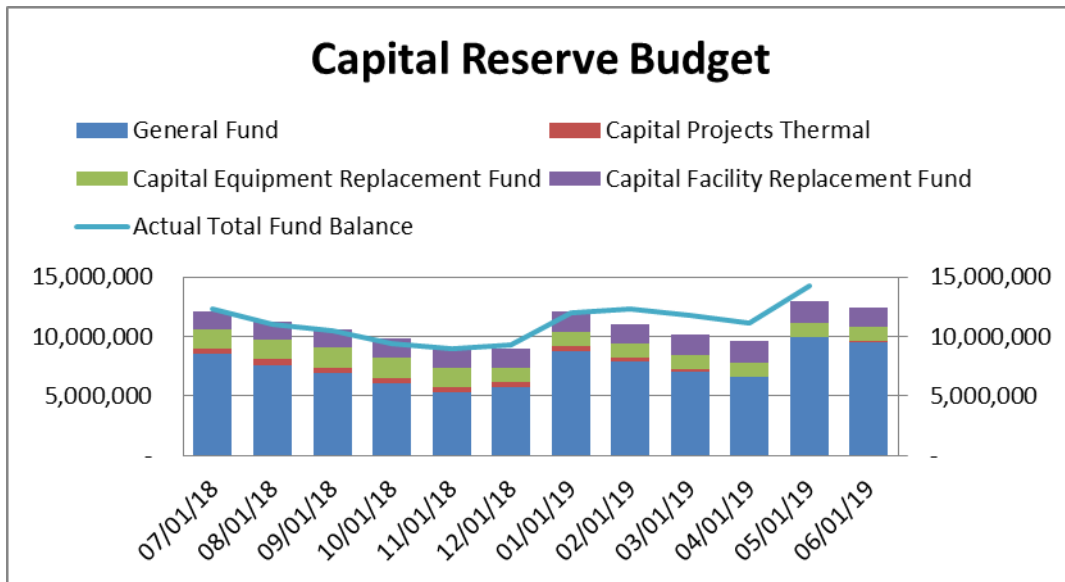


Figure 6 Capital Reserve Budget

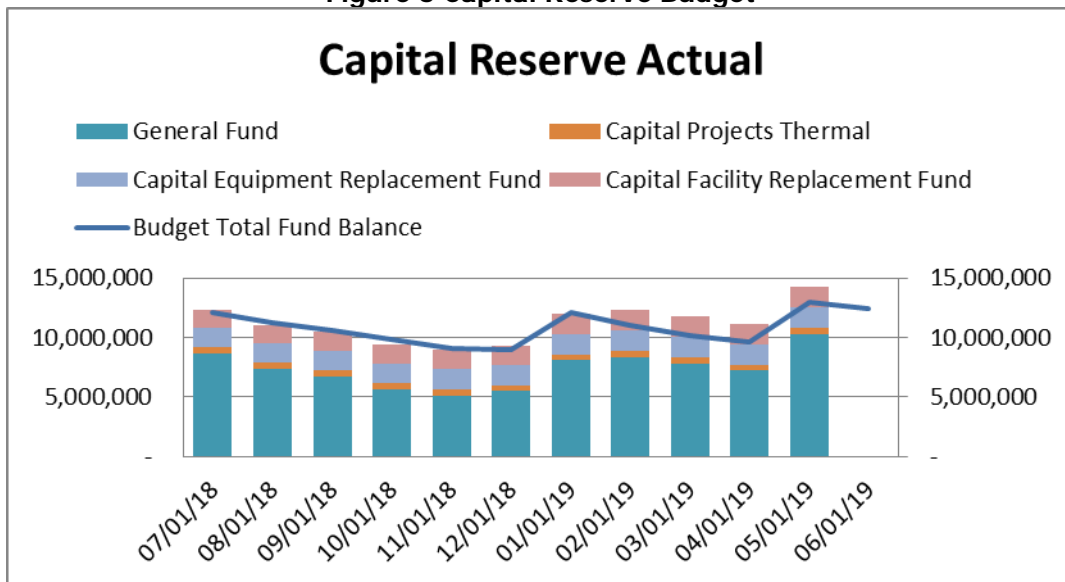


Figure 7 Capital Reserve Actual

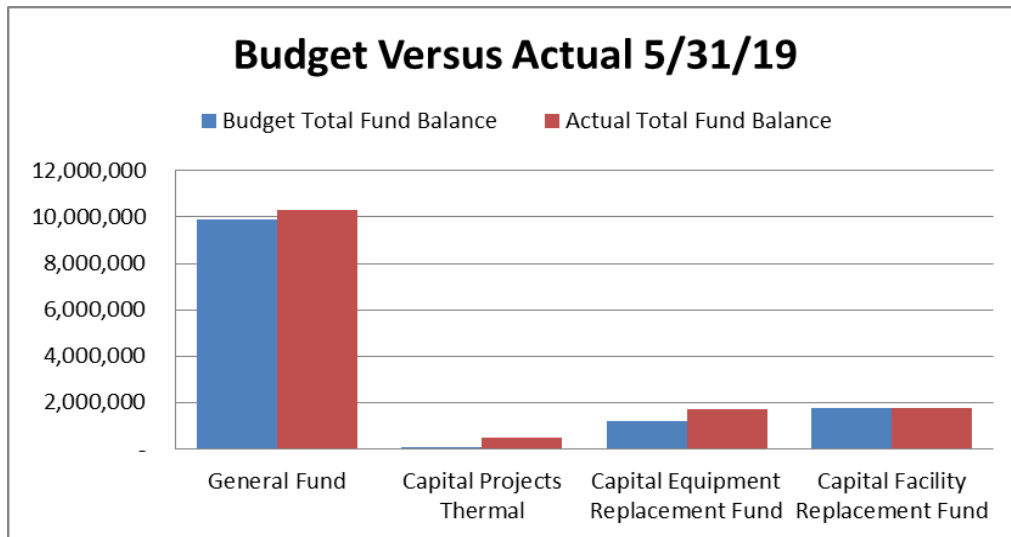
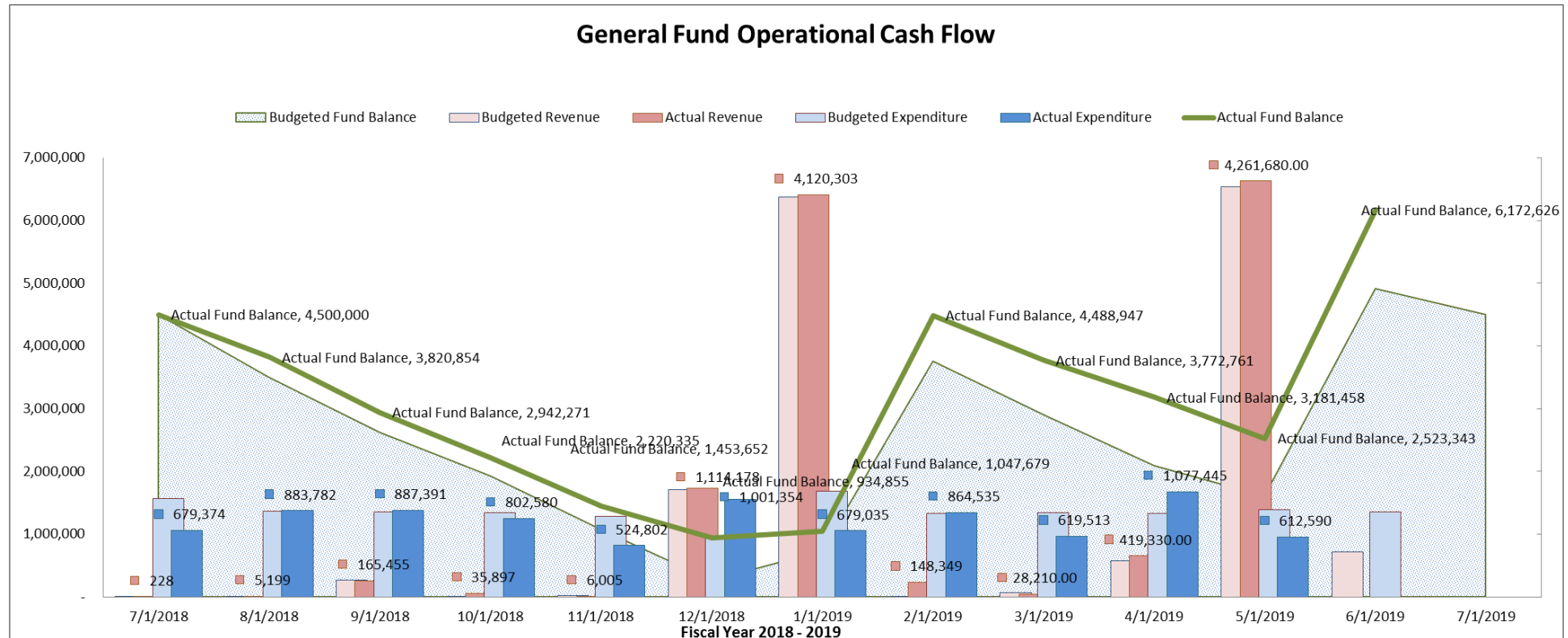


Figure 8 Capital Reserve 5/31/2019



The **General Fund Operational Cash Flow** graph outlines the District's working capital for the fiscal year July 1 2018 to June 30 2019. The beginning fund and ending fund balance is \$4.5 million. Expenditure is approximately divided by 12 equal months, with some differences accounting for the seasonality of the program for example control products and seasonal employment which are greater in the mosquito breeding season. The budget also accounts for prepayments. The revenue follows a different pattern, Riverside County distribute the property tax revenue in January and May with advancements in December and April.

The *shaded area* represents the **Budgeted Fund Balance** which has a formula of (beginning) **Fund Balance** plus **Revenue** minus **Expenditure**. The *green line* represents the **Actual Fund Balance** and is graphed against the *shaded area* **Budgeted Fund Balance**.

The graph shows for June 1 the \$4.5 million **Fund Balance** plus total Revenue for July 1 to May 31, 2019 of \$10.3 million minus total Expenditure of \$8.6million is \$6.2million. For planning purposes the District is well within budget, showing revenue is slightly higher and expenditure is lower than budgeted. As long as the green line stays out of the shaded area the District is fiscally sound.