



Coachella Valley
Mosquito and Vector
Control District

43420 Trader Place
Indio, CA 92201
Phone (760) 342-8287
www.cvmvcd.org

Finance Committee Meeting

Tuesday, March 12, 2019

4:30 p.m.

AGENDA

Assistance for those with disabilities: If you have a disability and need accommodation to participate in the meeting, please call the Clerk of the Board at (760) 342-8287 for assistance so the necessary arrangement can be made.

1. **Call to Order** – Clive Weightman, Treasurer
2. **Roll Call**
3. **Confirmation of Agenda**
4. **Public Comments**
5. **Items of General Consent**
 - A. Approval of Minutes from February 12, 2019, Finance Committee Meeting
6. **Discussion and/or Review:**
 - A. Review of Check Report from Abila MIP for the period of February 13, 2019 to March 7, 2019.
 - B. CalCard Charges February 2019
 - C. Review of February 2019 Financials and Treasurer's Report
 - D. Budget Calendar
 - E. CalCard Rebate
7. **Old Business**
 - A. None
8. **New Business**
 - None
9. **Schedule Next Meeting**
10. **Trustee and/or Staff Comments/Future Agenda Items**

11. Adjournment

Certification of Posting

I certify that on March 8, 2019 I posted a copy of the foregoing agenda near the regular meeting place of the Board of Trustees of the Coachella Valley Mosquito & Vector Control District, said time being at least 72 hours in advance of the meeting of the Board of Trustees (Government Code Section 54954.2)

Executed at Indio, California, on March 8, 2019

Graciela Morales, Clerk of the Board

COACHELLA VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT

Finance Committee Meeting Minutes

TIME: 4:30 P.M. FEBRUARY 12, 2019

LOCATION: 43420 Trader Place, Indio, CA 92201

TRUSTEES PRESENT:

Clive Weightman	Isaiah Hagerman
Bito Larson	President Doug Hassett

TRUSTEES ABSENT: None.

OTHERS PRESENT:

Jeremy Wittie, General Manager
David l'Anson, Administrative Finance Manager
Grace Morales, Clerk of the Board
Rancho Mirage resident, Brad Anderson, arrived at 4:36 p.m.

1. **Call to Order:** Treasurer Weightman called the meeting to order at 4:34 p.m.
2. **Roll Call:** Roll call indicated three (4) committee members out of four (4) were present.
3. **Confirmation of Agenda**
4. **Public Comments:** None.
5. **Items of General Consent:**

5A – Approval of Minutes from November 11, 2018, Finance Committee Meeting: On motion from Trustee Larson seconded by President Hassett, the Committee approved item 5A. Treasurer Weightman pointed out Item 6B from the November, 2018 Finance Committee meeting (IID bills/usage charges) was not listed under Old Business on the current agenda. Staff provided a usage graph/information on this item. No further action resulted from this.

Ayes: Trustee Larson, Treasurer Weightman, President Hassett.

Noes: None.

Abstained: Trustee Hagerman.

Absent: None.

6. Discussion and/or Approval:

6A. Review of Check Report from Abila MIP for the period of January 9, 2019 to February 7, 2019: Reviewed by Committee. Trustee Hagerman asked what the current process is as he is a new member of the Finance Committee. Treasurer Weightman and Larson explained what they look for when reviewing reports. Administrative Finance Manager explained the purchasing policy approval limits. Several questions regarding certain checks were brought up and staff provided additional information.

6B. CalCard Charges September 2018: Reviewed by Committee. Several questions regarding certain charges were brought up and staff provided additional information.

6C. Review of August 2018 Financials: Reviewed by Committee. Treasurer Weightman mentioned he is pleased to see the additional changes to reports Mr. l'Anson has made. Staff informed Committee members the benefit assessment check was received by the District this week. OPEB prefunding and financials were also reviewed and discussed.

7. Old Business: None.

8. New Business: None.

9. Confirmation of Next Meeting: The next Finance Committee meeting was scheduled for Tuesday, March 12 at 4:30 p.m.

10. Trustee and/or Staff Comments/Future Agenda Items: None.

11. Adjournment: The meeting was adjourned by Treasurer Weightman at 4:57 p.m.

CVMVCD
Check/Voucher Register - checkreportforFC
1025 - First Foundation - General
From 2/13/2019 Through 3/7/2019

Check Number	Vendor Name	PO# / Invoice#	Transaction Description	Check Amount
42093	CalPERS-HEALTHCARE ACCT	03012019	Cafeteria Plan	76,544.36
Total 42093				76,544.36
42094	ICMA Retirement Trust	01052019	Deferred Compensation	9,314.26
	ICMA Retirement Trust	01192019	Deferred Compensation	9,310.63
	ICMA Retirement Trust	02082019	Deferred Compensation	9,347.75
Total 42094				27,972.64
42095	Principal Life Insurance Co.	03012019	Cafeteria Plan	10,916.48
Total 42095				10,916.48
42096	Standard Insurance Company	03012019	Cateria Plan	3,201.09
Total 42096				3,201.09
42097	Vision Service Plan (CA)	03012019	Cafeteria Plan	974.50
Total 42097				974.50
42098	4imprint	7034829	Promotion and Education	464.48
Total 42098				464.48
42099	Advance Imaging Systems	IN551819	Office Supplies	38.97
Total 42099				38.97
42100	American Engraving Co.	66814	Reproduction and Printing	1,123.38
Total 42100				1,123.38
42101	Burrtec Waste Industries	50499	Utilities	3.42
Total 42101				3.42
42102	California Chamber Of Commerce	11275950	Office Supplies HR	385.02

CVMVCD
Check/Voucher Register - checkreportforFC
1025 - First Foundation - General
From 2/13/2019 Through 3/7/2019

Check Number	Vendor Name	PO# / Invoice#	Transaction Description	Check Amount
Total 42102				385.02
42103	CarQuest Auto Parts	7339-724041	Vehicle Parts & Supplies	86.50
Total 42103				86.50
42104	Cintas Corporation #3	4016695107	Uniform Expense	540.22
	Cintas Corporation #3	4017028507	Uniform Expense	513.91
Total 42104				1,054.13
42105	Clairemont Equipment	48828101	Repair & Maintenance -Special Projects	615.20
Total 42105				615.20
42106	Daniel's Tire Service	0160109896	Tire Services	33.62
	Daniel's Tire Service	160110701	Tire Services	311.07
	Daniel's Tire Service	160111075	Tire Services	401.76
Total 42106				746.45
42107	Desert Resort Security Services	020119CV	Contract Services	875.00
	Desert Resort Security Services	021219CV	Trustee Support	175.00
Total 42107				1,050.00
42108	Desert Sun Publishing Co	0002013956	Advertising	145.20
Total 42108				145.20
42109	Eisenhower Occupational Health Serv	74861	Physician Fees	200.00
Total 42109				200.00
42110	Employee Relations Inc.	84444	Recruitment/Advertising	204.50
Total 42110				204.50
42111	Equipment Direct, Inc.	448734	Safety Expense	189.81

CVMVCD
Check/Voucher Register - checkreportforFC
1025 - First Foundation - General
From 2/13/2019 Through 3/7/2019

Check Number	Vendor Name	PO# / Invoice#	Transaction Description	Check Amount
Total 42111				189.81
42112	Gempler's	SI04378639	Safety Expense	40.55
Total 42112				40.55
42113	Grainger	9101033166	Safety Expense	511.50
Total 42113				511.50
42114	Hawk Designs	9449	Offsite Vehicle Maint & Repair	145.00
Total 42114				145.00
42115	Inland Power Equipment Co.	131663	Operations Equipment	4,567.50
Total 42115				4,567.50
42116	Interstate All Battery Center	1920701010003	Vehicle Parts & Supplies	129.80
Total 42116				129.80
42117	Jauregui & Culver, Inc.	16750	Repair & Maintenance - Shop/Grounds	2,260.84
	Jauregui & Culver, Inc.	16751	Repair Maintenance-Shop /Grounds	134.98
Total 42117				2,395.82
42118	Jernigan's Sporting Goods, Inc.	14523	Safety Supplies	168.55
	Jernigan's Sporting Goods, Inc.	14593	Safety Expense	168.55
Total 42118				337.10
42119	Liebert Cassidy Whitmore	1472871	Attorney Fees - Personnel	5,525.62
Total 42119				5,525.62
42120	Moreno, Crystal	03072019	Tuition Reimbursement	1,054.78
Total 42120				1,054.78

CVMVCD
Check/Voucher Register - checkreportforFC
1025 - First Foundation - General
From 2/13/2019 Through 3/7/2019

Check Number	Vendor Name	PO# / Invoice#	Transaction Description	Check Amount
42121	NAPA Auto & Truck Parts	841492	Vehicle Parts & Supplies	19.55
	NAPA Auto & Truck Parts	841494	Specialty Vehicle Parts & Supplies	168.46
Total 42121				188.01
42122	Pipette.com/Accutech Laboratories	0821-004773	Maintenance and Calibration	570.52
	Pipette.com/Accutech Laboratories	102721	Internal Mosquito PCR	1,412.83
Total 42122				1,983.35
42123	Rutan & Tucker, LLP	830592	Attorney Fees - General	768.00
Total 42123				768.00
42124	Shasta Fire Protection, Inc.	5744	REPAIR & MAINTENANCE - BIO/LAB/TANK ROOM	1,650.00
Total 42124				1,650.00
42125	Spark Creative Design	1948	Promotion and Education	1,500.00
Total 42125				1,500.00
42126	Total Compensation Systems, Inc.	6950 7050	Professional Services	1,710.00
Total 42126				1,710.00
42127	Valley Lock & Safe	152131	Repair & Maint Ops	116.09
Total 42127				116.09
42128	Waterlogic Americas LLC	17-EN-2453	Employee Support	213.15
Total 42128				213.15
42129	U.S. Bank		Calcard	148,237.04
Total 42129				148,237.04

CVMVCD
Check/Voucher Register - checkreportforFC
1025 - First Foundation - General
From 2/13/2019 Through 3/7/2019

Check Number	Vendor Name	PO# / Invoice#	Transaction Description	Check Amount
			Total 1025 - First Foundation - General	296,989.44
Report Total				296,989.44

CalCard Statement

February 22, 2019

EMPLOYEE		VENDOR	GL ACCOUNT	AMOUNT
ALVARADO	GREGORIO	BURGER KING N SAT SEA	6110.01.500.023 MVCAC Annual Conference Expense	\$10.25
ALVARADO	GREGORIO	HYATT REGENCY SF ARP F&B	6110.01.500.023 MVCAC Annual Conference Expense	\$12.54
ALVARADO	GREGORIO	HYATT REGENCY SF ARP F&B	6110.01.500.023 MVCAC Annual Conference Expense	\$28.30
ALVARADO	GREGORIO	NAPA FARMS MARKET T2	6110.01.500.023 MVCAC Annual Conference Expense	\$19.36
ALVARADO	GREGORIO	HYATT REGENCY SAN FRAN A	6110.01.500.023 MVCAC Annual Conference Expense	\$515.76
AVALOS	OLDEMBOUR	STATERBROS094	7750.01.500.000 Operating Supplies	\$35.23
CRENSHAW	SARAH	STAPLS7211015551001001	6070.01.500.000 Office Supplies - Operations	(\$15.99)
CRENSHAW	SARAH	STAPLS7212038274000001	6070.01.300.000 Office Supplies - Fleet	\$220.75
CRENSHAW	SARAH	STAPLES DIRECT	6070.01.500.000 Office Supplies - Operations	\$23.33
CRENSHAW	SARAH	STAPLS7212575119000001	6070.01.200.000 Office Supplies - Administration	\$282.92
CRENSHAW	SARAH	STAPLS7212575119000002	6070.01.200.000 Office Supplies - Administration	\$282.92
CRENSHAW	SARAH	WORLD OF POWERSPOR	7400.01.300.025 Specialty Vehicle Parts	\$1,321.50
CRENSHAW	SARAH	STAPLS7212727085000001	6070.01.300.000 Office Supplies - Shop	\$51.83
CRENSHAW	SARAH	SQ *POWERS AWARDS	6120.01.250.000 Trustee Support	\$165.83
CRENSHAW	SARAH	NOR*NORTHERN TOOL	7300.01.300.000 Vehicle Parts & Supplies	\$195.96
CRENSHAW	SARAH	VALLEY LOCK AND SAFE	7300.01.305.024 Repair & Maintenance - Operations	\$8.48
CRENSHAW	SARAH	STAPLS7213610439000001	6070.01.200.000 Office Supplies - Administration	\$224.46
CRENSHAW	SARAH	STAPLS7213610641000001	5300.01.200.000 Employee Incentive	\$143.80
DIECKMANN	ROBERTA	BOUDIN 510 BAKER'S	6110.01.500.023 MVCAC Annual Conference Expense	(\$9.08)
DIECKMANN	ROBERTA	BOUDIN 510 BAKER'S	6110.01.500.023 MVCAC Annual Conference Expense	\$9.08
DIECKMANN	ROBERTA	BOUDIN 510 BAKER'S	6110.01.500.023 MVCAC Annual Conference Expense	\$13.76
DIECKMANN	ROBERTA	HYATT REGENCY SF ARP F&B	6110.01.500.023 MVCAC Annual Conference Expense	\$23.81
DIECKMANN	ROBERTA	ELEPHANT BAR 208	6110.01.500.023 MVCAC Annual Conference Expense	\$42.18
DIECKMANN	ROBERTA	GIFTSHOPHYATTREGENCYSFAIR	6110.01.500.023 MVCAC Annual Conference Expense	\$11.28
DIECKMANN	ROBERTA	HYATT REGENCY SF ARP F&B	6110.01.500.023 MVCAC Annual Conference Expense	\$24.44
DIECKMANN	ROBERTA	GIFTSHOPHYATTREGENCYSFAIR	6110.01.500.023 MVCAC Annual Conference Expense	\$12.90
DIECKMANN	ROBERTA	CKE*IKES LOVE AND SA 4930	6110.01.500.023 MVCAC Annual Conference Expense	\$15.71
DIECKMANN	ROBERTA	HYATT REGENCY SAN FRAN A	6110.01.500.023 MVCAC Annual Conference Expense	\$739.89
DIECKMANN	ROBERTA	HYATT REGENCY SF ARP F&B	6110.01.500.023 MVCAC Annual Conference Expense	\$8.18
DIECKMANN	ROBERTA	CHILIS UPLAND	6110.01.500.023 MVCAC Annual Conference Expense	\$31.68
GASPAR	ARMANDO	BURRTEC WASTE AND RECYCLI	7300.01.305.049 Repair & Maintenance - Special Projects	\$481.59
GASPAR	ARMANDO	TOPS N BARRICADES	7300.01.305.049 Repair & Maintenance - Special Projects	\$108.64
GINN	GENEVA	DOMYOWN.COM	7450.01.500.000 Equipment Parts & Supplies	\$1,113.95
GINN	GENEVA	THE HOME DEPOT 6874	8415.01.500.000 Non-Capitalized Equipment	\$453.49
GUERRERO	OSCAR	DESERT SEWER SUPPLY INC	7300.01.305.049 Repair & Maintenance - Special Projects	\$1,159.80
GUERRERO	OSCAR	THE HOME DEPOT #6874	7300.01.305.049 Repair & Maintenance - Special Projects	\$21.72
GUERRERO	OSCAR	THE HOME DEPOT #6874	7300.01.305.012 Repair & Maintenance - Bio/Lab/Tank Room	\$19.34
GUERRERO	OSCAR	THE HOME DEPOT #6874	7300.01.305.049 Repair & Maintenance - Special Projects	\$35.34
GUTIERREZ	ARTURO	STRAPWORKS		\$51.99
GUTIERREZ	ARTURO	HYATT REGENCY SF ARP F&B	6110.01.400.023 MVCAC Annual Conference Expense	\$70.13
GUTIERREZ	ARTURO	BURGER KING N SAT SEA	6110.01.400.023 MVCAC Annual Conference Expense	\$6.22
GUTIERREZ	ARTURO	ALASKA AIR 0272117875346	6110.01.400.023 MVCAC Annual Conference Expense	\$25.00
GUTIERREZ	ARTURO	ELEPHANT BAR 208	6110.01.400.023 MVCAC Annual Conference Expense	\$29.74
GUTIERREZ	ARTURO	ELEPHANT BAR 208	6110.01.400.023 MVCAC Annual Conference Expense	\$45.22
GUTIERREZ	ARTURO	HYATT REGENCY SF ARP F&B	6110.01.400.023 MVCAC Annual Conference Expense	\$8.72
GUTIERREZ	ARTURO	ELEPHANT BAR 208	6110.01.400.023 MVCAC Annual Conference Expense	\$36.32
GUTIERREZ	ARTURO	PALM SPRINGS AIRPORT	6110.01.400.023 MVCAC Annual Conference Expense	\$68.00
GUTIERREZ	ARTURO	HYATT REGENCY SAN FRAN A	6110.01.400.023 MVCAC Annual Conference Expense	\$448.26
GUTIERREZ	ARTURO	HYATT REGENCY SF ARP F&B	6110.01.400.023 MVCAC Annual Conference Expense	\$52.69
GUTIERREZ	ARTURO	ULINE *SHIP SUPPLIES		\$176.84
HENKE	JENNIFER	FISH WILD ISLAND GRIL	7600.01.400.027 Professional Development	\$10.65
HENKE	JENNIFER	ONTARIO AIRPORT	7600.01.400.027 Professional Development	\$9.71
HENKE	JENNIFER	PEETS 15102	7600.01.400.027 Professional Development	\$3.20
HENKE	JENNIFER	CAFE BERNARDO DAVIS	7600.01.400.027 Professional Development	\$22.13

CalCard Statement

February 22, 2019

EMPLOYEE		VENDOR	GL ACCOUNT	AMOUNT
HENKE	JENNIFER	BEST WESTERN PLUS	7600.01.400.027 Professional Development	\$355.68
HENKE	JENNIFER	ONT AIRPT PRKING LOT 5	7600.01.400.027 Professional Development	\$33.00
HENKE	JENNIFER	PAYPAL *SOCIETYFORV	6050.01.400.000 Dues & Memberships	\$70.00
HENKE	JENNIFER	BURBANK AIRPORT FOOD AND	6110.01.400.023 MVCAC Annual Conference Expense	\$19.37
HENKE	JENNIFER	MAXS OF BURLINGAME	6110.01.400.023 MVCAC Annual Conference Expense	\$28.98
HENKE	JENNIFER	HYATT REGENCY SF ARP F&B	6110.01.400.023 MVCAC Annual Conference Expense	\$4.36
HENKE	JENNIFER	MAXS OF BURLINGAME	6110.01.400.023 MVCAC Annual Conference Expense	\$24.62
HENKE	JENNIFER	CKE*AROMA CAFE SAN JOSE	6110.01.400.023 MVCAC Annual Conference Expense	\$24.93
HENKE	JENNIFER	HYATT REGENCY SAN FRAN A	6110.01.400.023 MVCAC Annual Conference Expense	\$1,120.65
HENKE	JENNIFER	BOB HOPE AIRPORT	6110.01.400.023 MVCAC Annual Conference Expense	\$60.00
HENKE	JENNIFER	MAX'S WORLD SFO	6110.01.400.023 MVCAC Annual Conference Expense	\$18.20
HENKE	JENNIFER	STAPLS7213751369000001	6070.01.400.000 Office Supplies - Surveillance	\$96.04
HUNG	KIM	PAYPAL *SOCIETYFORV	6050.01.400.000 Dues & Memberships	\$70.00
HUNG	KIM	AMAMI SAN	6110.01.400.023 MVCAC Annual Conference Expense	\$37.23
HUNG	KIM	HYATT REGENCY SF ARP F&B	6110.01.400.023 MVCAC Annual Conference Expense	\$8.72
HUNG	KIM	HYATT REGENCY SF ARP F&B	6110.01.400.023 MVCAC Annual Conference Expense	\$8.72
HUNG	KIM	SUNSETNEWSST2620	6110.01.400.023 MVCAC Annual Conference Expense	\$19.32
HUNG	KIM	HYATT REGENCY SAN FRAN A	6110.01.400.023 MVCAC Annual Conference Expense	\$112.08
HUNG	KIM	HYATT REGENCY SF ARP F&B	6110.01.400.023 MVCAC Annual Conference Expense	\$29.67
KUNZ	DOUGLAS	CREPEVINE BURLINGAME	6110.01.250.000 Trustee Travel	\$16.94
KUNZ	DOUGLAS	CREPEVINE BURLINGAME	6110.01.250.000 Trustee Travel	\$35.12
KUNZ	DOUGLAS	CREPEVINE BURLINGAME	6110.01.250.000 Trustee Travel	\$16.94
KUNZ	DOUGLAS	MCDONALD'S F37400	6110.01.250.000 Trustee Travel	\$12.01
KUNZ	DOUGLAS	HYATT REGENCY SAN FRAN A	6110.01.250.000 Trustee Travel	\$717.39
LARSON	BURKE	UNITED 0162436644738	6110.01.250.000 Trustee Travel	\$288.60
LARSON	BURKE	AVIS RENT-A-CAR 1	6110.01.250.000 Trustee Travel	\$69.26
LARSON	BURKE	HILTON SF AIRPORT	6110.01.250.000 Trustee Travel	\$461.56
LARSON	BURKE	FRONTIER AI QB2DYG	6110.01.250.000 Trustee Travel	\$212.60
MOLINA	ANTONIO	GOVCNCTN	6080.01.210.000 Computer & Network Systems	\$200.08
MOLINA	ANTONIO	STAPLS0172607485000004	8415.13.210.000 Capital Equipment Replacement	\$308.42
MOLINA	ANTONIO	STAPLS0172607485000003	6080.01.210.000 Computer & Network Systems	\$322.40
MONTOYA	VERONICA	IMPERIAL IRRIGATION	6400.01.305.000 Utilities	\$1,502.45
MONTOYA	VERONICA	IMPERIAL IRRIGATION	6400.01.305.000 Utilities	\$1,501.45
MONTOYA	VERONICA	IMPERIAL IRRIGATION	6400.01.305.000 Utilities	\$248.40
MONTOYA	VERONICA	VERIZON WRLS	6410.01.210.000 Telecommunications	\$4,484.00
MONTOYA	VERONICA	VERIZON BUSINESS PAY	7150.01.210.000 IT Communications	\$1,214.44
MONTOYA	VERONICA	VERIZON BUSINESS PAY	7150.01.210.000 IT Communications	\$1,213.78
MONTOYA	VERONICA	CLARKE MOSQUITO CONTRO	7800.01.500.028 Chemical Control	\$45,000.00
MONTOYA	VERONICA	CLARKE MOSQUITO CONTRO	7800.01.500.028 Chemical Control	\$27,516.35
MONTOYA	VERONICA	IMPERIAL IRRIGATION	6400.01.305.000 Utilities	\$1,502.45
MONTOYA	VERONICA	IMPERIAL IRRIGATION	6400.01.305.000 Utilities	\$1,501.45
MONTOYA	VERONICA	IMPERIAL IRRIGATION	6400.01.305.000 Utilities	\$169.52
MONTOYA	VERONICA	VZWRLSS*IVR VB	6410.01.210.000 Telecommunications	\$2,000.78
MONTOYA	VERONICA	JCE*TARGET SPECIALTY	7800.01.500.028 Chemical Control	\$24,762.38
MONTOYA	VERONICA	CALIBER COLLISION 0039	7420.01.300.000 Offsite Vehicle Maintenance & Repair	\$781.71
MONTOYA	VERONICA	STAPLES TECH SOLN	8415.13.210.000 Capital Equipment Replacement	\$9,245.38
MORALES	GRACIELA	MOSQUITO & VECTOR CONTROL	6110.01.250.000 Trustee Travel	(\$315.00)
MORALES	GRACIELA	ALASKA AIR 0272117350953	6110.01.200.023 MVCAC Annual Conference Expense	\$125.00
MORALES	GRACIELA	HYATT REGENCY SAN FRAN A	6110.01.250.000 Trustee Travel	(\$224.13)
MORALES	GRACIELA	WM SUPERCENTER #8958	6200.01.200.000 Meetings & Expense	\$22.37
MORALES	GRACIELA	SQ *TKB BAKERY & DELI	6120.01.250.000 Trustee Support	\$37.49
MORALES	GRACIELA	AMERICAN MOSQUITO CONTROL	6110.01.250.000 Trustee Travel	\$525.00
MORALES	GRACIELA	HYATT REGENCY SAN FRAN A	6110.01.200.023 MVCAC Annual Conference Expense	\$224.13
MORALES	GRACIELA	HYATT REGENCY SAN FRAN A	6110.01.215.023 MVCAC Annual Conference Expense	\$224.13

CalCard Statement

February 22, 2019

EMPLOYEE		VENDOR	GL ACCOUNT	AMOUNT
MORALES	GRACIELA	HYATT REGENCY SAN FRAN A	6110.01.500.023	MVCAC Annual Conference Expense
MORALES	GRACIELA	HYATT REGENCY SAN FRAN A	6110.01.500.023	MVCAC Annual Conference Expense
MORALES	GRACIELA	HYATT REGENCY SAN FRAN A	6110.01.500.023	MVCAC Annual Conference Expense
MORALES	GRACIELA	HYATT REGENCY SAN FRAN A	6110.01.500.023	MVCAC Annual Conference Expense
MORALES	GRACIELA	HYATT REGENCY SAN FRAN A	6110.01.400.023	MVCAC Annual Conference Expense
MORALES	GRACIELA	HYATT REGENCY SAN FRAN A	6110.01.400.023	MVCAC Annual Conference Expense
MORALES	GRACIELA	HYATT REGENCY SAN FRAN A	6110.01.400.023	MVCAC Annual Conference Expense
MORALES	GRACIELA	HYATT REGENCY SAN FRAN A	6110.01.400.023	MVCAC Annual Conference Expense
MORALES	GRACIELA	HYATT REGENCY SAN FRAN A	6110.01.250.000	Trustee Travel
MORALES	GRACIELA	HYATT REGENCY SAN FRAN A	6110.01.200.023	MVCAC Annual Conference Expense
MORALES	GRACIELA	SUPERSHUTTLE EXECUCARSFO	6110.01.400/500.023	MVCAC Annual Conference Expense
MORALES	GRACIELA	STARBUCKS PSP	6110.01.200.023	MVCAC Annual Conference Expense
MORALES	GRACIELA	HYATT REGENCY SAN FRAN A	6110.01.250.000	Trustee Travel
MORALES	GRACIELA	HYATT REGENCY SF ARP F&B	6110.01.200.023	MVCAC Annual Conference Expense
MORALES	GRACIELA	HYATT REGENCY SF ARP F&B	6110.01.200.023	MVCAC Annual Conference Expense
MORALES	GRACIELA	LIMON BURLINGAME	6110.01.200/215/400.023	MVCAC Annual Conference Expense
MORALES	GRACIELA	SANKAKU T3	6110.01.200.023	MVCAC Annual Conference Expense
MORALES	GRACIELA	CREPEVINE BURLINGAME	6110.01.200/215.023	MVCAC Annual Conference Expense
MORALES	GRACIELA	HYATT REGENCY SAN FRAN A	6110.01.200.023	MVCAC Annual Conference Expense
MORALES	GRACIELA	HYATT REGENCY SF ARP F&B	6110.01.200.023	MVCAC Annual Conference Expense
MORALES	GRACIELA	WM SUPERCENTER #2181	6120.01.250.000	Trustee Support
MORALES	GRACIELA	THE OFFICE EXPRESS	6120.01.250.000	Trustee Support
MORALES	GRACIELA	SQ *TKB BAKERY & DELI	6200.01.200.000	Meetings & Expense
MORALES	GRACIELA	AMAZON.COM*M17PF0ZN2	6070.01.200.000	Office Supplies
MORALES	GRACIELA	TARGET 00018671	6200.01.200.000	Meetings & Expense
MORALES	GRACIELA	HOBBY-LOBBY #627	6070.01.200.000	Office Supplies
MORENO	CRYSTAL	AMZ*ATOM TICKETS		Incorrect Charge, District reimbursed
MORENO	CRYSTAL	CAREERBUILDER	6065.01.202.000	Recruitment/Advertising
MORENO	CRYSTAL	AMZN MKTP US*M12YS2EG1	6070.01.202.000	Office Supplies
MORENO	CRYSTAL	NNA SERVICES LLC	7600.010202.027	Professional Development
OVIATT	JILL	ZAZZLE USD	6210.01.215.000	Promotion & Education
OVIATT	JILL	NINI'S COFFEE SHOP, LLC	6110.01.215.023	MVCAC Annual Conference Expense
OVIATT	JILL	AMZN MKTP US*MB4007WV1	6210.01.215.000	Promotion & Education
OVIATT	JILL	TAQUERIA SAN BRUNO	6110.01.215.023	MVCAC Annual Conference Expense
OVIATT	JILL	HYATT REGENCY SF ARP F&B	6110.01.215.023	MVCAC Annual Conference Expense
OVIATT	JILL	MAXS OF BURLINGAME	6110.01.215.023	MVCAC Annual Conference Expense
OVIATT	JILL	HYATT REGENCY SF ARP F&B	6110.01.215.023	MVCAC Annual Conference Expense
OVIATT	JILL	HYATT REGENCY SAN FRAN A	6110.01.215.023	MVCAC Annual Conference Expense
OVIATT	JILL	AMZN MKTP US*M14AK4G50	6210.01.215.000	Promotion & Education
PEREZCHICA I G		OFFICESUPPLY.COM	7575.01.400.045	Internal Mosquito PCR
PEREZCHICA I G		SIGMA ALDRICH US	7575.01.400.045	Internal Mosquito PCR
PRENDEZ	EDWARD	ULTIMATE INTERNET ACCESS	7150.01.210.000	IT Communications
PRENDEZ	EDWARD	AUDIO VISUAL INNOVATIONS	6095.01.210.000	Professional Fees
PRENDEZ	EDWARD	WM SUPERCENTER #8958	6080.01.210.000	Computer & Network Systems
PRENDEZ	EDWARD	ALLDATA CORP #8601	7675.01.210.000	Maintenance Contracts
RUSHING	JEFF	ELEPHANT BAR 208	6110.01.500.023	MVCAC Annual Conference Expense
RUSHING	JEFF	HYATT REGENCY SF ARP F&B	6110.01.500.023	MVCAC Annual Conference Expense
RUSHING	JEFF	HYATT REGENCY SF ARP F&B	6110.01.500.023	MVCAC Annual Conference Expense
RUSHING	JEFF	HYATT REGENCY SF ARP F&B	6110.01.500.023	MVCAC Annual Conference Expense
RUSHING	JEFF	CHEVRON 0091438	6110.01.500.023	MVCAC Annual Conference Expense
RUSHING	JEFF	IN N OUT BURGER 095	6110.01.500.023	MVCAC Annual Conference Expense
RUSHING	JEFF	HYATT REGENCY SF ARP F&B	6110.01.500.023	MVCAC Annual Conference Expense
SNELLING	MELISSA	SAMPLEPREP	7575.01.400.026	External Mosquito PCR
SNELLING	MELISSA	USA SCIENTIFIC, INC.	7575.01.400.045	Internal Mosquito PCR

CalCard Statement

February 22, 2019

EMPLOYEE		VENDOR		GL ACCOUNT		AMOUNT
TORRES	ABELINA	STAPLS7212718947000001	6070.01.201.000	Office Supplies		\$103.04
TORRES	ABELINA	STAPLS7212718947001001	6070.01.201.000	Office Supplies		(\$17.82)
TORRES	ABELINA	STAPLS7212718947002001	6070.01.201.000	Office Supplies		\$17.82
VALADEZ	GONZALO	THE HOME DEPOT #6630	7750.01.500.000	Operating Supplies		\$75.90
VALADEZ	GONZALO	THE HOME DEPOT #6874	7750.01.500.000	Operating Supplies		\$136.74
VALADEZ	GONZALO	THE HOME DEPOT #6874	7750.01.500.000	Operating Supplies		\$54.21
VALADEZ	GONZALO	THE HOME DEPOT 6630	7750.01.500.000	Operating Supplies		\$264.86
VALADEZ	GONZALO	CRAB STATION AT FISHERMAN	6110.01.500.023	MVCAC Annual Conference Expense		\$21.20
VALADEZ	GONZALO	GRAPEVINE FOOD MART	6110.01.500.023	MVCAC Annual Conference Expense		\$50.00
VALADEZ	GONZALO	ELEPHANT BAR 208	6110.01.500.023	MVCAC Annual Conference Expense		\$35.19
VALADEZ	GONZALO	HYATT REGENCY SF ARP F&B	6110.01.500.023	MVCAC Annual Conference Expense		\$10.36
VALADEZ	GONZALO	HYATT REGENCY SF ARP F&B	6110.01.500.023	MVCAC Annual Conference Expense		\$50.16
VALADEZ	GONZALO	IN N OUT BURGER 095	6110.01.500.023	MVCAC Annual Conference Expense		\$10.62
VALADEZ	GONZALO	HYATT REGENCY SF ARP F&B	6110.01.500.023	MVCAC Annual Conference Expense		\$30.07
VALADEZ	GONZALO	CABELAS.COM	7050.01.500.000	Safety Expense		\$56.18
VARGAS	MIGUEL	BURGER KING N SAT SEA	6110.01.500.023	MVCAC Annual Conference Expense		\$6.22
VARGAS	MIGUEL	ELEPHANT BAR 208	6110.01.500.023	MVCAC Annual Conference Expense		\$20.00
VARGAS	MIGUEL	HYATT REGENCY SF ARP F&B	6110.01.500.023	MVCAC Annual Conference Expense		\$28.07
VARGAS	MIGUEL	ELEPHANT BAR 208	6110.01.500.023	MVCAC Annual Conference Expense		\$26.47
VARGAS	MIGUEL	HYATT REGENCY SF ARP F&B	6110.01.500.023	MVCAC Annual Conference Expense		\$9.81
VARGAS	MIGUEL	HYATT REGENCY SAN FRAN A	6110.01.500.023	MVCAC Annual Conference Expense		\$448.26
VARGAS	MIGUEL	HYATT REGENCY SF ARP F&B	6110.01.500.023	MVCAC Annual Conference Expense		\$29.07
VARGAS	MIGUEL	BJ ANNEX LLC	6110.01.500.023	MVCAC Annual Conference Expense		\$22.69
WEKESA	JOSEPH	GRAPEVINE FOOD MART	6110.01.500.023	MVCAC Annual Conference Expense		\$48.29
WEKESA	JOSEPH	HARRIS RANCH RESTAURANT	6110.01.500.023	MVCAC Annual Conference Expense		\$88.66
WEKESA	JOSEPH	HYATT REGENCY SF ARP F&B	6110.01.500.023	MVCAC Annual Conference Expense		\$29.58
WEKESA	JOSEPH	PILOT 00001545	6110.01.500.023	MVCAC Annual Conference Expense		\$2.05
WEKESA	JOSEPH	PILOT_00154	6110.01.500.023	MVCAC Annual Conference Expense		\$26.23
WEKESA	JOSEPH	SHELL OIL 57444214803	6110.01.500.023	MVCAC Annual Conference Expense		\$40.64
WEKESA	JOSEPH	HYATT REGENCY SAN FRAN A	6110.01.500.023	MVCAC Annual Conference Expense		\$515.76
WEKESA	JOSEPH	CASTILLOS RESTAURANT	6110.01.500.023	MVCAC Annual Conference Expense		\$24.84
WITTIE	JEREMY	HYATT REGENCY SF ARP F&B	6110.01.200.023	MVCAC Annual Conference Expense		\$19.26
WITTIE	JEREMY	ALASKA AIR 0272117851737	6110.01.200.023	MVCAC Annual Conference Expense		\$25.00
WITTIE	JEREMY	HYATT REGENCY SF ARP F&B	6110.01.200.023	MVCAC Annual Conference Expense		\$10.90
WITTIE	JEREMY	HYATT REGENCY SF ARP F&B	6110.01.200.023	MVCAC Annual Conference Expense		\$16.35
WITTIE	JEREMY	HYATT REGENCY SF ARP F&B	6110.01.200.023	MVCAC Annual Conference Expense		\$60.14
WITTIE	JEREMY	PALM SPRINGS AIRPORT	6110.01.200.023	MVCAC Annual Conference Expense		\$72.00
WITTIE	JEREMY	UNIGUEST INC - USD	6110.01.200.023	MVCAC Annual Conference Expense		\$9.76
WITTIE	JEREMY	UNIGUEST INC - USD	6110.01.200.023	MVCAC Annual Conference Expense		\$9.76
WITTIE	JEREMY	CREPEVINE BURLINGAME	6110.01.200.023	MVCAC Annual Conference Expense		\$23.75
WITTIE	JEREMY	HYATT REGENCY SAN FRAN A	6110.01.200.023	MVCAC Annual Conference Expense		\$702.39
WITTIE	JEREMY	ALASKA AIR 0272118204823	6110.01.200.023	MVCAC Annual Conference Expense		\$25.00
CALCARD TOTAL:						\$148,237.04
District Statement Balance:						148,237.04
DIFFERENCE						\$0.00

Coachella Valley Mosquito and Vector Control District
FINANCES AT A GLANCE
ALL FUNDS COMBINED
For the Month Ended February 28, 2019

	Beginning of the Month	Change During the Month	End of the Month
INVESTMENTS	11,918,255	371,003	12,289,258
CASH	52,349	34,010	86,359
INVESTMENTS & CASH	<u>\$ 11,970,605</u>	<u>405,012</u>	<u>12,375,617</u>
CURRENT ASSETS	2,832,089	(1,017,380)	1,814,709
FIXED ASSETS	10,725,824	-	10,725,824
OTHER ASSETS	5,111,294	-	5,111,294
TOTAL ASSETS	<u>\$ 30,639,812</u>	<u>(612,368)</u>	<u>30,027,444</u>
TOTAL LIABILITIES	5,698,440	63,600	5,762,040
TOTAL DISTRICT EQUITY	24,941,372	(675,968)	24,265,404
TOTAL LIABILITIES & EQUITY	<u>\$ 30,639,812</u>	<u>(612,368)</u>	<u>30,027,444</u>
RECEIPTS		\$ 992,205	
CASH DISBURSEMENTS			
Payroll	\$ 371,353		
General Admin	\$ 281,395		
Total Cash Disbursements		\$ (652,748)	
NON-CASH ENTRIES:		\$ (951,824)	
Accrual Modifications -			
Changes in A/P, A/R & Pre-paid insurance			
Change during Month - Excess of Cash over Receipts & Non-Cash Adjustments		<u>\$ (612,368)</u>	

CVMVCD

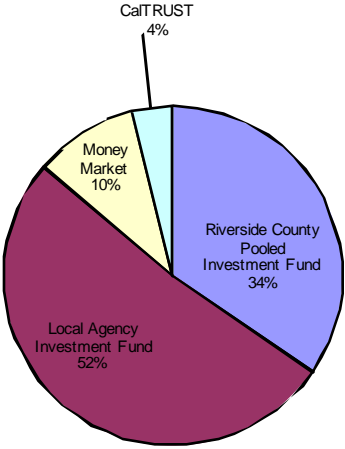
Cash Journal - deposits
From 2/1/2019 Through 2/28/2019

Effective ...	Payee/Recipient Name	Transaction Description	Deposits
2/7/2019	Riverside County	Benefit Assessment	986,707.74
2/7/2019	State of California	February Receipts - Medicare Subsidy Payment	83.75
2/8/2019	Riverside County	February Receipts - SBE - Benefit Assessment	371.28
2/25/2019	US Bank	February Receipts - CalCard Rebate	4,780.43
2/25/2019	US Treasury	February Receipts - IRS Refund	64.39
2/28/2019	First Foundation Bank	February Receipts - Bank Interest	197.10
Report Total			992,204.69

**COACHELLA VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT
INVESTMENT FUND BALANCES AS OF FEBRUARY 28, 2019**

INSTITUTION	IDENTIFICATION	Issue Date	Maturity Date	YIELD	General Fund	Thermal Capital Fund	Capital Equipment Replacement Fund	Capital Facility Replacement Fund	BALANCE
	Investment Fund Balance				8,357,967	487,737	1,743,620	1,699,933	\$ 12,289,258
LAIF	Common Investments			2.39%	4,316,159	251,873	900,427	877,867	\$ 6,346,327
Riverside County	Funds 51105 & 51115			2.31%	2,885,223	168,370	601,909	586,828	\$ 4,242,329
CalTRUST	Medium Term Fund			1.49%	334,343	19,511	69,750	68,002	\$ 491,606
First Foundation	Market Rate			0.25%	822,243	47,983	171,534	167,237	\$ 1,208,996
	Total Investments				8,357,967	487,737	1,743,620	1,699,933	\$ 12,289,258

**PORTFOLIO COMPOSITION AS OF FEBRUARY 28, 2019
WEIGHTED YIELD 2.12%**



In compliance with the California Code Section 53646; the Finance Administrator of the Coachella Valley Mosquito and Vector Control District hereby certifies that sufficient liquidity and anticipated revenue are available to meet the District's budgeted expenditure requirements for the next six months.

Investments in the report meet the requirements of the Coachella Valley Mosquito and Vector Control District's adopted investment policy

Respectfully submitted

NOTED AND APPROVED

Administrative Expenses

CVMVCD
Statement of Revenue and Expenditures
From 2/1/2019 Through 2/28/2019

		Budget -		YTD Budget		Current Period		Current Period		Percent Total Budget	
		Original	YTD Budget	YTD Actual	YTD Budget Variance	Current Period Budget	Current Period Actual	Current Period Variance	Total Budget Remaining	Remaining - Original	
5250	Tuition Reimbursement	15,000	10,000	6,993	3,007	1,250	0	1,250	8,007	53 %	
5300	Employee Incentive	6,000	4,000	3,485	515	500	0	500	2,515	42 %	
5301	Employee Support	4,000	2,664	1,885	779	333	213	120	2,115	53 %	
5302	Wellness	600	0	0	0	0	0	0	600	100 %	
5305	Employee Assistance Program	3,200	2,136	2,108	28	267	256	11	1,092	34 %	
6000	Property & Liability Insurance	79,895	33,264	70,388	(37,124)	11,658	11,203	455	9,507	12 %	
6001	Workers' Compensation Insurance	85,730	13,824	51,060	(37,236)	17,978	17,948	30	34,670	40 %	
6050	Dues & Memberships	25,480	23,848	24,736	(887)	407	0	407	745	3 %	
6060	Reproduction & Printing	21,750	14,504	4,887	9,617	1,813	1,123	690	16,863	78 %	
6065	Recruitment/Advertising	6,500	4,336	5,519	(1,183)	542	438	104	981	15 %	
6070	Office Supplies	14,980	9,984	12,032	(2,048)	1,248	185	1,063	2,948	20 %	
6075	Postage	8,500	5,664	1,635	4,029	708	0	708	6,865	81 %	
6080	Computer & Network Systems	5,000	3,336	3,142	194	417	0	417	1,858	37 %	
6085	Bank Service Charges	200	136	13	123	17	0	17	187	93 %	
6090	Local Agency Formation Comm.	1,200	1,200	1,129	71	0	0	0	71	6 %	
6095	Professional Fees	53,000	35,336	24,587	10,749	4,417	2,304	2,113	28,413	54 %	
6100	Attorney Fees	90,000	60,000	68,529	(8,529)	7,500	0	7,500	21,471	24 %	
6105	Legal Services / Filing Fees	1,000	0	0	0	0	0	0	1,000	100 %	
6106	HR Risk Management	4,500	4,500	4,500	0	0	0	0	0	0 %	
6110	Conference Expense	48,800	40,000	12,024	27,976	0	118	(118)	36,776	75 %	
6115	In-Lieu	13,200	8,800	8,100	700	1,100	1,200	(100)	5,100	39 %	
6120	Trustee Support	4,000	2,664	2,926	(262)	333	175	158	1,074	27 %	
6200	Meetings Expense	2,000	1,336	1,386	(50)	167	41	126	614	31 %	
6210	Promotion & Education	26,000	7,000	2,402	4,598	5,000	464	4,536	23,598	91 %	
6220	Public Outreach Advertising	46,000	12,000	0	12,000	8,000	0	8,000	46,000	100 %	
6500	Benefit Assessment Expenses	96,000	96,000	91,146	4,855	0	77,295	(77,295)	4,855	5 %	
Total Administrative Expenses		662,535	396,532	404,612	(8,080)	63,655	112,964	(49,309)	257,923	39 %	
Utilities											
6400	Utilities	105,000	70,000	57,999	12,001	8,750	4,959	3,791	47,001	45 %	
6410	Telecommunications	11,000	7,336	11,089	(3,753)	917	0	917	(89)	(1)%	
Total Utilities		116,000	77,336	69,088	8,248	9,667	4,959	4,708	46,912	40 %	

CVMVCD
Statement of Revenue and Expenditures
From 2/1/2019 Through 2/28/2019

Finance Committee Meeting 3/12/19
Page 19 of 28

		Budget -			YTD Budget	Current Period	Current		Percent Total
		Original	YTD Budget	YTD Actual	Variance	Budget	Period	Current Period	Budget
							Actual	Variance	Remaining -
									Original
Operating									
7000	Uniform Expense	26,650	17,768	20,382	(2,614)	2,221	1,592	629	24 %
7050	Safety Expense	23,350	15,568	10,826	4,742	1,946	364	1,582	54 %
7100	Physican Fees	4,000	2,664	2,755	(91)	333	0	333	31 %
7150	IT Communications	40,000	26,664	20,137	6,527	3,333	0	3,333	50 %
7200	Household Supplies	4,000	2,664	1,932	732	333	169	164	52 %
7300	Repair & Maintenance	42,000	28,000	16,128	11,872	3,500	615	2,885	62 %
7310	Maintenance & Calibration	6,000	4,000	4,000	0	500	0	500	33 %
7350	Permits, Licenses & Fees	10,850	7,232	3,795	3,437	904	0	904	65 %
7400	Vehicle Parts & Supplies	32,000	21,336	18,673	2,663	2,667	886	1,781	42 %
7420	Offsite Vehicle Maint & Repair	12,500	8,336	10,296	(1,960)	1,042	927	115	18 %
7450	Equipment Parts & Supplies	16,500	11,000	5,884	5,116	1,375	0	1,375	64 %
7500	Small Tools Furniture & Equip	1,700	1,136	855	281	142	0	142	50 %
7550	Lab Supplies & Expense	30,500	20,336	17,218	3,118	2,542	165	2,377	44 %
7570	Aerial Pool Surveillance	25,000	0	0	0	0	0	0	100 %
7575	Surveillance	45,500	30,336	25,851	4,485	3,792	0	3,792	43 %
7600	Staff Training	72,000	49,729	44,002	5,727	5,363	0	5,363	39 %
7650	Equipment Rental	1,000	664	540	124	83	0	83	46 %
7675	Contract Services	131,232	87,488	76,568	10,920	10,936	7,008	3,928	42 %
7700	Motor Fuel & Oils	73,200	48,800	46,737	2,063	6,100	0	6,100	36 %
7750	Field Supplies	9,400	6,264	4,859	1,405	783	2	781	48 %
7800	Control Products	785,000	523,328	457,697	65,631	65,416	24,762	40,654	42 %
7850	Aerial Applications	114,500	76,332	50,550	25,782	0	3,675	(3,675)	56 %
8415	Capital Outlay	20,650	13,768	3,943	9,825	1,721	0	1,721	81 %
8510	Research Projects	150,000	150,000	85,917	64,083	0	0	0	43 %
9000	Contingency Expense	150,000	100,000	0	100,000	12,500	0	12,500	100 %
Total Operating		1,827,532	1,253,413	929,544	323,869	127,532	40,166	87,366	49 %
Contribution to Capital Reserves									
8900	Transfer to other funds	482,614	321,744	321,743	1	40,218	40,218	0	33 %
Total Contribution to Capital Reserves		482,614	321,744	321,743	1	40,218	40,218	0	33 %
Total Expenditures		10,482,786	7,001,767	6,322,853	678,915	851,417	864,535	(13,118)	40 %
Net revenue over/(under) expenditures		0	(1,592,973)	(727,239)	865,734	(846,067)	(716,186)	129,881	0 %

CVMVCD
Balance Sheet
As of 2/28/2019
(In Whole Numbers)

		<u>Current Year</u>
Assets		
Cash and Investments		
1000	Cash - Investments	12,289,258
1016	Petty Cash	500
1017	Petty Cash Checking	1,500
1025	First Foundation - General	28,635
1026	First Foundation - Payroll	55,724
	Total Cash and Investments	<u>12,375,617</u>
Current Assets		
1050	Accounts Receivable	24,615
1085	Inventory	632,699
1168	Prepaid Insurance	118,126
1169	Deposits	1,039,269
	Total Current Assets	<u>1,814,709</u>
Fixed Assets		
1300	Equipment/Vehicles	1,870,816
1310	Computer Equipment	417,111
1311	GIS Computer Systems	301,598
1320	Office Furniture & Equipment	1,218,125
1330	Land	417,873
1335	Oleander Building	5,665,862
1336	Signage	23,651
1340	Structures & Improvements	3,026,126
1341	Bio Control Building	6,963,768
1342	Bio Control Equip/Furn	32,034
1399	Accumulated Depreciation	(9,211,140)
	Total Fixed Assets	<u>10,725,824</u>
Other Assets		
1520	Resources to Be Provided	3,514,102
1525	Deferred Outflows of Resources	1,284,772
1530	Deferred Outflows of Resources - OPEB	312,420
1900	Due to/from	0
	Total Other Assets	<u>5,111,294</u>
	Total Assets	<u><u>30,027,444</u></u>
Liabilities		
Short-term Liabilities		
Accounts Payable		
2015	Credit Card Payable	122,508
2020	Accounts Payable	111,394
2030	Accrued Payroll	(4,276)
2035	Fundware AP Clearing	1
2040	Payroll Taxes Payable	(1,293)

CVMVCD
Balance Sheet
As of 2/28/2019
(In Whole Numbers)

		<u>Current Year</u>
2175	Claims/Judgements Payable	(442)
2185	Employee Dues	(103)
	Total Accounts Payable	<u>227,790</u>
	Total Short-term Liabilities	<u>227,790</u>
	Long-term Liabilities	
2100	Pollution Remediation Obligation	2,100,000
2200	Net Pension Liability	1,763,285
2210	Deferred Inflows of Resources	131,145
2300	Net OPEB Liability	877,253
2500	Compensated Absences Payable	<u>662,567</u>
	Total Long-term Liabilities	<u>5,534,250</u>
	Total Liabilities	<u>5,762,040</u>
	Fund Balance	
	Non Spendable Fund Balance	
3920	Investment in Fixed Assets	10,698,793
3945	Reserve for Prepaids & Deposit	1,373,799
3960	Reserve for Inventory	<u>532,129</u>
	Total Non Spendable Fund Balance	<u>12,604,721</u>
	Committed Fund Balance	
3965	Public Health Emergency	<u>4,103,640</u>
	Total Committed Fund Balance	<u>4,103,640</u>
	Assigned Fund Balance	
3910	Reserve for Operations	4,500,000
3925	Reserve for Future Healthcare Liabilities	877,253
3955	Thermal Remediation Fund	463,724
3970	Reserve for IT Replacement	277,991
3971	Reserve for Vehicle Replacement	<u>344,376</u>
	Total Assigned Fund Balance	<u>6,463,344</u>
	Unassigned Fund Balance	
3900	Fund Equity	1,513,538
3999	P&L Summary	<u>(499)</u>
	Total Unassigned Fund Balance	<u>1,513,039</u>
	Current YTD Net Income	<u>(419,341)</u>
	Total Current YTD Net Income	<u>(419,341)</u>
	Total Fund Balance	<u>24,265,404</u>
	Total Liabilities and Net Assets	<u><u>30,027,444</u></u>

FINANCE

The financial reports show the balance sheet, receipts, and the revenue and expenditure reports for the month ending February 28, 2019. The revenue and expenditure report shows that the operating budget expenditure for July 1, 2018 to February 28, 2019 is \$6,322,853; total revenue is \$5,595,614 resulting in excess revenue over (under) expenditure for the year to February 28, 2019 of (\$727,239).

THREE YEAR FINANCIALS

	2/28/2019	2/28/2018	2/28/2017
Total Revenue	5,595,614	5,375,187	4,919,067
Expenses			
Payroll	4,597,866	4,407,180	4,323,996
Administrative Expense	404,612	560,475	349,643
Utility	69,088	60,857	76,771
Operating Expense	929,544	814,015	1,160,333
Contribution to Capital Reserves	321,743		
Total Expenses	6,322,853	5,842,528	5,910,743
Profit (Loss)	(727,239)	(467,341)	(991,676)

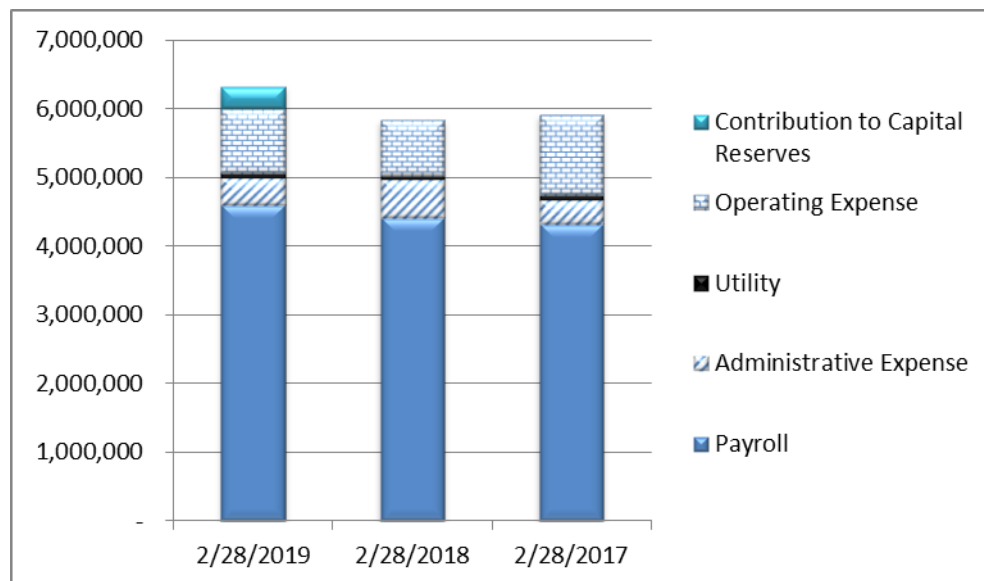


Figure 1 Three Year Expenditure

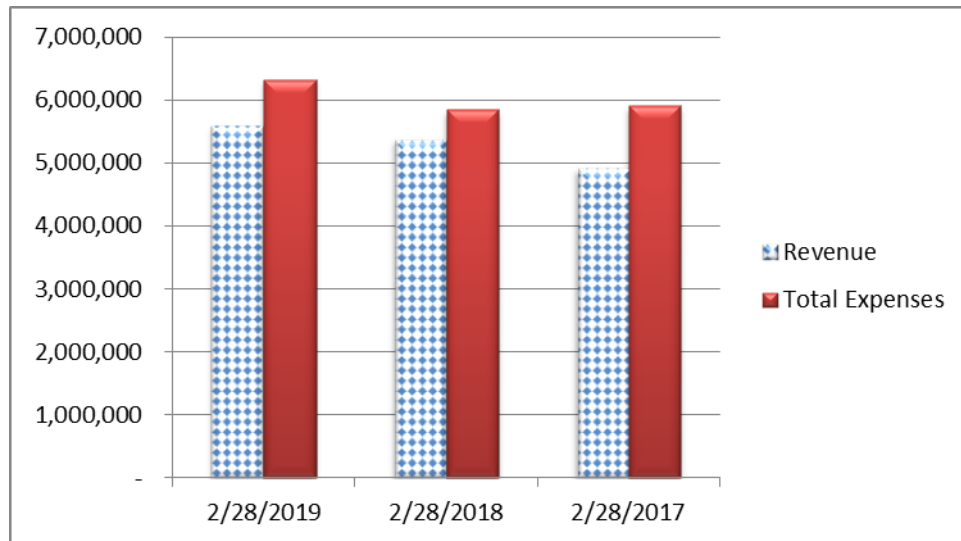


Figure 2 Three Year Revenue & Expenditure

THREE YEAR CASH BALANCE

CASH BALANCES	2/28/2019	2/28/2018	2/28/2017
Investment Balance	12,289,258	11,547,590	11,519,793
Checking Accounting	28,635	11,965	6,217
Payroll Account	55,724	96,115	71,599
Petty Cash	2,000	2,000	2,000
TOTAL CASH BALANCES	12,375,617	11,657,670	11,599,609

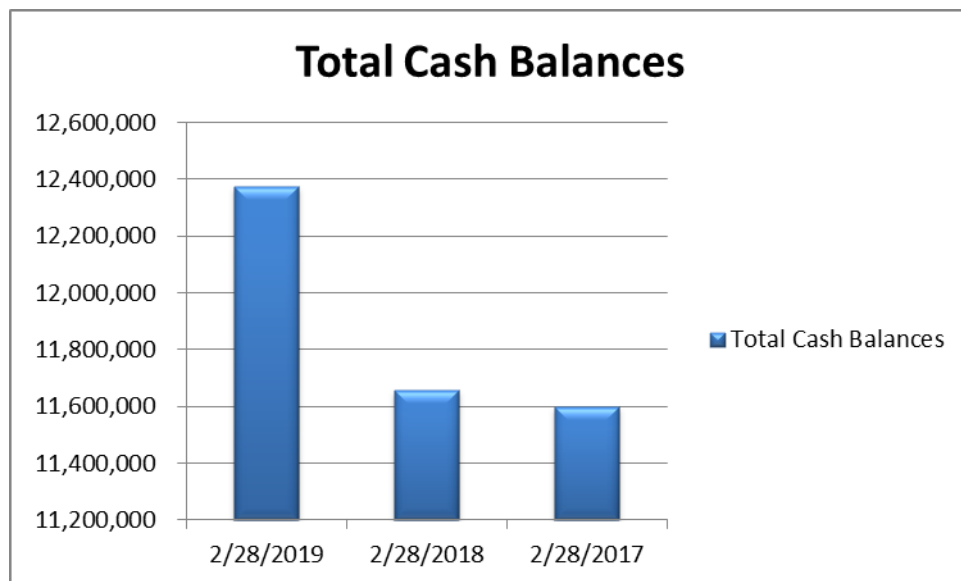


Figure 3 Cash Balances

DISTRICT INVESTMENT PORTFOLIO 2/28/2019

The District's investment fund balance for the period ending February 28, 2019 is \$12,289,258. The portfolio composition is shown in the pie chart. Local Agency Investment

Fund (LAIF) accounts for 52% of the District's investments; the Riverside County Pooled Investment Fund is 35% of the total. The LAIF yield for the end of December was 2.39% and the Riverside County Pooled Investment Fund was 2.31%; this gives an overall weighted yield for District investments of 2.12%.

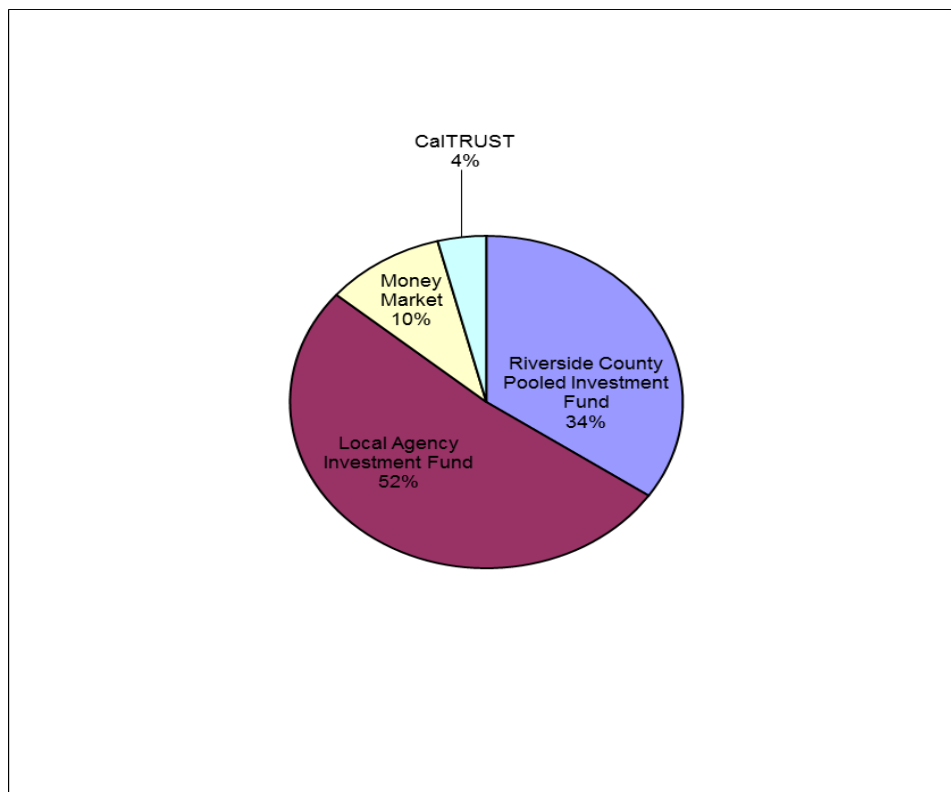


Figure 4 Investment Portfolio 2-28-19

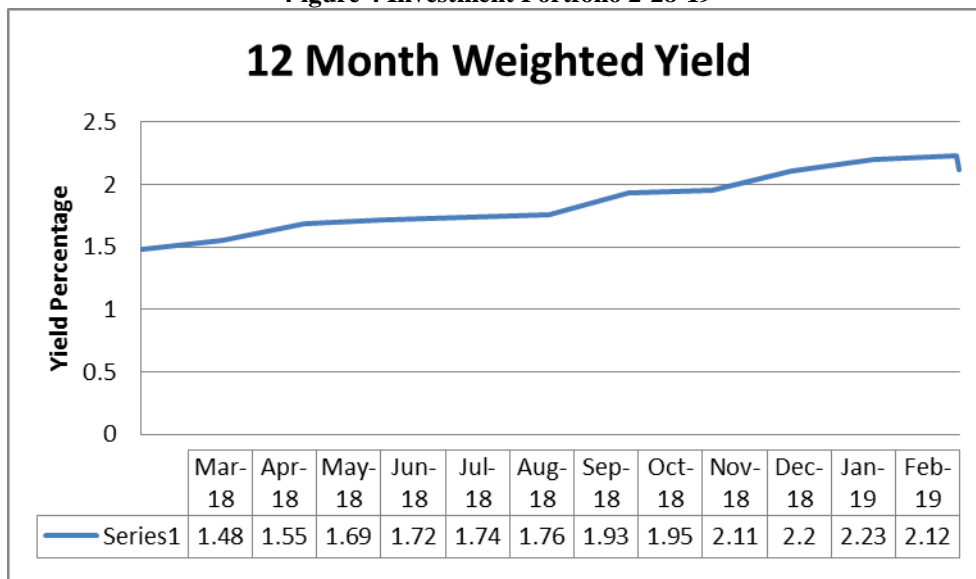


Figure 5 District Investments Weighted Yield

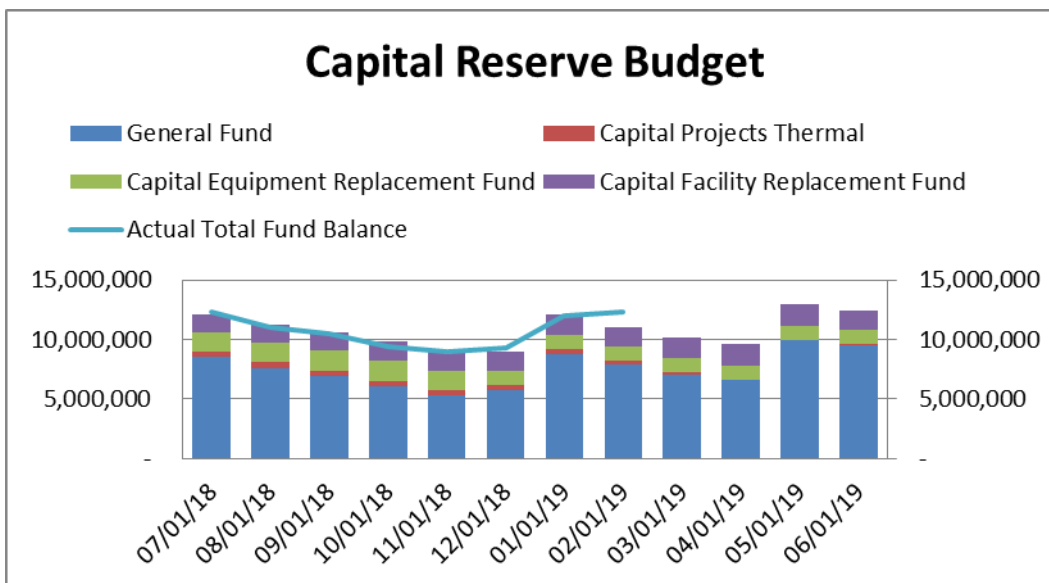


Figure 6 Capital Reserve Budget

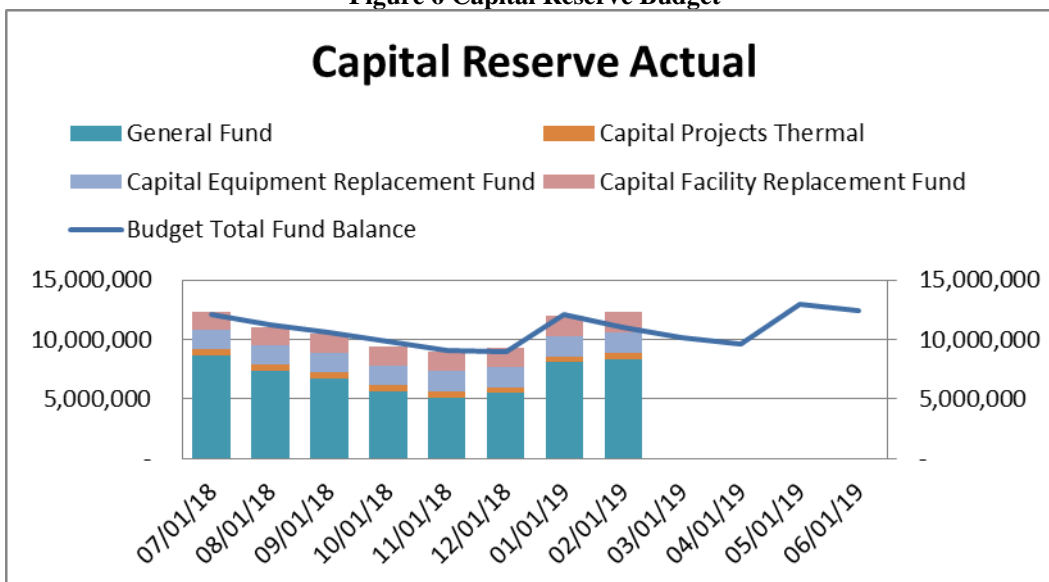


Figure 7 Capital Reserve Actual

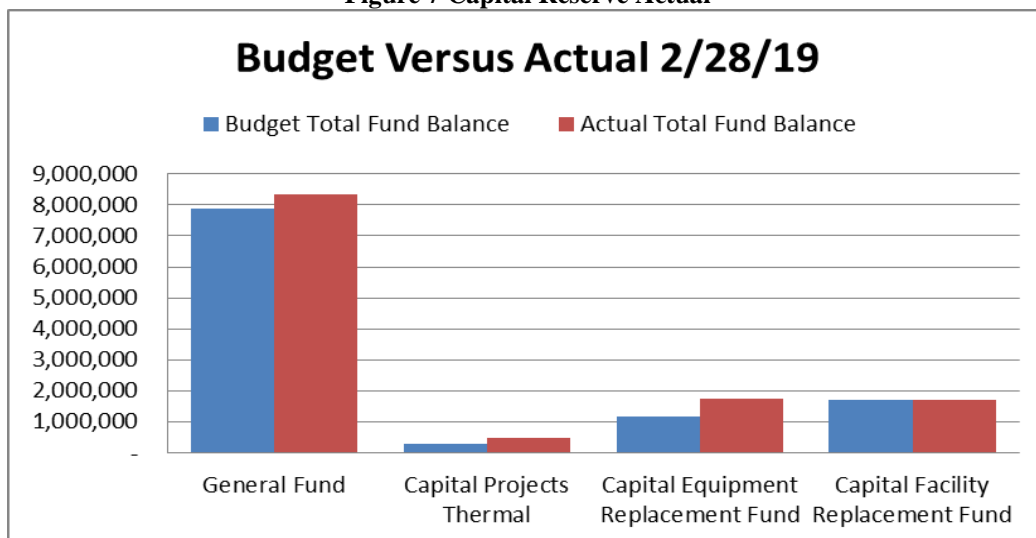
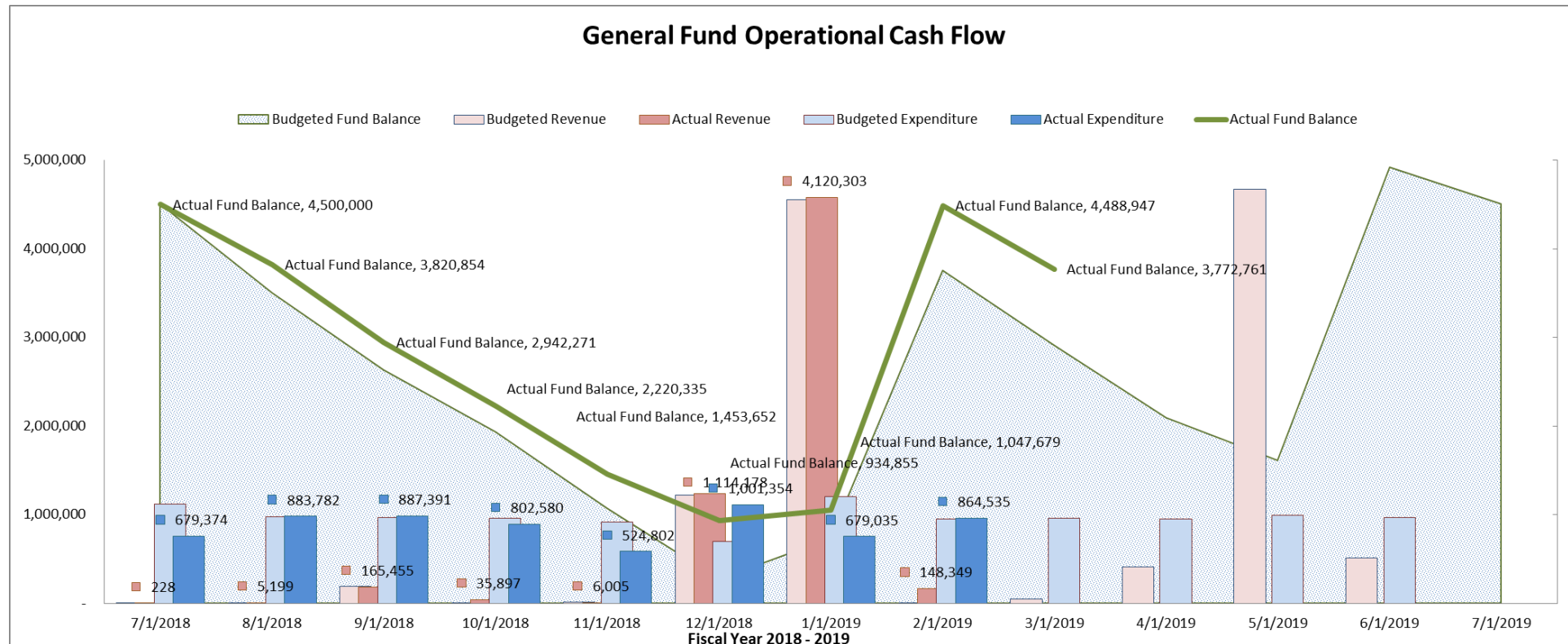


Figure 8 Capital Reserve 2/28/2019

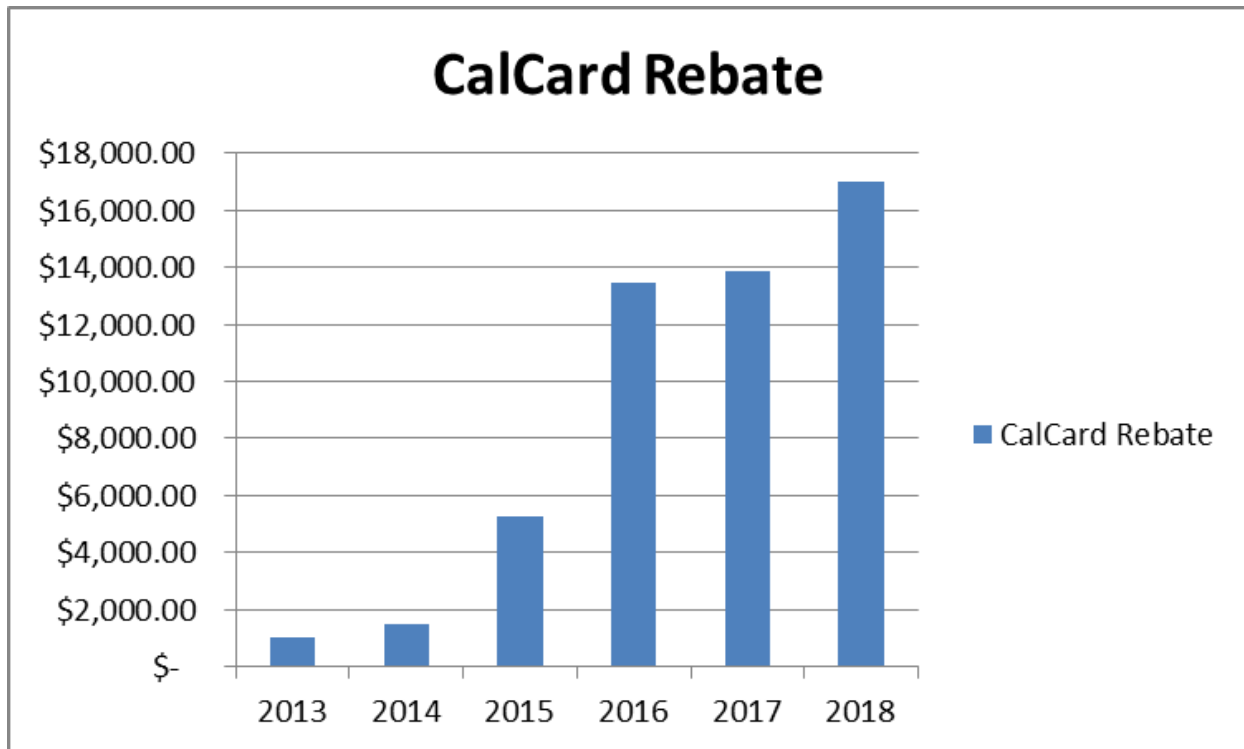


The **General Fund Operational Cash Flow** graph outlines the District's working capital for the fiscal year July 1 2018 to June 30 2019. The beginning fund and ending fund balance is \$4.5 million. Expenditure is approximately divided by 12 equal months, with some differences accounting for the seasonality of the program for example control products and seasonal employment which are greater in the mosquito breeding season. The budget also accounts for prepayments. The revenue follows a different pattern, Riverside County distribute the property tax revenue in January and May with advancements in December and April.

The *shaded area* represents the **Budgeted Fund Balance** which has a formula of (beginning) **Fund Balance** plus **Revenue** minus **Expenditure**. The *green line* represents the **Actual Fund Balance** and is graphed against the *shaded area* **Budgeted Fund Balance**.

The graph shows for March 1 the \$4.5 million **Fund Balance** plus total Revenue for July 1 to February 28, 2019 of \$5.6 million minus total Expenditure of \$6.3million is \$3,772,761. For planning purposes the District is well within budget, showing revenue is slightly higher and expenditure is lower than budgeted. As long as the green line stays out of the shaded area the District is fiscally sound.

BUDGET CALENDAR			
Task to be completed	Activities	Stakeholders	Deadline
Draft 1 Budget	Preparation of first draft of FY2019/2020 Budget for Finance Committee Budget Meeting. PDF and hard copy to FC Trustees	Finance	April 5, 2019
Draft 1 for Finance Committee	Emailed to Finance Committee For Review email questions or meet	Finance Committee Department heads, General Manager & Administrative Finance Manager	April 9, 2019
Draft 1 for Finance Committee	Finance Committee to review & discuss in meeting	Finance Committee General Manager & Administrative Finance Manager	Wednesday April 24, 2019 1:30pm – 4:30pm
Final Draft for Finance Committee	Final draft of FY2019/2020 Budget for Finance Committee Budget Meeting, attended by General Manager, Finance Committee and Administrative Finance Manager.	Finance Committee General Manager & Administrative Finance Manager	Wednesday May 1, 2019 1:00pm to 3pm
Final Draft for Budget Workshop	Budget Workshop for in depth discussion	Board of Trustees Workshop	May 14, 2019 4:30pm – 5:30pm
Adoption of Final Draft	Adoption of FY2019/2020 Budget –	Board of Trustees Board Meeting	June 11, 2019
Set Benefit Assessment Rate	Adopt Resolution – Intention to Levy Assessment, Preliminary approval of engineer’s report and providing notice of hearing for the CVMVCD mosquito, fire ant, and disease surveillance and vector control assessment	Board of Trustees Board Meeting	June 11, 2019
Adopt Benefit Assessment Resolution	Adopt Resolution approving Engineer’s Report, Confirming Diagram and Assessment, and Ordering the Levy of Assessments for fiscal year 2019-19 for the Coachella Valley Mosquito and Vector Control District Mosquito, Fire Ant and Disease Control Assessment Public Hearing	Public Hearing	July 9, 2019



	2013	2014	2015	2016	2017	2018
Q1 Jan 1 - Mar 31	\$ 371.01	\$ 351.79	\$ 762.20	\$ 3,238.31	\$ 3,721.71	\$ 1,978.55
Q2 Apr 1 - Jun 30	\$ 212.03	\$ 312.97	\$ 743.38	\$ 2,490.50	\$ 2,050.50	\$ 4,806.95
Q3 Jul 1 - Sep 30	\$ 243.66	\$ 285.57	\$2,297.74	\$ 4,819.79	\$ 5,053.04	\$ 5,401.54
Q4 Oct 1 - Dec 31	\$ 218.53	\$ 537.22	\$1,480.91	\$ 2,886.23	\$ 3,011.54	\$ 4,780.43
Total	\$1,045.23	\$1,487.55	\$5,284.23	\$13,434.83	\$13,836.79	\$16,967.47