



Coachella Valley Mosquito
and
Vector Control District

43420 Trader Place
Indio, CA 92201
Phone (760) 342-8287
www.cvmvcd.org

Finance Committee Meeting
Wednesday, May 1, 2019

1:00 p.m.

AGENDA

Assistance for those with disabilities: If you have a disability and need accommodation to participate in the meeting, please call the Clerk of the Board at (760) 342-8287 for assistance so the necessary arrangement can be made.

- 1. Call to Order** – Clive Weightman, Treasurer
- 2. Roll Call**
- 3. Confirmation of Agenda**
- 4. Public Comments**
- 5. Items of General Consent** - Approval of Minutes from April 24, 2019, Finance Committee Meeting
- 6. Old Business**
 - a) Draft FY2019-20 Budget
- 7. New Business**
- 8. Schedule Next Meeting**
- 9. Trustee and/or Staff Comments/Future Agenda Items**

10. Adjournment

Certification of Posting

I certify that on April 26, 2019 I posted a copy of the foregoing agenda near the regular meeting place of the Board of Trustees of the Coachella Valley Mosquito & Vector Control District, said time being at least 72 hours in advance of the meeting of the Board of Trustees (Government Code Section 54954.2)

Executed at Indio, California, on April 26, 2019

Graciela Morales, Clerk of the Board

Summary 5 Scenarios:

1. Paying CalPERS Unfunded Liability using current amortizations schedule
2. Paying CalPERS Unfunded Liability using 10 year amortization schedule
3. Paying CalPERS Unfunded Liability using 5 year amortization schedule
4. Paying \$600,000 lump sum from estimated FY2018-19 Operating Budget surplus then amortizing the balance over 5 year amortization schedule
5. Paying full CalPERS Unfunded Liability from estimated FY2018-19 Operating Budget surplus, and Fund Balance

1. CalPERS Unfunded Liability – Current Amortization Schedule

Revised Budget – revenue assumption 3% Benefit Assessment increase \$0.60 from \$12.49 per SFE to \$13.09 per SFE

REVENUE	ADOPTED BUDGET 2018-2019	ESTIMATED ACTUAL 6/30/2019	% DIFFERENCE	PROPOSED BUDGET 2019-2020	% DIFFERENCE
PROPERTY TAXES CURRENT	8,284,857	8,309,680	0.3%	8,561,446	3.0%
PROPERTY TAXES PRIOR	38,562	35,143	-8.9%	36,197	3.0%
INTEREST INCOME	100,000	194,884	94.9%	200,000	2.6%
MISCELLANEOUS	63,000	63,000	0%	63,000	0%
BENEFIT ASSESSMENT	1,996,366	1,960,119	-1.8%	2,098,272	6.6%
TOTAL	\$10,482,785	\$10,562,826	0.76%	\$10,958,915	3.6%

EXPENDITURE	ADOPTED BUDGET 2017-2018	ESTIMATED ACTUAL 6/30/2019	% DIFFERENCE	PROPOSED BUDGET 2019-2020	% DIFFERENCE
PAYROLL	7,394,104	7,190,806	-2.8%	7,609,864	5.5%
ADMINISTRATIVE	662,535	706,713	6.7%	770,704	8.3%
UTILITY	116,000	112,465	-3.1%	116,000	3.1%
OPERATING	1,827,532	1,475,007	-19.3%	1,958,800	24.7%
CONTRIBUTION TO CAPITAL RESERVES	482,614	482,614	0.0%	503,547	4.1%
TOTAL EXPENSES & TRANSFERS	\$10,482,785	\$9,967,605	-4.9%	\$10,958,915	9.1%

2. CalPERS Unfunded Liability Scenario A - 10 year amortization

Revenue assumption 3% Benefit Assessment increase \$0.92 from \$12.49 per SFE to \$13.41 per SFE (Interest savings \$372,810)

REVENUE	ADOPTED BUDGET 2018-2019	ESTIMATED ACTUAL 6/30/2019	% DIFFERENCE	PROPOSED BUDGET 2019-2020	% DIFFERENCE
PROPERTY TAXES CURRENT	8,284,857	8,309,680	0.3%	8,561,446	3.0%
PROPERTY TAXES PRIOR	38,562	35,143	-8.9%	36,197	3.0%
INTEREST INCOME	100,000	194,884	94.9%	200,000	2.6%
MISCELLANEOUS	63,000	63,000	0%	63,000	0%
BENEFIT ASSESSMENT	1,996,366	1,960,119	-1.8%	2,149,399	8.8%
TOTAL	\$10,482,785	\$10,562,826	0.76%	\$11,010,042	4.1%

EXPENDITURE	ADOPTED BUDGET 2017-2018	ESTIMATED ACTUAL 6/30/2019	% DIFFERENCE	PROPOSED BUDGET 2019-2020	% DIFFERENCE
PAYROLL	7,394,104	7,190,806	-2.8%	7,660,991	6.1%
ADMINISTRATIVE	662,535	706,713	6.7%	770,704	8.3%
UTILITY	116,000	112,465	-3.1%	116,000	3.1%
OPERATING	1,827,532	1,475,007	-19.3%	1,958,800	24.7%
CONTRIBUTION TO CAPITAL RESERVES	482,614	482,614	0.0%	503,547	-2.2%
TOTAL EXPENSES & TRANSFERS	\$10,482,785	\$9,967,605	-4.9%	\$11,010,042	9.5%

3. CalPERS Unfunded Liability Scenario B - 5 year amortization

Revenue assumption 3% Benefit Assessment increase \$1.98 from \$12.49 per SFE to \$14.47 per SFE
(Estimated Interest savings \$749,157)

REVENUE	ADOPTED BUDGET 2018-2019	ESTIMATED ACTUAL 6/30/2019	% DIFFERENCE	PROPOSED BUDGET 2019-2020	% DIFFERENCE
PROPERTY TAXES CURRENT	8,284,857	8,309,680	0.3%	8,561,446	3.0%
PROPERTY TAXES PRIOR	38,562	35,143	-8.9%	36,197	3.0%
INTEREST INCOME	100,000	194,884	94.9%	200,000	2.6%
MISCELLANEOUS	63,000	63,000	0%	63,000	0%
BENEFIT ASSESSMENT	1,996,366	1,960,119	-1.8%	2,318,998	15.5%
TOTAL	\$10,482,785	\$10,562,826	0.76%	\$11,179,641	5.5%

EXPENDITURE	ADOPTED BUDGET 2017-2018	ESTIMATED ACTUAL 6/30/2019	% DIFFERENCE	PROPOSED BUDGET 2019-2020	% DIFFERENCE
PAYROLL	7,394,104	7,190,806	-2.8%	7,830,590	8.2%
ADMINISTRATIVE	662,535	706,713	6.7%	770,704	8.3%
UTILITY	116,000	112,465	-3.1%	116,000	3.1%
OPERATING	1,827,532	1,475,007	-19.3%	1,958,800	24.7%
CONTRIBUTION TO CAPITAL RESERVES	482,614	482,614	0.0%	472,044	-2.2%
TOTAL EXPENSES & TRANSFERS	\$10,482,785	\$9,967,605	-4.9%	\$11,179,641	10.8%

4. CalPERS Unfunded Liability Scenario C – Lump Sum \$600,000 plus \$155,000 5 year amortization

Revenue assumption 3% Benefit Assessment increase \$0.60 from \$12.49 per SFE to \$13.09 per SFE
 Use of \$600,000 FY2018-19 Operating Budget surplus (Estimated interest savings awaiting actuarial update will be at least \$749,157)

REVENUE	ADOPTED BUDGET 2018-2019	ESTIMATED ACTUAL 6/30/2019	% DIFFERENCE	PROPOSED BUDGET 2019-2020	% DIFFERENCE
PROPERTY TAXES CURRENT	8,284,857	8,309,680	0.3%	8,561,446	3.0%
PROPERTY TAXES PRIOR	38,562	35,143	-8.9%	36,197	3.0%
INTEREST INCOME	100,000	194,884	94.9%	200,000	2.6%
MISCELLANEOUS	63,000	63,000	0%	63,000	0%
BENEFIT ASSESSMENT	1,996,366	1,960,119	-1.8%	2,098,272	6.6%
TOTAL	\$10,482,785	\$10,562,826	0.76%	\$10,958,915	3.6%

EXPENDITURE	ADOPTED BUDGET 2017-2018	ESTIMATED ACTUAL 6/30/2019	% DIFFERENCE	PROPOSED BUDGET 2019-2020	% DIFFERENCE
PAYROLL	7,394,104	7,190,806	-2.8%	8,209,864	12.4%
ADMINISTRATIVE	662,535	706,713	6.7%	770,704	8.3%
UTILITY	116,000	112,465	-3.1%	116,000	3.1%
OPERATING	1,827,532	1,475,007	-19.3%	1,958,800	24.7%
CONTRIBUTION TO CAPITAL RESERVES	482,614	482,614	0.0%	503,547	4.1%
TOTAL EXPENSES & TRANSFERS	\$10,482,785	\$9,967,605	-4.9%	\$11,558,915	13.8%

5. CalPERS Unfunded Liability Scenario D – Lump Sum \$1,684,112

Revenue assumption 3% Benefit Assessment increase \$0.60 from \$12.49 per SFE to \$13.09 per SFE
 Use of \$600,000 FY2018-19 Operating Budget surplus plus Reserve for Future Healthcare Liabilities \$877,253 (Estimated interest savings \$1,069,334)

REVENUE	ADOPTED BUDGET 2018-2019	ESTIMATED ACTUAL 6/30/2019	% DIFFERENCE	PROPOSED BUDGET 2019-2020	% DIFFERENCE
PROPERTY TAXES CURRENT	8,284,857	8,309,680	0.3%	8,561,446	3.0%
PROPERTY TAXES PRIOR	38,562	35,143	-8.9%	36,197	3.0%
INTEREST INCOME	100,000	194,884	94.9%	200,000	2.6%
MISCELLANEOUS	63,000	63,000	0%	63,000	0%
BENEFIT ASSESSMENT	1,996,366	1,960,119	-1.8%	2,098,272	6.6%
TOTAL	\$10,482,785	\$10,562,826	0.76%	\$10,958,915	3.6%

EXPENDITURE	ADOPTED BUDGET 2017-2018	ESTIMATED ACTUAL 6/30/2019	% DIFFERENCE	PROPOSED BUDGET 2019-2020	% DIFFERENCE
PAYROLL	7,394,104	7,190,806	-2.8%	9,138,741	12.4%
ADMINISTRATIVE	662,535	706,713	6.7%	770,704	8.3%
UTILITY	116,000	112,465	-3.1%	116,000	3.1%
OPERATING	1,827,532	1,475,007	-19.3%	1,958,800	24.7%
CONTRIBUTION TO CAPITAL RESERVES	482,614	482,614	0.0%	503,547	4.1%
TOTAL EXPENSES & TRANSFERS	\$10,482,785	\$9,967,605	-4.9%	\$12,487,792	20.2%

Coachella Valley Mosquito and Vector Control District

GENERAL OPERATING BUDGET

	GENERAL OPERATING BUDGET				
	Scenario 1	Scenario 2	Scenario 3	Scenario 4	Scenario 5
	Proposed Budget 2019-2020				
Beginning Spendable Fund Balance	10,076,494	10,076,494	10,076,494	10,076,494	10,076,494
Transfer from Reserves				600,000	1,528,877
REVENUES					
Property Taxes Current	8,561,446	8,561,446	8,561,446	8,561,446	8,561,446
Property Taxes Prior	36,197	36,197	36,197	36,197	36,197
Interest Income	200,000	200,000	200,000	200,000	200,000
Miscellaneous Revenue	63,000	63,000	63,000	63,000	63,000
*Benefit Assessment Income	2,098,272	2,149,399	2,318,998	2,098,272	2,098,272
TOTAL REVENUES	10,958,915	11,010,042	11,179,641	10,958,915	10,958,915
EXPENSES					
Payroll Expense					
5101 Payroll - Full Time	4,829,268	4,829,268	4,829,268	4,829,268	4,829,268
5102 Payroll - Seasonal	205,140	205,140	205,140	205,140	205,140
5103 Temporary Services	6,900	6,900	6,900	6,900	6,900
5105 Overtime Expenses	18,700	18,700	18,700	18,700	18,700
5150 CalPERS Employer Payment of Unfunde	157,735	208,862	378,461	757,735	1,686,612
5150 CalPERS State Retirement Expense	461,008	461,008	461,008	461,008	461,008
5155 Social Security Expense	303,464	303,464	303,464	303,464	303,464
5165 Medicare Expense	70,971	70,971	70,971	70,971	70,971
5170 Cafeteria Plan Expense	1,069,695	1,069,695	1,069,695	1,069,695	1,069,695
5172 Retiree Healthcare	352,420	352,420	352,420	352,420	352,420
5180 Deferred Compensation	102,931	102,931	102,931	102,931	102,931
5195 Unemployment Insurance	31,631	31,631	31,631	31,631	31,631
Total Payroll Expense	7,609,864	7,660,991	7,830,590	8,209,864	9,138,741
Administrative Expense					
5250 Tuition Reimbursement	15,000	15,000	15,000	15,000	15,000
5300 Employee Incentive	10,000	10,000	10,000	10,000	10,000
5301 Employee Support	3,500	3,500	3,500	3,500	3,500
5302 Wellness	600	600	600	600	600
5305 Employee Assistance Program	3,500	3,500	3,500	3,500	3,500
6000 Property & Liability Insurance	140,911	140,911	140,911	140,911	140,911
Retrospective Adjustment	(26,000)	(26,000)	(26,000)	(26,000)	(26,000)
Sub Total	114,911				
6001 Workers' Compensation Insurance	225,303	225,303	225,303	225,303	225,303
Retrospective Adjustment	(45,000)	(45,000)	(45,000)	(45,000)	(45,000)
Sub Total	180,303				
6050 Dues & Memberships	28,500	28,500	28,500	28,500	28,500
6060 Public Outreach Materials	26,750	26,750	26,750	26,750	26,750
6065 Recruitment/Advertising	7,000	7,000	7,000	7,000	7,000
6070 Office Supplies	19,200	19,200	19,200	19,200	19,200
6075 Postage	5,500	5,500	5,500	5,500	5,500
6080 Computer & Network Systems	5,000	5,000	5,000	5,000	5,000
6085 Bank Service Charges	120	120	120	120	120
6090 Local Agency Formation Commission	1,200	1,200	1,200	1,200	1,200
6095 Professional Fees					
Administration	5,000	5,000	5,000	5,000	5,000
Information Systems	6,500	6,500	6,500	6,500	6,500
Public Outreach	5,000	5,000	5,000	5,000	5,000
Finance	36,000	36,000	36,000	36,000	36,000
Human Resources	-	-	-	-	-

Coachella Valley Mosquito and Vector Control District

GENERAL OPERATING BUDGET

	Scenario 1	Scenario 2	Scenario 3	Scenario 4	Scenario 5
	Proposed Budget 2019-2020				
6100 Attorney Fees - General Counsel	48,000	48,000	48,000	48,000	48,000
6100 Attorney Fees - Labor Relations	-	-	-	-	-
6100 Attorney Fees - Personnel	-	-	-	-	-
6105 Legal Services - Abatement	1,000	1,000	1,000	1,000	1,000
6106 HR Risk Management	4,500	4,500	4,500	4,500	4,500
6110 Conference Expense					
MVCAC Committee Assignments	14,400	14,400	14,400	14,400	14,400
Annual Conference Expense	22,100	22,100	22,100	22,100	22,100
Trustee Travel	17,000	17,000	17,000	17,000	17,000
6115 Trustee In-Lieu Expense	13,200	13,200	13,200	13,200	13,200
6120 Trustee Support Expense	4,800	4,800	4,800	4,800	4,800
6200 Meetings Expense	4,620	4,620	4,620	4,620	4,620
6210 Promotion & Education	26,500	26,500	26,500	26,500	26,500
6220 Public Outreach Advertising	45,000	45,000	45,000	45,000	45,000
6500 *Benefit Assessment Expense	96,000	96,000	96,000	96,000	96,000
Total Administrative Expense	770,704	770,704	770,704	770,704	770,704
Utility Expense					
6400 Utilities	105,000	105,000	105,000	105,000	105,000
6410 Telecommunications	11,000	11,000	11,000	11,000	11,000
Total Utility Expense	116,000	116,000	116,000	116,000	116,000
Operating Expense					
7000 Uniform Expense	30,500	30,500	30,500	30,500	30,500
7050 Safety Expense	25,000	25,000	25,000	25,000	25,000
7100 Physician Fees	5,000	5,000	5,000	5,000	5,000
7150 IT Communications	40,000	40,000	40,000	40,000	40,000
7200 Maintenance Supplies	4,000	4,000	4,000	4,000	4,000
7300 Building & Grounds Maintenance	42,000	42,000	42,000	42,000	42,000
7310 Calibration & Certification of Equipment	7,800	7,800	7,800	7,800	7,800
7350 Permits, Licenses & Fees	21,750	21,750	21,750	21,750	21,750
7400 Vehicle Maintenance & Repair	39,600	39,600	39,600	39,600	39,600
7420 Offsite Vehicle Maintenance & Repair	17,000	17,000	17,000	17,000	17,000
7450 Equipment Parts & Supplies	15,500	15,500	15,500	15,500	15,500
7500 Small Tools Expense	1,700	1,700	1,700	1,700	1,700
7550 Lab Operating Supplies	36,500	36,500	36,500	36,500	36,500
7570 Green Pool Surveillance	25,000	25,000	25,000	25,000	25,000
7575 Surveillance	52,000	52,000	52,000	52,000	52,000
7600 Staff Training					
State Certified Technician Fees	6,000	6,000	6,000	6,000	6,000
State Required CEU	6,500	6,500	6,500	6,500	6,500
Professional Development	74,750	74,750	74,750	74,750	74,750
7650 Equipment Rentals	1,000	1,000	1,000	1,000	1,000
7675 Contract Services					
Administration	7,300	7,300	7,300	7,300	7,300
Information Systems	58,000	58,000	58,000	58,000	58,000
Fleet	17,000	17,000	17,000	17,000	17,000
Facilities	65,000	65,000	65,000	65,000	65,000
Operations	5,500	5,500	5,500	5,500	5,500
Abatement	2,000	2,000	2,000	2,000	2,000
7700 Motor Fuel & Oils	80,200	80,200	80,200	80,200	80,200
7750 Ops Operating Supplies	9,400	9,400	9,400	9,400	9,400

Coachella Valley Mosquito and Vector Control District

GENERAL OPERATING BUDGET

	Scenario 1	Scenario 2	Scenario 3	Scenario 4	Scenario 5
	Proposed Budget 2019-2020				
7800 Control	-	-	-	-	-
Chemical Control	770,500	770,500	770,500	770,500	770,500
Physical Control	14,500	14,500	14,500	14,500	14,500
7850 Aerial Applications	-	-	-	-	-
Rural	92,500	92,500	92,500	92,500	92,500
Urban	32,000	32,000	32,000	32,000	32,000
8415 Operating Equipment	53,300	53,300	53,300	53,300	53,300
8487 Furniture & Equipment	-	-	-	-	-
8510 Research Projects	150,000	150,000	150,000	150,000	150,000
9000 Contingency Expense	150,000	150,000	150,000	150,000	150,000
Total Operating Expense	1,958,800	1,958,800	1,958,800	1,958,800	1,958,800
TOTAL EXPENSES	10,455,368	10,506,495	10,676,094	11,055,368	11,984,245
Contribution to Capital Reserves					
8900 Thermal Remediation Reserve	44,750	44,750	44,750	44,750	44,750
8900 Capital Facility Replacement Reserve	299,900	299,900	299,900	299,900	299,900
8900 Capital Vehicle Replacement Reserve	123,105	123,105	123,105	123,105	123,105
8900 Capital Equipment IT Replacement Res	35,792	35,792	35,792	35,792	35,792
Total Contribution to Capital Reserves	503,547	503,547	503,547	503,547	503,547
TOTAL EXPENSES & TRANSFERS	10,958,915	11,010,042	11,179,641	11,558,915	12,487,792
Operating Revenue Less Expenses, Transfers	0	0	0	(600,000)	(1,528,877)
TOTAL GENERAL FUND EXPENSES	10,958,915	11,010,042	11,179,641	11,558,915	12,487,792
Ending Spendable Fund Balance	10,076,494	10,076,494	10,076,494	9,476,494	8,547,617